

BY-LAW 3: BOARD OF DIRECTORS ELIGIBILITY

Be it enacted as a by-law of the Student Association of George Brown College, which is incorporated under the Canada Not-for-Profit Corporations Act, as follows:

Voting Director Eligibility

1. (1) Each voting director, for the duration of their term, shall:

Deleted: be a member of the Corporation shall

- a) Be a member of the Corporation in accordance with By-Law 1;
- b) Be at least 18 years of age as of the date of ratification; and
- c) Otherwise eligible to be a Director of a Corporation under the Act, namely not being found incapable of handling property under the *Substitute Decisions Act*, S.O. 1992, c.30 or the *Mental Health Act*, R.S.O. 1990, c.M.7 and not having an undischarged bankruptcy under the *Bankruptcy and Insolvency Act*, R.S.C. 1985, c.B-3.

d) Be lawfully able to work and receive payment in Ontario as a Board Member of the Corporation;

e) Not be currently employed by the Corporation in any role (Their role as a Board Member is not considered employment for the purposes of this By-law); and

f) The Executive Board Members shall not be currently employed by the Corporation or the College in any role (Their role as a Board Member is not considered employment for the purposes of this By-law). (By-laws 2019as amended F2020, b.3, s.1)

Deleted: In the case of the Director of Operations and the Director of Communications and Internal,

(2) In addition to the eligibility requirements elsewhere this By-Law, the Executive Board Members, and any candidate seeking a nomination for an Executive position shall also meet the following eligibility requirements:

Deleted: in section 1(1) of

Deleted: Director of Communications and Internal, the Director of Operations

Deleted: either

- a. Have at least a 3.0 grade point average and have been in good academic standing during their most recent academic term; and
- b. Have submitted a letter of reference from a professor, employer or other supervisor confirming the candidate's critical thinking and leadership skills. This criteria is met upon submission of the letter of reference that meets these requirements, and the Chief Returning Officer shall not otherwise have the authority to reject a nomination based on the contents of the letter;

Deleted: and be in good academic standing for their program

Deleted: <#>If the director or candidate was an employee of the Student Association, not have discipline in the form of a written warning, suspension without pay, or termination for cause on file during the previous three years;¶
Not have been disqualified as a candidate in the election during the previous three years;¶
Not have been removed from the Board, suspended without pay, or impeached in accordance with the By-Laws within the previous three years; and¶

(3) In addition to the eligibility requirements in sections 1(1) and 1(2) of this By-Law, any candidate for any Board of Directors position (including current Board Members seeking election or appointment to another Board position) must meet the following eligibility requirements in order to be nominated, elected and/or appointed to the position:

a) Be currently enrolled and in good academic standing for their program at the College.

b) Not have been found guilty of serious misconduct of any kind following an investigation by the Association (in a formal investigation under the applicable Employment Human Resources Policy), the Board Mediation Committee, the Review Officer, or any investigator acting on any of their behalf. For the purposes of this By-Law, "serious misconduct" includes:

- I. discrimination or harassment;
- II. threats or violence of any kind;
- III. dishonest, intentional and/or bad faith misconduct;
- IV. unlawful reprisals; and
- V. any other misconduct that was determined to be serious misconduct by the investigating entity.

c) Not have been disqualified as a candidate due to being found guilty of serious misconduct in an investigation in a Student Association election during the previous three years. (By-Laws 2025 as amended O2025, b.3, s.1)

Idem – Academic Faculties Representatives

2. Each Academic Faculty Representative shall also be a member registered in a program at their respective academic faculty during their term. (By-laws 2020, b.3, s.2)

Declaration Re Duties - Candidates

3. Each candidate for any Board position shall have reviewed and agreed, in writing, to abide by the job descriptions and Code of Conduct of the Directors as set forth in the governing documents. These signed agreements are to be collected from all Directors during their candidacy at the All Candidates Meeting for the election in which they are running. (By-laws 2020, b.3, s.3)

Maximum Terms – All Board Members

4. a) An individual may hold a position as a Board Member for a maximum of three terms

Deleted: <#>The Chief Returning Officer in consultation with the Elections Committee shall prepare a session on the Board's roles and responsibilities prior to the start of nominations, and shall prepare a written summary of the session. In order to have their nominations certified, all candidates must, prior to certification, have either (i) attended the session; or (ii) reviewed the written summary of the session, and have passed a test administered by the Chief Returning Officer or a Deputy Returning Officer regarding the board roles and responsibilities with a focus on the role of the Director of Operations and Director of Communications and Internal. (By-Laws 2020as amended O2020, b.3, s.1)↑

Formatted: Indent: Left: 1.9 cm, No bullets or numbering

Deleted: a

Deleted: f

Deleted: r

Deleted: director

Deleted: -

Deleted: Executives

Deleted: member

Deleted: on the executive

Deleted: three

in total (whether consecutive or non-consecutive).

