

Student Association of George Brown College

Board Meeting Minutes

Date: Thursday December 11, 2025

Time: 6:00 PM – 8:00 PM

Location: Online - Zoom

Board of Directors – Voting Members	
Executive Members:	
Director of Communications and Internal	Nikita Yadav
Director of Operations	Ajani Miller
Director of Education & Equity	Jun An 'Toby' Lew
Director of Student Experience	Hanna Miller
Educational Centre Representatives:	
Arts, Design and Information Technology Representative	Navinkumar Meena
Business Representative	Naomi Deena Mathew
Community Services and Early Childhood Representative	Bryndoven O'Krafka
Construction and Engineering Representative	Jeetu Patel
Health Science Representative, including school of Nursing	Muhaddesa Atlas
Hospitality and Culinary Arts Representative	Alitzel Martinez
Preparatory and Liberal Studies Representative	Rain Avery
Non-Voting Member:	
General Manager	Rosalyn Miller
Resources:	
Chairperson	Kayla Weiler
Minute Taker	Jessica Pasion
George Brown College Representative	Ian Wigglesworth
Operations Manager	Wafa Ulliyan
Guests:	
Dialog	
Senior Finance Coordinator	Niki Yeung
Chief Returning Officer	Ansar Ali

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1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets
Executive Members:			
<i>Director of Communications & Internal</i>		X	
<i>Director of Operations</i>	X		
<i>Director of Education & Equity</i>	X		
<i>Director of Student Experience</i>	X		
Educational Centre Representatives:			
<i>Arts, Design and Information Technology Representative</i>			X
<i>Business Representative</i>	X		
<i>Community Services and Early Childhood Representative</i>	X		
<i>Construction and Engineering Representative</i>		X	
<i>Health Science Representative</i>			X
<i>Hospitality and Culinary Arts Representative</i>	X		
<i>Preparatory and Liberal Studies Representative</i>			X
Non-Voting Member			
<i>General Manager</i>			

Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honor, protect and sustain this land.

Declaration to abide by Roberts Rules:

All board members and guests agree to follow Roberts Rules of Order including but not limited to speaking time, the limitation of speakers and speakers list. The chairperson has the authority to call the meeting back to order as they see fit.

2. Call to Order:

Time: 6:16PM

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3. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented.

Moved by: Hanna Miller, Director of Student Experience

Seconded by: Jun An 'Toby' Lew, Director of Education & Equity

Discussion: *Any amendments to the agenda should be made at this time.*

Motion to amend the agenda to include agenda item Confidential Update on Legal Matter, in-Camera

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Ajani Miller, Director of Operations

Discussion:

- Jun An 'Toby' Lew, Director of Education & Equity reads language motion to go into camera but cannot discuss the details further as the matter is confidential and therefore requires to be in-camera.

Vote: Carries

* Back to the main motion with the approved changes

Vote: Carries

4. Approval of Minutes - (Appendix A)

Whereas the meeting minutes from the November 17, 2025 Board meeting requires approval;

Be it resolved that the Board of Directors accept the meeting minutes of November 17, 2025 board meeting (Appendix A) as presented.

Moved by: Bryndoven O'Krafka, Community Services and Early Childhood Representative

Seconded by: Naomi Deena Mathew, Business Representative

Discussion: *Any amendments to the meeting minutes should be made at this time.*

- *No amendments to the minutes were made*

Vote: Carries

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5. **Declaration of Conflict**

At this time members are to come forward to disclose any conflicts of interest they may have related to any items on the agenda, either work related, personal relationships, etc.

6. **Confidential Update on Legal Matter**

In-Camera

Be it resolved that the Executive Committee (excluding the Director of Communication and Internal), Education Centre Representatives, and Legal Counsel move in-camera at 6:22PM.

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Ajani Miller, Director of Operations

Discussion: None

Vote: Carries

Out-of-Camera

Be it resolved that the Executive Committee (excluding the Director of Communication and Internal), Education Centre Representatives, and Legal Counsel move out of in-camera at 6:38PM.

Moved by: Bryndoven O'Krafka, Community Services and Early Childhood Representative

Seconded by: Naomi Deena Mathew, Business Representative

Discussion: None

Vote: Carries

7. **SAGBC Committees Reports Package**

<u>Outstanding Committee Reports</u>	<u>Appendix</u>
Policy and Procedures Committee Report (October)	Not submitted

<u>Committee Reports</u>	<u>Appendix</u>
Board Accountability Report (November) (Tabled from November BOD Meeting) Submitted by Ajani Miller, Director of Operations	Appendix B
Board Accountability Report (December)	Not Submitted
Executive Committee Report & General Manager Report	Appendix R

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Submitted by Rosalyn Miller, General Manager	
Education Advisory Committee Report Jun An 'Toby' Lew, Director of Education & Equity	Appendix C
Finance and Operations Committee Report (November) Submitted by Ajani Miller, Director of Operations	Appendix D
Marketing & Communications Committee Report (October) Submitted by Hanna Miller, Director of Student Experience	Appendix E
Marketing & Communications Committee Report (November) Submitted by Hanna Miller, Director of Student Experience	Appendix F
Policy and Procedures Committee Report (November)	Not submitted
Election Committee Report (November) Jun An 'Toby' Lew, Director of Education & Equity <i>Agenda Item 9a.</i>	Appendix G

Be it resolved that the Board of Directors SAGBC Reports Package be accepted as presented.

Moved by: Bryndoven O'Krafka, Community Services and Early Childhood Representative

Seconded by: Alitzel Martinez, Hospitality and Culinary Arts Representative

Discussion: None

Vote: Carries

8. Finance and Operations Committee

a. Financial Statements (Appendix H)

Whereas the Operations Committee is required to review the financial statements bi-monthly.

