

Student Association of George Brown College

Annual General Meeting Agenda

Date: Wednesday, October 21st, 2026

Time: 11:30AM to 1:30PM

Location: Casa Loma Campus, Student Centre Lounge

Meeting Announcements and Logistics

The Speaker will provide a brief overview of the Annual General Meeting, outlining its purpose and procedural norms, including voting, and the rules of order for all the Student Association meetings. The Speaker will also make any other announcements related to the Annual General Meeting that may be relevant to the members at the meeting.

- *Brief explanation of Robert Rules of Order by Chair*
- *Maintaining a Speaker's list*
- *Logistics of the meeting*

1. Call to Order:

The Speaker will call the Annual General Meeting to Order.

Chair: Kayla Weiler

Time:

Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.

2. Welcome Statement

The Director of Communications and Internal will welcome the student.

3. Approval of the Agenda

The Speaker will ask the members to approve the agenda for the meeting.

Motion:

Be it resolved that the members accept the agenda as presented.

Moved by: Ifeoluwa 'Faith' Oluwatoyin, Director of Communications and Internal

Seconded by:

Discussion:

Vote:

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4. Approval of the Annual General Meeting Minutes – Appendix A

The Speakers will ask the members to accept the Minutes from the October 29, 2025, Annual General Meeting of Members.

Motion:

Be it resolved that the members accept the Annual General Meeting Minutes from October 29, 2025, as presented.

Moved by: Ifeoluwa 'Faith' Oluwatoyin, Director of Communications and Internal

Seconded by:

Discussion:

Vote:

5. Approval of the Special Meeting of the Members Minutes – Appendix B

The Speakers will ask the members to accept the Minutes from the January 28, 2026, Special Meeting of the Members.

Motion:

Be it resolved that the members accept the Special Meeting of the Members Minutes from January 28, 2026, as presented.

Moved by: Ifeoluwa 'Faith' Oluwatoyin, Director of Communications and Internal

Seconded by:

Discussion:

Vote:

6. Approval of the Audited Financial Statements – Doane Grant Thornton LLP

A representative from the Student Association's current auditors, Doane Grant Thornton LLP, will present the audited Financial Statements for the fiscal year ending May 31st, 2026. The representatives will answer any questions from the members concerning the audit process and/or its results. The Chair will ask the members to accept the Audited Financial Statements.

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Motion:

Be it resolved that the Audited Financial Statements be accepted as presented for the fiscal year ending May 31st, 2026

Moved by: Ifeoluwa 'Faith' Oluwatoyin, Director of Communications and Internal

Seconded by:

Discussion:

Vote:

7. Appointment of the Auditors

The Speaker will ask the members to appoint Doane Grant Thornton LLP as the accounting firm responsible for the preparation of the Student Association's audit for the fiscal year ending May 31st, 2027.

Motion:

Be it resolved that the Doane Grant Thornton LLP, be appointed as the Student Association's Auditor for the fiscal year ending May 31st, 2027.

Moved by: Ifeoluwa 'Faith' Oluwatoyin, Director of Communications and Internal

Seconded by:

Discussion:

Vote:

8. Motion to amend Student Association Bylaws – Appendices C, D, E

Whereas the Board of Directors ("the Board") of the Student Association of George Brown College ("the Association") directed its Policies & Procedures Committee ("the PPC") to review and make recommendations to improve the Association's Bylaws;

And whereas the PPC spent many months consulting with Board Members, students and other stakeholders to come up with a set of amendments to address legal issues and improve the Bylaws;

And whereas the PPC unanimously recommended to the Board a set of amendments to Bylaws 3 & 4 (as set out in Appendix C), Bylaw 10, section 9 (as set out in Appendix D) and Bylaw 12 (as set out in Appendix E);

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And whereas the Board voted to approve those Bylaw amendments at its monthly meetings on March 16th and April 20th, 2026;

And whereas the amendments to Bylaw 4 involve changes to Board Members' hours and compensation which, under the Association's current policies, can only take effect starting in the next term, commencing January 1, 2027;

And whereas the Bylaw amendments require the approval of the Association's members, by way of a vote at a meeting of the members;

Motion:

A. Be it resolved that the Association's Bylaws are hereby amended as follows:

Bylaws 3, 4, and 10 (section 9) are amended as set out in the "tracked changes" amendments at Appendices C and D. In particular:

- a. The words that have been deleted from the Bylaws (as summarized in the "Deleted" boxes on the right) are deleted;
- b. The words that have been added to the body of the Bylaws (underlined in red) are added to the Bylaws.

Be it further resolved that the changes to the Board Members' hours and compensation in Bylaw 4 (Appendix C), shall take effect on January 1, 2027, and that all other amendments will take effect in the normal course upon the approval of this Motion.

Moved by: Ifeoluwa 'Faith' Oluwatoyin, Director of Communications and Internal

Seconded by:

Discussion:

Vote:

B. Bylaws 12 are amended as set out in the "tracked changes" amendments at Appendix E. In particular:

- a. The words that have been deleted from the Bylaws (as summarized in the "Deleted" boxes on the right) are deleted;
- b. The words that have been added to the body of the Bylaws (underlined in red) are added to the Bylaws.

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Be it further resolved that the changes to amendments will take effect upon the approval of this Motion.

Moved by: Ifeoluwa 'Faith' Oluwatoyin, Director of Communications and Internal

Seconded by:

Discussion:

Vote:

9. Annual Reports

A). Board Annual Report - The Director of Student Experience and the Director of Communications and Internal from the Board of Directors will present the Board Annual Report June 2025-May 2026.

B). Program Annual Report – The Director of Education and Equity from the Board of Director will present the Program Annual Report June 2025-May 2026.

10. Other Business

- A.** Student Association Elections - Noor Kahwash, Chief Returning Officer
- B.** Hands Off Our Education Campaign - Canadian Federation of Students-Ontario
- C.** Q&A

11. Adjournment

The Speaker will ask the members to properly adjourn the meeting.

Motion:

Whereas the Annual General Meeting is scheduled till 1:30PM

Be it resolved that the Annual General Meeting is adjourned at _____PM

Moved by:

Seconded by:

Discussion:

Vote:

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Annual General Meeting Minutes

Date: Wednesday, October 29th, 2025

Time: 12:00PM to 2:00PM

Location: St. James Campus, Kings Lounge

Meeting Announcements and Logistics

The Speaker will provide a brief overview of the Annual General Meeting, outlining its purpose and procedural norms, including voting, and the rules of order for all the Student Association meetings. The Speaker will also make any other announcements related to the Annual General Meeting that may be relevant to the members at the meeting.

- *Brief explanation of Robert Rules of Order by Chair*
- *Maintaining a Speaker's list*
- *Logistics of the meeting*

1. Call to Order:

Chair: Kayla Weiler

Time: 12:10PM

Quorum is met in person for meeting to begin. Minimum 30 is needed. Total number of members in person 92 votes, 21 proxies.

Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.

2. Welcome Statement

The Director of Communications and Internal will welcome the student.

3. Approval of the Agenda

Be it resolved that the members accept the agenda as presented with the amendments if any.

Moved by: Bryndoven O'Krafka, Community Services and Early Childhood Educational Centre Representative

Seconded by: Rain Richards, Preparatory and Liberal Studies Educational Centre Representative

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Location: St. James Campus, Kings Lounge

Discussion: None

Vote: Carries

4. Approval of the Annual General Meeting Minutes – Appendix A

Be it resolved that the members accept the Annual General Meeting Minutes from October 30, 2024, as presented with the amendments if any.

Moved by: Naomi Deena Mathew, Business Educational Centre Representative

Seconded by: Alitzel Martinez Hortelano, Hospitality and Culinary Arts Educational Centre Representative

Discussion:

Vote: Carries

5. Financial Statement Presentation

Presentation by Ajani Millier, Director of Operations along with a representative from the Student Association's current auditors from Doane Grant Thornton LLP; Kashif Khan, Senior Manager, Assurance and Melanie Dugard, Principal, will present the audited Financial Statements for the fiscal year ending May 31, 2025. The representative will answer any questions from the members concerning the audit process and/or its results. The Chair will ask the members to accept the Audited Financial Statements.

- Director of Operations, begins the financial statement presentation, explaining the approach to understanding the financials and that the Student Association as a non-profit organization with revenue primarily from students
- The Director of Operations explains the audited financial statements as a report card showing how student fees are managed and spent. He then highlights the auditor's letter, emphasizing the clean audit opinion and the management's responsibility to ensure the organization's ability to continue as a going concern.
- The Auditor provides an overview of the independent auditor's report and the responsibilities of the management and auditors - explains the statement of changes in net assets and the cash flow statement.
- The Auditor mentions the subsequent event note regarding the anticipated decrease in international student enrollments and the management's steps to manage expenditures accordingly.

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6. Approval of the Audited Financial Statements – Doane Grant Thornton LLP

Be it resolved that the Audited Financial Statements be accepted as presented for the fiscal year ending May 31st, 2025

Moved by: Ajani Miller, Director of Operations

Seconded by: Bryndoven O'Krafka, Community Services and Early Childhood Educational Centre Representative

Discussion:

- Member of the Student Association asks about expenses, benefits and the use of the SNAP program funds
- Speaker List includes;
 - o Navinkumar Vijaykumar Meena, Arts, Design and Information Technology Educational Centre Representative;
 - o Jose Leonardo Zuniga Mujica, Student;
 - o Rosalyn Miller, General Manager

Vote: Carries

7. Appointment of the Auditors

Be it resolved that the Doane Grant Thornton LLP, be appointed as the Student Association's Auditor for the fiscal year ending May 31st, 2026.

Moved by: Ajani Miller, Director of Operations

Seconded by: Navinkumar Vijaykumar Meena, Arts, Design and Information Technology Educational Centre Representative

Discussion:

- The Director of Operations, Ajani Miller motivates the motion to appoint Dwayne Grant Thornton LLP as the auditor for the fiscal year ending May 31, 2026.
- No further discussion to this agenda item

Vote: Carries

8. Annual Reports

A). Board Annual Report - A member from the Board of Directors will present the Board Annual Report (June 2024-April 2025) to the members present in the Annual General Meeting.

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Location: St. James Campus, Kings Lounge

- *The Director of Communications and Internal, Nikita Yadav on behalf of the Board of Directors*

B). Board Annual Report – The Director of Communications and Internal from the Board of Directors will present the Board Annual Report (May 2025-September 2025) to the members present in the Annual General Meeting.

C). Program Annual Report – The Director of Student Experience from the Board of Director will present the Program Annual Report (June 2024-May 2025) to the members present in the Annual General Meeting.

9. Proposed Addition to Eligibility Requirements in Bylaw 3.s.1(3} (Appendix B)

Whereas the Policies and Procedures Committee has voted on October 1st, 2025 a recommendation to bring to the Board of Directors attention an addition to the Bylaws eligibility requirements;

Whereas the Policies and Procedures Committee has provided the Board with a proposed revision to the Board eligibility requirements in the Association's Bylaw 3, the text of which is set out in Appendix A;

Whereas the Association's Bylaws can only be amended with the approval of the membership;

Whereas the Board of Directors on October 6, 2025 has referred the bylaw addition to the Annual General Meeting for approval

Be it resolved that the following language be added to Bylaw 3. S.1(3);

(3) In addition to the eligibility requirements in sections 1(1) and 1(2) of this By-Law, any candidate for any Board of Directors position must meet the following eligibility requirements in order to be nominated, elected and/or appointed to the position:

a) Not have been found guilty of serious misconduct of any kind following an investigation by the Association (in a formal investigation under the applicable Employment Human Resources Policy), the Board Mediation Committee, the Review Officer, or any investigator acting on any of their behalf. For the purposes of this By-Law, "serious misconduct" includes:

- I. discrimination or harassment;*
- II. threats or violence of any kind;*

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- III. dishonest, intentional and/or bad faith misconduct;*
- IV. unlawful reprisals; and*
- V. any other misconduct that was determined to be serious misconduct by the investigating entity.*

b) Not have been disqualified as a candidate due to being found guilty of serious misconduct in an investigation in a Student Association election during the previous three years.

Moved by: Jun An 'Toby' Lew, Director of Education and Equity

Seconded by: Bryndoven O'Krafka, Community Services and Early Childhood Educational Centre Representative

Discussion:

- The Director of Education and Equity, Jun An 'Toby' Lew motivates the motion, emphasizing the importance of integrity and accountability in student leaders - the amendment aims to strengthen the governance framework by setting higher standards for board members.
- Individuals in favor speaks on the importance of integrity and accountability in student leaders while others believe the amendment will strengthen the governance framework by setting higher standards for board members
- Individuals that are against the motion have expressed that the amendment is rushed and transfers too much power to non-student like the review officer – believes the amendment has potential to be weaponized and the need for more consultation with students
- Speakers List Includes;
 - o Rain Richards, Preparatory and Liberal Studies Educational Centre Representative (In favour)
 - o Bryndoven O'Krafka, Community Services and Early Childhood Educational Centre Representative (In favour)
 - o Heather Chan, Student (In favour)
 - o Sebastian Lopez Flores, Student (Question)
 - o Nikita Yadav, Director of Communications and Internal (Against)
 - o Rosalyn Miller, General Manager (Statement)
 - o Peter Corno, Student (In favour)

* **Motion to extend** the speakers list to add additional 2 in favour and 2 against