Deleted: terms within a five-year period. (By-Laws 2020, b.3, s.4)

b) An individual cannot hold an Executive position for more than two consecutive terms.

Formatted: Indent: Left: 1.1 cm, First line: 0 cm

c) An individual cannot hold a Non-Executive position for more than two consecutive terms.

For further clarity, an individual may hold a Non-Executive position for two consecutive terms and then be elected to a consecutive third term as an Executive (or vice versa). However, the individual could not run for any further terms as they are subject to an overall limit of three terms in accordance with sub-section (a).

Formatted: Indent: Left: 1.1 cm

Term Of Directors

5. a) The term of office of each Director shall be from May 1st until April 30th of the following year, with the exception of the Director of Communication and Internal and the Director of Operations, whose terms shall be from January 1st to December 31st of each year. (By-laws 2020, b.3, s.6 (a))

Deleted: ¶

... [1]

b) Each newly elected director is expected to attend a mandatory training within two weeks from the commencement of their term. (By-laws 2020, b.3, s. 6(b))

Deleted: ,

Deleted: which

Course Load Limit

6. During their terms of office, Board Members shall not take more than the mandatory full-time course load for their program. For further clarity, Board Members may not take more than the required full-time course-load for their program during their term. (By-laws 2019as amended O2021, b.3, s.7(b))

Deleted: - Executive

Deleted: a) The Director Communications and Internal and Director Operations shall be enrolled in no more than a maximum of fifty percent of the normal course load for a student enrolled in their program during the term of office. (By-laws 2019as amended O2021, b.3, s.7(a)) ¶

¶
b) The Director of Education & Equity and Director of Student Experience

Formatted: List Paragraph, Indent: Left: 0.59 cm, Hanging: 0.48 cm, Right: 0.94 cm, Space Before: 0.05 pt, Line spacing: single, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.59 cm + Indent at: 1.11 cm, Tab stops: 1.07 cm, Left + 1.07 cm, Left

Deleted: normal

Deleted: ¶

Extra courses are not allowed to be taken if stated otherwise.

A declaration Of Conflicts Of Interest

7. a) Upon being elected, and prior to the start of their term, each Director shall be given a copy of the Voting Directors Accountability Manual, which includes the Directors' Code of Conduct, Conflict of Interest and Confidentiality Policy, and shall have a continuing obligation to disclose all interests which might create an actual or perceived conflict of interest, including (but not limited to) any personal, financial or employment interests that could conflict with their duties as Directors.

b) Without limiting the generality of the above, each Director must declare whether they are currently employed by the Corporation or the College. (Their role as a Board Member is not considered employment for the purposes of this By-law) (By-laws 2019as amended F2020, b.3, s.8)

No Employment With The Corporation

8. Directors cannot be employed by the Corporation in any role at any time during their term of office. For further clarity, the employment prohibitions in this section do not apply to a Director's role and duties as a Board Member. Prior to taking office, each Director must resign from any position of employment with the Corporation. No Director may apply for or accept a new position of employment with the Corporation during their term as a Director. (By-laws 2019as amended F2020, b.3, s.9)

Employment With The College

9. a) The Director of Operations and the Director of Communications and Internal also cannot be employed by the College in any role at any time during their term of office. Prior to taking office, the Director of Operations and the Director of Communications and Internal must resign from any position of employment with the College, and they cannot apply for or accept a new position of employment with the College during their term as a Director.

b) Any other Directors who are employed by the College must declare their employment prior to the start of their terms, and must abide by the following measures:

i) Excuse themselves from and not participate in any Board or Committee discussions or decisions in any way related to labour relations with the Union (being OPSEU Local 557 or its successor), including but not limited to collective bargaining, grievances or other labour relations matters.

ii) Not sit on the Collective Bargaining Committee or participate in any meetings, discussions, decisions or work of the Collective Bargaining Committee.

iii) Not take an active role with the Union in any labour relations matter involving the College or the Corporation, whether as a Union Steward, a member of the Collective Bargaining Committee or any similar negotiating or labour relations committee, or otherwise.

Deleted: Labour Relations

Deleted: Labour Relations

iv) Carefully review and abide by the requirements of the Directors' Code of Conduct, Conflict of Interest and Confidentiality Policies in the Voting Directors Accountability Manual, and ensure that none of the Board's confidential information is improperly shared or disclosed in any manner to any third party outside of the Board. (By-laws 2020as amended F2020, b.3, s.10)

Deleted: y

BY-LAW 4: BOARD OF DIRECTOR DUTIES AND REMUNERATION

Be it enacted as a by-law of the Student Association of George Brown College, which is incorporated under the Canada Not-for-Profit Corporations Act, as follows:

General Duties - Directors

1. Every Director in exercising their powers and discharging their duties shall:

- a) act honestly and in good faith with a view to the best interests of the Corporation; and
- b) exercise the care, diligence, and skill that a reasonably prudent person would exercise in comparable circumstances. (By-laws 2020, b.4, s.1)

