

Student Association of George Brown College

Board Meeting Minutes

Date: Monday January 26, 2026

Time: 6:00 PM – 8:00 PM

Location: Online – MS Teams

Board of Directors – Voting Members	
Executive Members:	
Director of Communications and Internal	Ifeoluwa 'Faith' Oluwatoyin
Director of Operations	Sandhya 'Sandy' Ethiraj
Director of Education & Equity	Jun An 'Toby' Lew
Director of Student Experience	Hanna Miller
Educational Centre Representatives:	
Arts, Design and Information Technology Representative	Navinkumar Meena
Business Representative	VACANT
Community Services and Early Childhood Representative	Bryndoven O'Krafka
Construction and Engineering Representative	Jeetu Patel
Health Science Representative, including school of Nursing	Muhaddesa Atlas
Hospitality and Culinary Arts Representative	Alitzel Martinez
Preparatory and Liberal Studies Representative	Rain Avery
Non-Voting Member:	
General Manager	Rosalyn Miller
Resources:	
Chairperson	Kayla Weiler
Minute Taker	Jessica Pasion
George Brown Polytechnic Representative	Ian Wigglesworth
Operations Manager	Wafa Ulliyan
Guests:	
Dialog	Sean Heeger
Director, Polytechnic Transformation, George Brown Polytechnic	Dr. Margrit Talpalaru
Registrar and Associate Vice-President, Strategic Enrolment, George Brown Polytechnic	Janene Christiansen

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1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets
Executive Members:			
<i>Director of Communications & Internal</i>	X		
<i>Director of Operations</i>	X		
<i>Director of Education & Equity</i>	X		
<i>Director of Student Experience</i>	X		
Educational Centre Representatives:			
<i>Arts, Design and Information Technology Representative</i>	X		
<i>Business Representative (VACANT)</i>			
<i>Community Services and Early Childhood Representative</i>	X		
<i>Construction and Engineering Representative</i>	X		
<i>Health Science Representative</i>	X Late 6:07PM		
<i>Hospitality and Culinary Arts Representative</i>	X		
<i>Preparatory and Liberal Studies Representative</i>	X		
Non-Voting Member			
<i>General Manager</i>	X		

Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honor, protect and sustain this land.

Declaration to abide by Roberts Rules:

All board members and guests agree to follow Roberts Rules of Order including but not limited to speaking time, the limitation of speakers and speakers list. The chairperson has the authority to call the meeting back to order as they see fit.

2. Call to Order:

Time: 6:03PM

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3. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented.

Moved by: Hanna Miller, Director of Student Experience

Seconded by: Rain Avery, Preparatory and Liberal Studies Representative

Discussion:

- *Any amendments to the agenda should be made at this time.*
- No amendments to the agenda were made at this time.

Vote: Carries

4. Approval of Minutes - (Appendix A)

Whereas the meeting minutes from the December 11, 2025 Board meeting requires approval;

Be it resolved that the Board of Directors accept the meeting minutes of December 11, 2025 board meeting (Appendix A) as presented.

Moved by: Bryndoven O'Krafka, Community Services and Early Childhood Representative

Seconded by: Muhaddesa Atlas, Health Science Representative, including school of Nursing

Discussion:

- *Any amendments to the meeting minutes should be made at this time.*
- No amendments to the minutes were made at this time.

Vote: Carries

5. Declaration of Conflict

At this time members are to come forward to disclose any conflicts of interest they may have related to any items on the agenda, either work related, personal relationships, etc.

- Navinkumar Meena, Arts, Design and Information Technology Representative declares' conflict regarding item 9 a. *Filling committee composition vacancies, policies and procedures committee*
- Jun An 'Toby' Lew, Director of Education & Equity declares conflict regarding item 11. *Approval to extend the bylaw consultation special projects with additional working hours*
- Bryndoven O'Krafka, Community Services and Early Childhood Representative declares' conflict regarding any items in relation to elections as there is intention to run in the upcoming elections

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6. George Brown Polytechnic Transformation – Appendix B

Presentation by Dr. Margrit Talpalaru, Director, Polytechnic Transformation

Be it resolved that the Board of Directors received this presentation as information.

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Navinkumar Meena, Arts, Design and Information Technology Representative

Discussion:

- Speaker's list include the following members;
 - o Jun An 'Toby' Lew, Director of Education & Equity
 - o Muhaddesa Atlas, Health Science Representative, including school of Nursing
 - o Bryndoven O'Krafka, Community Services and Early Childhood Representative
- Any additional questions pertaining the presentation should be directed to the General Manager or designated point person.

Vote: Carries

7. Office of the Registrar - Enrollment and Fees

Presentation by Janene Christiansen, Registrar and Associate Vice-President, Strategic Enrolment

Be it resolved that the Board of Directors received the information as presented.

Moved by: Bryndoven O'Krafka, Community Services and Early Childhood Representative

Seconded by: Alitzel Martinez, Hospitality and Culinary Arts Representative

Discussion:

- Speakers list include the following members/ individuals;
 - o Muhaddesa Atlas, Health Science Representative, including school of Nursing
 - o Rosalyn Miller, General Manager
- Bill 33: The supporting children's and student's act, 2025. Student unions play a big roll and future consultation should occur

Vote: Carries

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8. SAGBC Committees Reports Package

<u>Outstanding Committee Reports</u>	<u>Appendix</u>
Policy and Procedures Committee Report (October & November)	Not Submitted/ Outstanding
Executive Committee Report (November)	Not Submitted/ Outstanding

<u>Committee Reports</u>	<u>Appendix</u>
Board Accountability Report (December) Submitted by Jun An 'Toby' Lew, Director of Education & Equity	Appendix C
Executive Committee Report (December)	Not Submitted
General Manager Report Submitted by Rosalyn Miller, General Manager	Appendix D
Education Advisory Committee Report	Not Applicable
Finance and Operations Committee Report	Not Applicable
Marketing & Communications Committee Report	Not Applicable
Policy and Procedures Committee Report	Not Applicable
Election Committee Report – General Manager Submitted by General Manager – Rosalyn Miller	Appendix E
Election Committee Report – Special Projects Submitted by Jun An 'Toby' Lew, Director of Education & Equity	Appendix F

Be it resolved that the Board of Directors SAGBC Reports Package be accepted as presented.