Moved by: Peter Corno, Student

Seconded by: Heather Chan, Student

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Time: 12:00PM to 2:00PM

Location: St. James Campus, Kings Lounge

Discussion: None

Vote: Carries

**** Back to the speakers list;**

- Heather Chan, Student (In Favour)
- Nikita Yadav, Director of Communications and Internal (Against)
- Navinkumar Vijaykumar Meena, Arts, Design and Information Technology Educational Centre Representative (Point of Order)
- Bryndoven O'Krafka, Community Services and Early Childhood Educational Centre Representative (In favour)

*** Motion to extend** the speakers list to add additional 2 in favour and 2 against

Moved by: Bryndoven O'Krafka, Community Services and Early Childhood Educational Centre Representative

Seconded by: Heather Chan, Student

Discussion: None

Vote: Carries

**** Back to the speakers list;**

- Ajani Miller, Director of Operations (In Favour)

Vote: Carries, 2/3 majority

10. Other Business

A. Upcoming Elections

- Information provided by Ansar Ali, Chief Returning Officer.
- The CRO, introduces the upcoming fall 2025 elections, outlining the nomination, campaigning, and voting periods

B. Bill-33

- Information provided by Jun An 'Toby' Lew, Director of Education and Equity
- The Director of Education and Equity provides an overview of Bill 33, highlighting its potential impact on merit-based admission, student fees, and services.
- The Student Association's efforts to engage students and MPPs in the fight against Bill 33 are discussed.

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Time: 12:00PM to 2:00PM

Location: St. James Campus, Kings Lounge

C. Q&A

11. Adjournment

Whereas the Annual General Meeting is scheduled till 2:00pm

Be it resolved that the Annual General Meeting is adjourned at 2:02 PM

Moved by: Navinkumar Vijaykumar Meena, Arts, Design and Information
Technology Educational Centre Representative

Seconded by: Hanna Miller, Director of Student Experience

Discussion: None

Vote: Carries

Student Association of George Brown College

Special Meeting of the Members Minutes

Date: Wednesday January 28, 2026

Time: 1:00PM to 2:00PM

Location: Casa Loma, SAGBC Student Centre

Meeting Announcements and Logistics

The Speaker will provide a brief overview of the Special Meeting of the Members, outlining its purpose and procedural norms, including voting, and the rules of order for all the Student Association meetings. The Speaker will also make any other announcements related to the Special Meeting of the Members that may be relevant to the members at the meeting.

- *Brief explanation of Robert Rules of Order by Chair*
- *Maintaining a Speaker's list*
- *Logistics of the meeting*

1. Call to Order:

Chair: Kayla Weiler

Time: 1:11PM

Quorum is met in person for meeting to begin. Minimum 30 is needed. Total number of members in person approx. 65 votes in attendance

Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.

2. Welcome Statement

- Director of Student Experience Hanna Miller, welcomes folks into the space, online for the Special Meeting of the
- The following Board of Directors, then introduced themselves and their titles;
 - Ifeoluwa Faith Oluwatoyin, Director of Communications and Internal;
 - Sandhya Mudghal Ethiraj, Director of Operations;
 - Jun An 'Toby' Lew, Director Education and Equity;
 - Rain Richards, Preparatory and Liberal Studies Educational Centre Representative;
 - Jeetu Patel, Construction and Engineering Technologies Educational Centre Representative;

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Time: 1:00PM to 2:00PM

Location: Casa Loma, SAGBC Student Centre

- Alitzel Martinez Hortelano, Hospitality and Culinary Arts Educational Centre Representative
- Navinkumar Vijaykumar Meena, Arts, Design and Information Technology Educational Centre Representative

3. Approval of the Agenda

Be it resolved that the members accept the agenda as presented.

Moved by: Jeetu Patel, Construction and Engineering Technologies Educational Centre Representative

Seconded by: Peter Corno, Student

Discussion: None

Vote: Carries

4. SAGBC Bylaw Changes

Whereas George Brown Polytechnic has re-organized its academic structure into "Academic Faculties", and it no longer recognizes "Educational Centres"; and

Whereas the Student Association's Election Committee has recommended a set of Bylaw amendments to address these changes and, in particular, to delete all references in the Bylaws to "Educational Centre" or "Educational Centre Representatives" and replace them with "Academic Faculty" or "Academic Faculty Representatives" ("the Bylaw Changes"); and

Whereas on December 11, 2025, the Student Association's Board of Directors approved the Bylaw Changes; and

Whereas the Association's Bylaws can only be amended with the approval of the Association's membership; and

Whereas a Special Meeting of the Members has been called for so that the Members can review and vote to approve the Bylaw Changes;

Be it resolved that the Association's Bylaws [Bylaw 2, s.1; Bylaw 3, s.2; Bylaw 4, s.6; bylaw 12, s.4(d)(ii); Bylaw 12, s.10 (a)] be amended as presented in Appendix A.

Moved by: Jun An 'Toby' Lew, Director Education and Equity

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Date: Wednesday January 28, 2026

Time: 1:00PM to 2:00PM

Location: Casa Loma, SAGBC Student Centre

Seconded by: Rain Richards, Preparatory and Liberal Studies Educational Centre Representative

Discussion:

- Jun An 'Toby' Lew, Director Education and Equity provides motivation behind the motion
- Rosalyn Miller, General Manager add to the support and explanation of the motion

Vote: Carries

5. Adjournment

Whereas the Special Meeting of the Members is scheduled till 2:00pm

Be it resolved that the Special Meeting of the Members is adjourned at 1:25 PM

Moved by: Muhaddesa Atlas, Health Sciences Educational Centre Representative

Seconded by: Navinkumar Vijaykumar Meena, Arts, Design and Information Technology Educational Centre Representative

Discussion: None

Vote: Carries

BY-LAW 3: BOARD OF DIRECTORS ELIGIBILITY

Be it enacted as a by-law of the Student Association of George Brown College, which is incorporated under the Canada Not-for-Profit Corporations Act, as follows:

Voting Director Eligibility

1. (1) Each voting director, for the duration of their term, shall:

Deleted: be a member of the Corporation shall

- a) Be a member of the Corporation in accordance with By-Law 1;
- b) Be at least 18 years of age as of the date of ratification; and
- c) Otherwise eligible to be a Director of a Corporation under the Act, namely not being found incapable of handling property under the *Substitute Decisions Act*, S.O. 1992, c.30 or the *Mental Health Act*, R.S.O. 1990, c.M.7 and not having an undischarged bankruptcy under the *Bankruptcy and Insolvency Act*, R.S.C. 1985, c.B-3.

d) Be lawfully able to work and receive payment in Ontario as a Board Member of the Corporation;

e) Not be currently employed by the Corporation in any role (Their role as a Board Member is not considered employment for the purposes of this By-law); and

f) The Executive Board Members shall not be currently employed by the Corporation or the College in any role (Their role as a Board Member is not considered employment for the purposes of this By-law). (By-laws 2019as amended F2020, b.3, s.1)

Deleted: In the case of the Director of Operations and the Director of Communications and Internal,