Duties – Director of Communications And Internal

2. Director of Communications and Internal shall:

- a) Be the general spokesperson of the corporation to the general public, George Brown College, campus groups, and at College and external functions where a representation of the corporation is required.
- b) Represent and advocate for the interests and priorities of the Corporation's student membership and play a leadership role on the Board.
- c) Receive a fixed, monthly honourarium calculated based on 28 hours/week at the rate of the Ontario Minimum Wage plus \$2.00/hour, less applicable deductions.
- d) Work no more than 28 hours per work week during their term of office.
- e) Perform all duties as outlined in the Voting Director's Accountability Manual. (By-laws 2019as amended O2021, b.4, s.2)

Deleted: O

Deleted: official

Deleted: Oversee the keeping of records of meetings, policies, membership and any other records required by law

Deleted: remuneration of \$17 per hour

Deleted: and meet the obligations of

Deleted: a

Deleted: -

Duties - Director of Operations

3. Director of Operations shall:

- a) Chair and play a leadership role on the Finance and Operations Committee to oversee the Association's finances and operations, and report to the Board as needed regarding the Association's finances and budget.
- b) Represent and advocate for the interests and priorities of the Corporation's student membership and play a leadership role on the Board.
- c) Receive a fixed, monthly honourarium calculated based on 28 hours/week at the rate of the Ontario Minimum Wage plus \$2.00/hour, less applicable deductions.

Deleted: O

Deleted: Oversee and disburse the funds of the corporation under the direction of the executive committee and will report at each meeting of the board and meeting of members on their transactions as director of operations and on the financial position of the corporation...

Formatted: Not Highlight

Deleted: remuneration of \$17 per hour and

Formatted: Not Expanded by / Condensed by

- d) ~~Work no more than 28 hours per~~ work week during their term of office.
- e) Perform all duties as described in the Voting Director’s Accountability Manual.
(By-laws 2019as amended O2021, b.4, s.3)

Deleted: meet the obligations of a

Deleted: -

Duties – Director of Education And Equity

4. Director of Education and Equity shall:

- a) Represent and advocate for the educational and equity interests of the Association's student membership.
- b) Receive a fixed, monthly honourarium calculated based on 28 hours/week at the rate of the Ontario Minimum Wage plus \$2.00/hour, less applicable deductions.
- c) Work no more than 28 hours per work week during their term of office.
- d) Perform all duties as described in the Voting Director's Accountability Manual. (By-law 2020, b.4, s.4)

Formatted: Indent: Left: 1.86 cm, No bullets or numbering

Formatted: Not Highlight

Formatted: Indent: Left: 1.23 cm, Hanging: 0.64 cm, Right: 0 cm, Line spacing: single, No bullets or numbering, Tab stops: Not at 1.86 cm + 1.86 cm

Deleted: remuneration of \$17 per hour and meet the obligations of a

Deleted: 4

Formatted: Font: Bold

Duties – Director of Student Experience

5. Director of Student Experience shall:

- a) Promote and support recreational, social and other activities for students throughout the academic year, and ensure that the Association's events calendar and budget is distributed reasonably and equitably between all College campuses.
- b) Receive a fixed, monthly honourarium calculated based on 28 hours/week at the rate of the Ontario Minimum Wage plus \$2.00/hour, less applicable deductions.
- c) Work no more than 28 hours per work week during their term of office.
- d) Perform all duties as described in the Voting Director's Accountability Manual. (By-law 2020, b.4, s.5)

Formatted: Indent: Left: 1.86 cm, No bullets or numbering

Formatted: Not Highlight

Formatted: Indent: Left: 1.23 cm, Hanging: 0.64 cm, Right: 0 cm, No bullets or numbering, Tab stops: Not at 1.86 cm + 1.86 cm

Deleted: remuneration of \$17 per hour and meet the obligations of a

Deleted: 4

Duties – Academic Faculties Representatives

6. Academic Faculties Representatives shall:

- a) Communicate with and advocate for the students in the Academic Faculty that they were elected to represent.
- b) Receive a fixed, monthly honorarium calculated based on 32 hours/month at the rate of the Ontario Minimum Wage plus \$2.00/hour, less applicable deductions.
- c) Work no more than 32 hours per month in this position.
- d) Perform all duties as described in the Voting Directors Accountability Manual. (By-laws 2020, as amended F2020, b.4, s.6)

Formatted: Indent: Left: 1.86 cm, No bullets or numbering

Formatted: Not Highlight

Deleted: of \$600 and meet all the conditions mentioned below:

Formatted: Indent: Left: 1.23 cm, Hanging: 0.64 cm, Right: 0 cm, Line spacing: single, No bullets or numbering, Tab stops: Not at 1.86 cm + 1.86 cm

Deleted: <#>A work plan in advance for a month
Providing detailed & completed monthly Board Report
Meeting the obligation of attending board meetings and or notifying in advance with appropriate notice and regrets
Participating in two class talks per semester