Moved by: Sandhya 'Sandy' Ethiraj, Director of Operations

Seconded by: Jun An 'Toby' Lew, Director of Education & Equity

Discussion: None

Vote: Carries

9. Filling Committee Composition Vacancies (Appendix G)

a. Policies and Procedures Committee

Whereas the Policies and Procedures Committee has an Executive role vacant

Be it resolved that Jun An 'Toby' Lew, Director of Education & Equity be appointed to fill the Executive role on the Policies and Procedures Committee.

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

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Seconded by: Alitzel Martinez, Hospitality and Culinary Arts Representative

Discussion: None

Vote: Carries

Motion to reconsider the motion to amend

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Rain Avery, Preparatory and Liberal Studies Representative

Discussion: this agenda item requires to be reconsidered in order to include additional members to the committee

Vote: Carries

Motion to amend to include a Be it further resolved that Rain Avery, Preparatory and Liberal Studies Representative and Jeetu Patel, Construction and Engineering Representative be appointed to fill the Executive role on the Policies and Procedures Committee.

Moved by: Rain Avery, Preparatory and Liberal Studies Representative

Seconded by: Jun An 'Toby' Lew, Director of Education & Equity

Discussion: None

Vote: Carries

* Back to the main motions with the addition

Be it resolved that Jun An 'Toby' Lew, Director of Education & Equity be appointed to fill the Executive role on the Policies and Procedures Committee.

Be it further resolved that Rain Avery, Preparatory and Liberal Studies Representative and Jeetu Patel, Construction and Engineering Representative be appointed to fill the Executive role on the Policies and Procedures Committee

Moved by: Rain Avery, Preparatory and Liberal Studies Representative

Seconded by: Jun An 'Toby' Lew, Director of Education & Equity

Discussion: None

Vote: Carries

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b. Marketing and Communications Committee

Whereas the Marketing and Communications Committee has a member role vacant

Be it resolved that Alitzel Martinez, Hospitality and Culinary Arts Representative be appointed to fill the member role on the Marketing and Communications Committee.

Moved by: Hanna Miller, Director of Student Experience

Seconded by: Bryndoven O'Krafka, Community Services and Early Childhood Representative

Discussion:

- Alitzel Martinez, Hospitality and Culinary Arts Representative and Jeetu Patel, Construction and Engineering Representative expressed interest in joining the committee
- Alitzel Martinez, Hospitality and Culinary Arts Representative motivated her reason why she wanted to be a part of the committee
- Jeetu Patel, Construction and Engineering Representative motivated his reason why he wanted to be a part of the committee – enjoys promoting events and engaging with students; interested in learning marketing skills like communication and teamwork
- Voted were cast directly through the chair through zoom direct chat. The chair then presented that based on the tally Alitzel Martinez, Hospitality and Culinary Arts Representative received the most votes

Vote: None

10. Bylaw Consultation Special Project Report

Submitted by Jun An 'Toby' Lew, Director of Education & Equity

Be it resolved that the Board of Directors acknowledge and accepts the *Bylaw Consultation Special Project Report* and findings to date from the Director of Education and Equity.

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Alitzel Martinez, Hospitality and Culinary Arts Representative

Discussion:

- Hanna Miller, Director of Student Experience
- Alitzel Martinez, Hospitality and Culinary Arts Representative

Vote: Carries

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11. **Approval to Extend the Bylaw Consultation Special Project with Additional Working Hours**

Submitted by Jun An 'Toby' Lew, Director of Education & Equity

Whereas the Board, at the 2025 November Board Meeting, approved the *Bylaw Consultation Special Project with Additional Working Hours*;

Whereas the initial motion for additional working hours is set to expire on February 4, 2026;

Whereas it is evident that more work needs to be done under the *Bylaw Consultation Special Project* due to the complexity of the required changes;

Whereas there needs to be additional consultation work with the Executive Roles;

Whereas the Elections Committee has confirmed that changes to the Bylaws is required to ensure the organization upholds its fiduciary duties;

Be it resolved that the approved *Bylaw Consultation Special Project with Additional Working Hours* identified via the Election committee for the Director of Education and Equity which has an end date of February 4, 2026, be extended to March 4, 2026;

Be it further resolved that the scope of the Special Project expand to include Executives Roles and additional research and consultation strategies;

Be it further resolved that the report from the Special Project is forwarded directly to the Policy and Procedure Committee for review and consideration.

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Rain Avery, Preparatory and Liberal Studies Representative

Discussion: None

Vote: Carries (1 Abstain)

12. **Other Business**

- Rosalyn Miller, General Manager - Special Meeting of the Members
- Ian Wigglesworth – Info on College Council
- Hanna Miller, Director of Student Experience – Montreal

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13. Adjournment

Whereas the Board Meeting was scheduled till **8:00 PM**

Be it resolved that the Board Meeting is adjourned at **7:57PM**.

Moved by: Bryndoven O'Krafka, Community Services and Early Childhood Representative

Seconded by: Sandhya 'Sandy' Ethiraj, Director of Operations

Discussion: None

Vote: Carries