(2) In addition to the eligibility requirements elsewhere this By-Law, the Executive Board Members, and any candidate seeking a nomination for an Executive position shall also meet the following eligibility requirements:

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Deleted: Director of Communications and Internal, the Director of Operations

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- a. Have at least a 3.0 grade point average and have been in good academic standing during their most recent academic term; and
- b. Have submitted a letter of reference from a professor, employer or other supervisor confirming the candidate's critical thinking and leadership skills. This criteria is met upon submission of the letter of reference that meets these requirements, and the Chief Returning Officer shall not otherwise have the authority to reject a nomination based on the contents of the letter;

Deleted: and be in good academic standing for their program

Deleted: <#>If the director or candidate was an employee of the Student Association, not have discipline in the form of a written warning, suspension without pay, or termination for cause on file during the previous three years;¶
Not have been disqualified as a candidate in the election during the previous three years;¶
Not have been removed from the Board, suspended without pay, or impeached in accordance with the By-Laws within the previous three years; and¶

(3) In addition to the eligibility requirements in sections 1(1) and 1(2) of this By-Law, any candidate for any Board of Directors position (including current Board Members seeking election or appointment to another Board position) must meet the following eligibility requirements in order to be nominated, elected and/or appointed to the position:

a) Be currently enrolled and in good academic standing for their program at the College.

b) Not have been found guilty of serious misconduct of any kind following an investigation by the Association (in a formal investigation under the applicable Employment Human Resources Policy), the Board Mediation Committee, the Review Officer, or any investigator acting on any of their behalf. For the purposes of this By-Law, "serious misconduct" includes:

- I. discrimination or harassment;
- II. threats or violence of any kind;
- III. dishonest, intentional and/or bad faith misconduct;
- IV. unlawful reprisals; and
- V. any other misconduct that was determined to be serious misconduct by the investigating entity.

c) Not have been disqualified as a candidate due to being found guilty of serious misconduct in an investigation in a Student Association election during the previous three years. (By-Laws 2025 as amended O2025, b.3, s.1)

Idem – Academic Faculties Representatives

2. Each Academic Faculty Representative shall also be a member registered in a program at their respective academic faculty during their term. (By-laws 2020, b.3, s.2)

Declaration Re Duties - Candidates

3. Each candidate for any Board position shall have reviewed and agreed, in writing, to abide by the job descriptions and Code of Conduct of the Directors as set forth in the governing documents. These signed agreements are to be collected from all Directors during their candidacy at the All Candidates Meeting for the election in which they are running. (By-laws 2020, b.3, s.3)

Maximum Terms – All Board Members

4. a) An individual may hold a position as a Board Member for a maximum of three terms

Deleted: <#>The Chief Returning Officer in consultation with the Elections Committee shall prepare a session on the Board's roles and responsibilities prior to the start of nominations, and shall prepare a written summary of the session. In order to have their nominations certified, all candidates must, prior to certification, have either (i) attended the session; or (ii) reviewed the written summary of the session, and have passed a test administered by the Chief Returning Officer or a Deputy Returning Officer regarding the board roles and responsibilities with a focus on the role of the Director of Operations and Director of Communications and Internal. (By-Laws 2020as amended O2020, b.3, s.1)↑

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in total (whether consecutive or non-consecutive).

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b) An individual cannot hold an Executive position for more than two consecutive terms.

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c) An individual cannot hold a Non-Executive position for more than two consecutive terms.

For further clarity, an individual may hold a Non-Executive position for two consecutive terms and then be elected to a consecutive third term as an Executive (or vice versa). However, the individual could not run for any further terms as they are subject to an overall limit of three terms in accordance with sub-section (a).

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Term Of Directors

5. a) The term of office of each Director shall be from May 1st until April 30th of the following year, with the exception of the Director of Communication and Internal and the Director of Operations, whose terms shall be from January 1st to December 31st of each year. (By-laws 2020, b.3, s.6 (a))

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... [1]

b) Each newly elected director is expected to attend a mandatory training within two weeks from the commencement of their term. (By-laws 2020, b.3, s. 6(b))

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Course Load Limit

6. During their terms of office, Board Members shall not take more than the mandatory full-time course load for their program. For further clarity, Board Members may not take more than the required full-time course-load for their program during their term. (By-laws 2019as amended O2021, b.3, s.7(b))

Deleted: - Executive

Deleted: a) The Director Communications and Internal and Director Operations shall be enrolled in no more than a maximum of fifty percent of the normal course load for a student enrolled in their program during the term of office. (By-laws 2019as amended O2021, b.3, s.7(a)) ¶

¶
b) The Director of Education & Equity and Director of Student Experience

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Extra courses are not allowed to be taken if stated otherwise.

A declaration Of Conflicts Of Interest

7. a) Upon being elected, and prior to the start of their term, each Director shall be given a copy of the Voting Directors Accountability Manual, which includes the Directors' Code of Conduct, Conflict of Interest and Confidentiality Policy, and shall have a continuing obligation to disclose all interests which might create an actual or perceived conflict of interest, including (but not limited to) any personal, financial or employment interests that could conflict with their duties as Directors.

b) Without limiting the generality of the above, each Director must declare whether they are currently employed by the Corporation or the College. (Their role as a Board Member is not considered employment for the purposes of this By-law) (By-laws 2019as amended F2020, b.3, s.8)

No Employment With The Corporation

8. Directors cannot be employed by the Corporation in any role at any time during their term of office. For further clarity, the employment prohibitions in this section do not apply to a Director's role and duties as a Board Member. Prior to taking office, each Director must resign from any position of employment with the Corporation. No Director may apply for or accept a new position of employment with the Corporation during their term as a Director. (By-laws 2019as amended F2020, b.3, s.9)

Employment With The College

9. a) The Director of Operations and the Director of Communications and Internal also cannot be employed by the College in any role at any time during their term of office. Prior to taking office, the Director of Operations and the Director of Communications and Internal must resign from any position of employment with the College, and they cannot apply for or accept a new position of employment with the College during their term as a Director.

b) Any other Directors who are employed by the College must declare their employment prior to the start of their terms, and must abide by the following measures:

i) Excuse themselves from and not participate in any Board or Committee discussions or decisions in any way related to labour relations with the Union (being OPSEU Local 557 or its successor), including but not limited to collective bargaining, grievances or other labour relations matters.

ii) Not sit on the Collective Bargaining Committee or participate in any meetings, discussions, decisions or work of the Collective Bargaining Committee.

iii) Not take an active role with the Union in any labour relations matter involving the College or the Corporation, whether as a Union Steward, a member of the Collective Bargaining Committee or any similar negotiating or labour relations committee, or otherwise.

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iv) Carefully review and abide by the requirements of the Directors' Code of Conduct, Conflict of Interest and Confidentiality Policies in the Voting Directors Accountability Manual, and ensure that none of the Board's confidential information is improperly shared or disclosed in any manner to any third party outside of the Board. (By-laws 2020as amended F2020, b.3, s.10)

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BY-LAW 4: BOARD OF DIRECTOR DUTIES AND REMUNERATION

Be it enacted as a by-law of the Student Association of George Brown College, which is incorporated under the Canada Not-for-Profit Corporations Act, as follows:

General Duties - Directors

1. Every Director in exercising their powers and discharging their duties shall:

- a) act honestly and in good faith with a view to the best interests of the Corporation; and
- b) exercise the care, diligence, and skill that a reasonably prudent person would exercise in comparable circumstances. (By-laws 2020, b.4, s.1)

Duties – Director of Communications And Internal

2. Director of Communications and Internal shall:

- a) Be the general spokesperson of the corporation to the general public, George Brown College, campus groups, and at College and external functions where a representation of the corporation is required.
- b) Represent and advocate for the interests and priorities of the Corporation's student membership and play a leadership role on the Board.
- c) Receive a fixed, monthly honourarium calculated based on 28 hours/week at the rate of the Ontario Minimum Wage plus \$2.00/hour, less applicable deductions.
- d) Work no more than 28 hours per work week during their term of office.
- e) Perform all duties as outlined in the Voting Director's Accountability Manual. (By-laws 2019as amended O2021, b.4, s.2)

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Duties - Director of Operations

3. Director of Operations shall:

- a) Chair and play a leadership role on the Finance and Operations Committee to oversee the Association's finances and operations, and report to the Board as needed regarding the Association's finances and budget.
- b) Represent and advocate for the interests and priorities of the Corporation's student membership and play a leadership role on the Board.
- c) Receive a fixed, monthly honourarium calculated based on 28 hours/week at the rate of the Ontario Minimum Wage plus \$2.00/hour, less applicable deductions.

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- d) ~~Work no more than 28 hours per~~ work week during their term of office.
- e) Perform all duties as described in the Voting Director’s Accountability Manual.
(By-laws 2019as amended O2021, b.4, s.3)

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Duties – Director of Education And Equity

4. Director of Education and Equity shall:

- a) Represent and advocate for the educational and equity interests of the Association's student membership.
- b) Receive a fixed, monthly honourarium calculated based on 28 hours/week at the rate of the Ontario Minimum Wage plus \$2.00/hour, less applicable deductions.
- c) Work no more than 28 hours per work week during their term of office.
- d) Perform all duties as described in the Voting Director's Accountability Manual. (By-law 2020, b.4, s.4)

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Duties – Director of Student Experience

5. Director of Student Experience shall:

- a) Promote and support recreational, social and other activities for students throughout the academic year, and ensure that the Association's events calendar and budget is distributed reasonably and equitably between all College campuses.
- b) Receive a fixed, monthly honourarium calculated based on 28 hours/week at the rate of the Ontario Minimum Wage plus \$2.00/hour, less applicable deductions.
- c) Work no more than 28 hours per work week during their term of office.
- d) Perform all duties as described in the Voting Director's Accountability Manual. (By-law 2020, b.4, s.5)

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Duties – Academic Faculties Representatives

6. Academic Faculties Representatives shall:

- a) Communicate with and advocate for the students in the Academic Faculty that they were elected to represent.
- b) Receive a fixed, monthly honorarium calculated based on 32 hours/month at the rate of the Ontario Minimum Wage plus \$2.00/hour, less applicable deductions.
- c) Work no more than 32 hours per month in this position.
- d) Perform all duties as described in the Voting Directors Accountability Manual. (By-laws 2020, as amended F2020, b.4, s.6)

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Providing detailed & completed monthly Board Report
Meeting the obligation of attending board meetings and or notifying in advance with appropriate notice and regrets
Participating in two class talks per semester

BY-LAW 10: LEGAL AND FINANCIAL

...

Fair Wage

9. The corporation is committed to providing a fair wage to all students employed in part-time positions. As such, the minimum wage ~~for part-time employees~~ of the corporation will be ~~the Ontario Minimum Wage plus \$1.00/hour, less applicable deductions~~. The Student Association Board in consultation with part-time staff will review the minimum wage ~~as necessary~~ to make sure they are providing a progressive living wage. (By-laws 2020, b.10, s.9)

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BY-LAW 12: ELECTIONS

The Student Association of George Brown College is committed to elected leadership, chosen from and by its student membership.

The Student Association, by way of these By-laws, seeks to ensure that the election process is conducted in a fair, consistent and accessible manner.

The students of George Brown College are entitled to full representation at all levels of the Student Association.

The Student Association is strongly committed to the ideals of safety, equity, and accessibility and encourages students of diverse backgrounds and from traditionally underrepresented groups to run in elections.

Be it enacted as a by-law of the Student Association of George Brown College, which is incorporated under the Canada Not-for-Profit Corporations Act, as follows:

Administration Of Elections

1. a) The Student Association shall govern all the elections of the Student Association through its Elections Committee and its Chief Returning Officer ("CRO"). Procedures for elections shall be found in the By-Laws of the Student Association. An Operations Manual for the Elections Committee (OMEC) will be maintained by the Elections Committee to ensure consistency in annual elections and codify practices that enhance the transparency and strength of the Elections Process. In circumstances where there is any contradiction between the By-Laws and the OMEC, the By-laws shall supersede the OMEC.

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b) The Student Association, through its CRO and Elections Committee, shall run the elections for the Board of Governors' Position, should the college invite the Student Association to do so. The costs of the election in regards to reimbursement of candidates' expenses shall be subject to reimbursement by the College. The rules for this position shall be determined by the Chief Returning Officer in consultation with the College. (By-laws 2019as amended F2020, b.12, s.1)

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Elections Committee – Composition And Chair

2. a) The Elections Committee's membership will be as follows:

i) General Manager (or designated manager),

ii) CRO of the Elections,

iii) In addition, the Board may appoint to the Committee up to one Board Member who has signed a binding declaration that they will not run in the election in question. If no Board Members have signed such a declaration and been appointed, then the Board shall appoint a student who is not a member of the Board, and who has signed a binding declaration that they will not run in the election in question, to the Committee.

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Chief Returning Officer (CRO)

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iv) In addition, the Elections Committee shall appoint one student who is not a member of the Board, and who has signed a binding declaration that they will not run in the election in question.

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- v) In the event of a vacancy on the Committee, quorum for the Committee shall be at least two members, until the vacancy is filled and, provided that quorum is met, a vacancy shall not invalidate the Election Committee's acts or decisions regarding the election.
- b)
 - i) The General Manager shall be the Chair of the committee until a Chief Returning Officer is appointed.
 - ii) Upon the appointment of a Chief Returning Officer, the Chief Returning Officer shall be the chair of the committee; and

- iii) The General Manager shall ensure that administrative practices and procedures of the Corporation is carried out by the Chief Returning Officer, and shall be the principal contact and supervisor of the Chief Returning Officer.

Elections Committee - Duties

- c) The Elections Committee shall:
 - i) Set election, nomination and other important dates in accordance with this By-law, and notify the Board, no later than 45 days before the proposed start of the nomination period for the election in question.
 - ii) Publicize important election dates and information.
 - iii) Oversee logistics of the elections.
 - iv) Solicit feedback from members regarding the Elections Process in each year.
 - v) Study the recommendations of the CRO and ensure they are fully considered; review good practices from previous elections and be responsible for implementing any recommendations approved by the Board.
 - vi) Secure office space for the CRO to work.
 - vii) Members of the Elections Committee are not permitted to seek office with the Association and must remain neutral during the election process.

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Chief Returning Officer - Duties

- d) The CRO is responsible for the overall administration of the Student Association Elections. The CRO's responsibilities will include the following:
 - i) The hiring and training of Deputy Returning Officers (DROs).
 - ii) Setting election, nomination and other important dates in accordance with this By-law and notifying the Board, in the event that the Elections Committee has failed to do so by the applicable deadline above.
 - iii) The hiring and training of polling clerks.
 - iv) The acquisition of a voters list from the College.
 - v) The establishing and setting up of polling stations on campus.
 - vi) The preparation of the voter registration database.
 - vii) The Procuring of all materials for the elections.
 - viii) The promoting of the elections.
 - ix) The calling of the All Candidates Meeting(s).
 - x) The Approval of all campaigning material
 - xi) Adjudicating and providing rulings on complaints filed by candidates during the electoral process.
 - xii) Overseeing the ballot counting process.
 - xiii) The publication of the voting results.
 - xiv) Preparing the CRO's report to be presented to the Board of Directors.
 - xv) All other elections materials and communications.
 - xvi) Where, in the opinion of the Chief Returning Officer, there is an emergency, or unusual or unforeseen circumstance, that may affect the election, and for which there is no clear provision made under this by-law, election policy or other regulation, the Chief Returning Officer may, after consulting with the Elections Committee and legal counsel, make such ruling or give such direction

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General Manager, shall give such directions as he or she considers proper, for the sole purpose of enabling electors to exercise their right to vote or enabling the counting of votes

as may be required to address the issue and ensure that the election can proceed in a timely way and that members are able to lawfully exercise their right to vote in the election to the maximum extent possible under the election rules. Such directions include but are not limited to changing the dates of voting, timeframes of the election, the method of voting, the place where voting may take place, or any other reasonable direction that is needed to ensure that the election can fairly and lawfully proceed. The Chief Returning Officer shall immediately give notice of any such direction to all candidates and post such directions on the doors of the student association. Such direction shall not be subject to appeal.

xvii) The Chief Returning Officer shall designate the exercise of his or her authority to the Deputy Returning Officer on such conditions and limitations as deemed appropriate by the Chief Returning Officer after consulting with the Elections Committee. (By-laws 2019 as amended F2020, b.12, s.2)

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Timing Of Elections

3. a) The timetable for the elections shall be as follows:

- i. for the fall election, the voting shall conclude no later than the first Friday in December; and
- ii. for spring elections, the voting shall end no later than the first Friday in April.

b) The elections shall be divided into four periods:

- i. Nominations period, which shall start on the 5th business day prior to the closed of Nominations and shall end on day approved for the close of nominations;
- ii. Campaign period which shall begin on the 10th business day before the Close of Voting, and continue until the close of voting;
- iii. Voting Period shall be the five days approved by the Board for voting;
- iv. the period in between the close of nominations and the start of the campaign period. (By-laws 2019 as amended O2020, b.12, s.3)

Eligibility Of Candidates

4. a) All members who are in good standing in accordance with By-Law 1 and who meet the applicable eligibility requirements set out in By-Law 3 shall be eligible to run. The Board does not have authority to impose additional conditions on the eligibility of candidates unless those conditions are set out in the By-Law prior to the start of the election process.

b) No candidate shall run for more than one position during the same election.

c) Voting positions on the Board shall be filled as follows:

- i) The Executive members who shall be elected by the members at large.
- ii) The Academic Faculty Representatives shall be elected by the members registered in an academic program in their respective academic faculty. (By-laws 2019 as amended O2020, b.12, s.3)

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Nomination Of Directors

5. a) Candidates shall be nominated pursuant to a nomination form printed under the authority of the CRO, and submitted to the CRO. Candidates must be nominated by those who are eligible to vote for the office. To the extent possible, candidates will be notified if their nomination form is deficient or incomplete to permit re-submission before the nominations deadline. It is the responsibility of the candidates to submit a complete nominations form.

b) Candidates are required to obtain the following valid signatures:

i) Executive Members – thirty (30) valid signatures; or

ii) All other positions – ten (10) valid signatures

c) No nominee for any position shall be nominated as part of a slate, and no slate name shall be formed or appear on the ballot. Cross endorsement and cross campaigning shall be allowed, but each platform shall be unique and no expenses shall be shared

d) The Chief Returning Officer, ~~after consulting with~~ the Elections Committee, may establish an alternative nominations process where the application of subsection (b) is not feasible due to the totality of the circumstances. (By-laws 2019as amended F2020, b.12, s.5).

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Withdrawals Of Candidates

6. A candidate may withdraw from the Student Association elections so long as their withdrawal is in writing via a completed withdrawal form, which can be obtained from any Student Association office front desk, and is submitted to and accepted by the Chief Returning Officer at any time before 2:00 p.m. local time on the business day following the All Candidates Meeting. Any campaign expenses incurred by the candidate will not be reimbursed upon withdrawal. (By-laws 2019as amended F2020, b.12, s.6)

All-Candidates Meeting

7. a) All nominees, or an authorized representative of each nominee, must attend the All-Candidates Meeting in its entirety or arrange to meet with the CRO ~~within twenty-~~ four (24) hours of the meeting.

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b) For an authorized representative to be valid, they must possess a signed statement from the nominee that the representative has the authority to act on their behalf for the duration of the meeting.

c) Any candidate who fails to attend or send an authorized representative to the All-Candidates meeting, or fails to meet with the CRO, shall be disqualified from the election.

d) A candidate's eligibility is not official until the CRO has verified the entire set of applicable nomination forms and posted an "Official Candidates List" on which the

potential candidate's name appears. The Official Candidates List must, at a minimum, be posted on the doors of all Student Association offices.

e) The topics at the all-candidates meeting shall include, but not be limited to:

- i) The elections process;
- ii) The Election schedule;
- iii) The duties and functions of the Election officials.

f) Each candidate, or authorized representative, will sign a statement before leaving the meeting that indicates they understand the rules and regulations governing the Election.

g) It is the responsibility of each candidate to understand all information provided at the All-Candidates meeting. (By-laws 2019 as amended F2020, b.12, s.7)

Nomination Period

8. a) The nomination period will be at least five (5) business days and will be advertised to all Student Association members in a manner consistent with the notification of a membership meeting

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b) There shall be no campaigning during the nomination period. Candidates may only tell individual students that they intend to run in the election for the purpose of being nominated.

c) If the number of nominated candidates certified for an office is less than the total number of persons to be elected to that office, the Chief Returning Officer may extend the nomination period for those offices only for a period of three to five days, or otherwise as approved by the Elections Committee. The additional nominations shall be received and treated as if they were part of the original nomination period and a second all candidates meeting, or in depth briefing shall be held at the close of the extended nominations period for those candidates who were nominated during the extension period. (By-laws 2019as amended O2020, b.12, s.8)

Campaigning – Rules

9.a) All candidates and campaigners who work on behalf of a candidate must abide by the following rules relating to conduct and behavior of candidates during campaigning and assume responsibility for those campaigning on behalf of candidates.

Campaigning - Types

b) Campaigning is any action designed to influence the elector, this includes verbal and non verbal ways designed to get the elector to vote in a certain way. The definition of campaigning includes:

- i) Verbally soliciting a students' vote;
- ii) Handing out materials soliciting a student's vote;
- iii) Making announcements concerning an individual's candidacy in an election, including in hallways or classrooms.

Rules – **CRO Authority To Establish**

c) The CRO shall have the authority to determine the rules of the election and in doing so the CRO shall consult with the Elections Committee.

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Campaigning – Prohibited Before Nominations Period

d) No campaigning shall take place before the start of the campaigning period.

Leave Of Absence

e) Any member of the Board, staff, or committee member who is a candidate in the election, shall take a leave of absence from the first day of campaigning until the last day of voting.

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f) The Student Association Board and executive shall not undertake any of the following after the day designated as the start of nominations until the end of the elections period:

- i) the appointment or removal of any board member, officers or managers except as may be directed by the Board Mediation Committee;
- ii) any changes to the by-law or policies regarding the election or the elections process or the term of the new board;
- iii) the creation of any new program or services; and
- iv) directions to officers or managers of the corporation regarding new programs or services of the Student Association.

g) For the greater certainty, subsection (g) does not prohibit the Board or its Committees from:

- i) Acting in case of emergencies; or
- ii) Completing work already begun before the opening of the nominations period, provided that the work does not involve any bylaw or policy changes that would impact the election that is currently underway.

h) Any board member may not undertake or organize an event on behalf of the Student Association or from the budget of the student association from the start of nominations until the close of voting.

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i) Any member of the Board, staff, volunteer or committee member who is running in the election may not discuss the election while on duty from the start of the nominations period.

CRO Approval Authority Re Materials

j) All campaign material and/or advertisement need approval by the CRO in advance of posting or distribution. All submissions made to the CRO shall be returned with or without approval within two (2) business days.

Restriction On Campaigns –Locations

k) Restrictions regulating campaigning, that are unique to the following, shall be followed. It is the responsibility of the candidates to familiarize themselves with the different rules that govern each of the aforementioned entities such as:

- i) No campaigning of any form is permitted in the Student Association offices, or any area that can be perceived to be under the jurisdiction of the Student Association as determined by the Chief Returning Officer.
- ii) Campaigning within a classroom is forbidden without the expressed permission of its presiding faculty member(s). To campaign in a classroom, a candidate must obtain consent from the professor/lecturer before the start of class.
- iii) Campaigning is not allowed within Student Residence, computer labs, and Library except for any area agreed upon by the Chief Returning Officer and the College (By-laws 2019as amended F2020, b.12, s.9).

Spending Limit

10. a) The spending limit for all positions shall be as follows:

Executive positions	\$250.00
Academic Faculty positions	\$75.00
All acclaimed positions	\$50.00

The spending limits shall increase by the CPI index annual with a base calculation for CPI increases being January 1, 2017. The spending limits shall be rounded to the nearest increment of twenty-five dollars, as determined by the Chief Returning Officer.

Receipts – Provided To CRO Upon Request

b) All candidates shall submit to the CRO original receipts of all campaign expenditures within seventy-two (72) hours of the close of voting. The CRO may at any time request from any of the candidate's original receipts for expenditures prior to the close of voting.

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Campaign Donations

c) All campaign donations must be brought to the attention of the CRO and included in the campaign expense report to be submitted by each candidate. Donated materials shall be assigned a dollar value based on fair market value by the CRO and shall be calculated as campaign expenses but will not be considered in the calculation of a refund against election campaign expenditures.

Prohibition On Use Of Corporation Resources

d) Candidates are not entitled to use in their campaign, any service or monies, conferred onto them by virtue of holding any position in any campus organization unless such services would still be available to them otherwise. This includes, but is not limited to, office supplies, equipment, advertising space and staff.

Appropriation Of Funds

e) Funds for the purpose of elections shall be provided for in the operating budget of the Student Association.

Failure To File – Disqualification

f) Failure by a candidate to submit a campaign expense form and original receipts by the deadline may result in disqualification upon decision of the CRO. Any candidate who exceeds the campaign limit shall be disqualified by the CRO.

Refund Of Expenses

g) Each candidate, except those who are declared ineligible for refund or disqualified by

the CRO, shall receive a full refund from the Student Association against election campaign expenditures as prescribed herein.

Budget Forms - Samples

h) The Chief Returning Officer shall create appropriate budget forms for the candidates to use during the elections process.

Required Documents And Misrepresentation – Null And Void

i) Any candidate who does not submit the required documents by the deadline imposed or misrepresents any campaign expense is disqualified and any election of that candidate is null and void. (By-laws 2019as amended F2020, b.12, s.10)

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Authority To Administer Provisions Of By-Laws

11. a) The CRO shall have the sole authority to administer and assess compliance with the provisions of these By-laws and the elections rules and regulations made under this by-law by the CRO, Board, or Elections Committee. The CRO may for violations of these by-laws:

- i) assign demerit points, including assign multiple demit points for where violations encompasses more than one offence;
- ii) disqualify the candidate from running in the election; and
- iii) declare the election of a candidate null and void.

When a candidate for any officer is assigned more than 20 demerit points the candidate shall be disqualified.

Authority In Unproven Cases

b) The CRO has the right to make rulings on issues and events not otherwise covered in this By-law, or to add in such rulings to supplement existing sections.

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Time Limit For Submission Of Complaints

c) Allegations of violations of these By-laws shall be submitted to the CRO in writing. Such allegations must be made within 48 hours after the incident occurred.

Lay Charges For Violation

d) The CRO may lay charges of violations of campaign rules at her/his own initiative.

CRO's Ruling

e) The CRO shall render a decision in writing to the candidates in questions and the complainant, within a reasonable time, this is usually within 48 hours, but may be longer should there be additional information needed from candidate, witnesses, or legal counsel.

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Publication Of Findings

f) Where the CRO finds there has been a violation of these By-laws, the CRO must publish the details of the violation in a designated elections space in the Student Association office. Published notification of violations will only take place once all appeals (if applicable) have been exhausted.

Disqualification Of Winner

g) When a candidate is disqualified, the candidate will be deemed to have never been nominated, and should voting have already occurred, any votes for that candidate should have been deemed to be rejected by the Chief Returning Officer at validation.

Computation Of Time

h) The computation of time is subject to the rule as set forth in the *Interpretation Act, R.S.C. 1985, c.I-21*. Further, if time limits cannot be followed because of causes beyond the control of the parties involved, the Chief Returning Officer shall have the authority to modify the time limits in this section, as long as, in the opinion of the Chief Returning Officer and having regard to all the facts of the matter, doing so would not bring the electoral process into disrepute.

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Burden Of Proof

i) All rulings of the Chief Returning Officer shall be made using the balance of probabilities. (By-laws 2019as amended F2020, b.12, s.11)

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Method Of Election

12. a) The Elections Committee and the CRO shall determine the method of election in accordance with this By-law.

Polling Places

b) The Chief Returning Officer shall determine places for polling stations and limits on campaigning near those polling station.

Poll Officials

c) The Chief Returning Officer shall appoint, train, and oversee poll officials.

Candidate's Representative At The Polls

d) Each candidate shall have the right to appoint a candidates representative at the polls to witness the operations of the polls and to ensure compliance with the standards as established by the Chief Returning Officer.

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Counting Of Ballots

e) The counting of the ballots shall occur in such ways as the Chief Returning Officer shall direct, in consultation with the Elections Committee.

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The Chief Returning Officer shall publish unofficial results at the earliest opportunity but until the results have been validated the results are considered unofficial official. ¶

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The Chief Returning Officer shall publish unofficial results at the earliest opportunity but until the results have been validated the results are considered unofficial official. ¶

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Candidate's Representative At Count

f) Candidates may appoint a representative to witness the count.

Official Certification of Results

g) An official certification shall take place the next business day after counting. The Chief Returning Officer may delay the certification for sufficient cause.

h) When the Chief Returning Officer is satisfied that the count has been completed fairly and accurately, the Chief Returning Officer shall:

i) Certify the results by swearing an Affidavit of Election before a Commissioner of Affidavit, duly licensed in the province of Ontario. The General Manager shall keep a copy of the Affidavit for the official records of the corporation.

- ii) Forward the certified results to the Board.
- iii) Declare the candidate or candidates, as the case may be, who received the highest number of votes to be elected. (By-laws 2019as amended F2020, b.12, s.12)

Ratification Of Acclaimed Candidates

i) In the event that candidates are acclaimed, the following question shall be placed on the ballot:

Should [NAME OF CANDIDATE] be elected to the office of [NAME OF OFFICE]?

- Yes
- No

If when more than half the votes are opposed to the candidate, the candidate shall not be elected.

Equality Of Votes

13. In the event of a tie the Chief Returning Officer shall choose the successful candidate or candidates by lot. (By-laws 2019as amended F2020, b.12, s.13)

Elections Appeals Committee - Composition

14. a) The Review Officer shall hear and decide any election-related appeals.

b) In the event that the Review Officer is unable to hear the appeals (or is conflicted from doing so), the Board's Chair shall designate another capable and neutral individual, who is not a Board Member and is not running in the election, to hear the appeal.

15. a) Election-related appeals may only be filed regarding the following matters:

- i. The Review Officer (or the Chair's designate) shall automatically review any discipline decision of the Chief Returning Officer that resulted in the disqualification of a Candidate. The Chief Returning Officer shall notify the Review Officer (or the Chair's designate) in writing within 48 hours of having made any such decision.
- ii. A candidate may also file an appeal in the following circumstances:
 1. Where the candidate challenges the validity of his or her election result; or
 2. Where the candidate challenges a discipline decision by the Chief Returning Officer against the candidate.

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Any candidate who wishes to file an appeal under section (a)(ii) must submit a written request for appeal (including any written submissions in support of the appeal) no later than 72 hours after being notified of the decision or election result being appealed.

Investigation And Adjudication of Appeals

b) The Review Officer (or the Chair's designate) shall investigate and decide any appeal that is properly before it under this By-law

In considering any such appeal, the Review Officer (or the Chair's designate) shall assess whether there has been a clear breach of the By-laws and/or the election rules (as set out in the OMEC) that likely affected the discipline decision or election result in question. If no such material breach of the By-laws and/or election rules is established, the appeal shall be dismissed. If the appeal is upheld, the Review Officer (or the Chair's designate) shall make an appropriate remedial order to address the issues in the appeal.

The Review Officer (or the Chair's designate) shall communicate the appeal decision to the parties and this decision is not subject to further review or appeal. (By-laws 2019 as amended O2020, b.12, s.15)

Declaration of the CRO regarding the election

16. Should the Chief Returning Officer conclude, based on reasonable evidence, that there were irregularities, fraud or corrupt or illegal practices that affected the result of the election, the Chief Returning Officer shall consult with the Elections Committee and legal counsel, and then take such lawful actions as are necessary, in accordance with this By-law and the Act, to address and remedy the concerns so that the election can proceed and be concluded in a fair, transparent and lawful manner. (By-laws 2019as amended O2020, b.12, s.16)

Recounting Ballots

17. If the margin of victory is a difference of 5 percent or less of the total votes cast, an automatic recount shall take place. The CRO at their discretion reserves the right to call a recount. (By-laws 2019as amended F2020, b.12, s.17)

Ratification

18. a) Candidates are deemed elected, and their election is ratified, once the CRO has certified the election results and sworn the Affidavit of Elections.

b) At the Board's meeting after the election has been ratified in accordance with subsection (a), the Board shall receive the results of the election.

c) Between the date of publication of the election results and the start date of the applicable term, the elected candidate has no privileges or powers of office other than being a Member of the Corporation.

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Been ratified by the Student Association's Board. ¶
Attained the age of majority of eighteen (18) years of age. ¶
At its next meeting following the election, the Board shall confirm that the following conditions have been met: ¶
The Chief Returning Officer has certified the election results in accordance with section 11(i). ¶
There are no outstanding appeals pending with the EAC. If any such appeals are pending, the Board shall schedule a meeting to ratify the election results as soon as practicable following the issuance of the EAC's appeal decision. ¶
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Been ratified by the Student Association's Board. ¶
Attained the age of majority of eighteen (18) years of age. ¶
At its next meeting following the election, the Board shall confirm that the following conditions have been met: ¶

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Annual General Meeting Proxy Form

I, _____ hereby proxy
my vote for the Annual General Meeting of the Student Association of
George Brown College to be held on October 21st, 2026 at 11:30 PM

Signature of Proxy

Signature of Proxy Holder

Student Number of Proxy

Student Number of Proxy Holder

Date

**Please submit the Proxy form in-person at the Annual General Meeting day of
the event, October 21st, 2026**