Be it resolved that the Board accept the financial statements for the period ending October 31, 2025 as presented.

Moved by: Ajani Miller, Director of Operations

Seconded by: Hanna Miller, Director of Student Experience

Discussion:

- Financial statements presentation by Ajani Miller, Director of Operations and Niki Yeung, Senior Finance Coordinator

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Motion to amend to read the following and include additional Be it resolved as Be it further resolved;

Whereas George Brown College needs to be paid in a timely manner for the capital project.

Whereas cheques has been misplaced by George Brown College.

Whereas EFTs are limited to \$10,000 increments.

Be it resolved that the Board approves the recommendation for utilizing EFTs as the payment method for George Brown College.

Moved by: Ajani Miller, Director of Operations

Seconded by: Jun An 'Toby' Lew, Director of Education & Equity

Discussion: None

Vote: Carries

* Back to the main motion with the changes

Vote: Carries

b. Investment Updates (Appendix I)

Presented by Ajani Miller, Director of Operations & Niki Yeung, Senior Finance Coordinator

Whereas the Auditor has recommended to invest excess cash balances in their Audit Report presented at the Annual General Meeting 2019-2020;

Whereas our current accounts exceed the required cash flow requirements for the organization;

Whereas our Contingency & Reserve Policy requires segregation of funds set aside for specific funds;

Whereas the Director of Operations and General Manager have monitored the cash position and establish the appropriate investment plan as per the Reserve Policy; therefore,

Be it resolved that the Board accepts the investment plan as an update.

Moved by: Ajani Miller, Director of Operations

Seconded by: Naomi Deena Mathew, Business Representative

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Discussion:

- Speaker's list
 - Alitzel Martinez, Hospitality and Culinary Arts Representative
 - Ajani Miller, Director of Operations

Vote: Carries

9. Fall 2025 Elections Results and Report

a. Fall Elections CRO Report (Appendix J)

Presentation by Chief Returning Officer, Ansar Ali

Whereas the Chief Returning Officer is required to report regarding the Fall 2025 General Election; therefore

Be it resolved that the Report of the Chief Returning Officer regarding the 2025 General Election be received.

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Bryndoven O'Krafka, Community Services and Early Childhood Representative

Discussion:

- Speaker's list
 - Bryndoven O'Krafka, Community Services and Early Childhood Representative
 - Rosalyn Miller, General Manager

Vote: Carries

b. Elections Ratification (Appendix K)

Presentation by Chief Returning Officer, Ansar Ali

Whereas an election was held from November 10, 2025 to December 5, 2025;

Whereas the Chief Returning Officer has certified the results of the election in accordance with the By-laws, confirmed that there are no outstanding appeals pending with the Elections Appeal Committee (EAC), and confirmed that the election has not been declared null and void under Section 15; therefore:

Be it resolved that the elected candidates are ratified as per the certified results.

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Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Bryndoven O'Krafka, Community Services and Early Childhood Representative

Discussion:

Motion to amend the be it resolved to read;

Be it further resolved that candidate Ifeoluwa Oluwatoyin for the position of Director of Communications and Internal, and Candidate Sandhya Ethiraj for the position of Director of Operations, are hereby ratified.

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Naomi Deena Mathew, Business Representative

Discussion: None

Vote: Carries

* Back to the main motion

Vote: Carries

10. Elections

a. Update to Spring 2026 Election Dates (Appendix G)

Presented by Jun An 'Toby' Lew, Director of Education & Equity

Discussion:

- The Director of Education and Equity informs that no motion is presented in this segment as it is abiding by the CRO duties under Bylaw 12. The winter semester timelines has also changed and therefore the Spring election dates had to be adjusted

b. Motion to Approve the Election Committee Bylaw Revision (Appendix M&N)

Presented by Jun An 'Toby' Lew, Director of Education & Equity

Whereas the Election Committee has successfully sent in their recommendation to the Policy and Procedure Committee (PPC) to review; and

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Whereas the Legal Counsel of the Association has successfully reviewed and addressed any outstanding inconsistencies with the recommendation; and

Whereas the Chair of the PPC has submitted a document to the Board of Directors for review on November 24 titled "PPC Report"; and

Whereas the document does not include any valid recommendations to the Board; and

Whereas VDAM Section 8.1(c)(iii) reads: Once the 7-day deadline has passed, the Board shall review the Final Report that has been provided by the Committee (if any) and if the Committee has still not provided recommendations, the Board may vote to take whatever steps it deems appropriate to address and take action on the issue in question, notwithstanding that it is within the Committee's jurisdiction.

Whereas the VDAM permits the Election Committee to move forward with submitting the "Election Committee Bylaw Revision" dated October 23, 2025, to the Board for review and approval; and

Whereas this includes the additional housekeeping corrections set out in the 'Be it resolved' clause; therefore,

Be it resolved that the Board of Directors accept the recommendation of the Election Committee to amend the Bylaws as set out in the Appendix, subject to the additional housekeeping corrections of references in the Bylaws from "Educational Centre Representatives" to "Academic Faculty Representatives", which are as follows:

Bylaw 3, s.2 should be amended as follows:

Idem – Academic Faculties Representatives

2. Each academic faculty representative shall also be a member Registered in a program at their respective educational centre academic faculty during their term.

Bylaw 12, s.4(d)(ii) should be amended as follows:

"The Educational Centre Academic Faculty Representatives shall be elected by the members registered in an academic program in their respective educational centres academic faculty."

Bylaw 12 s. 10(a) should be amended as follows:

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10. a) The spending limit for all positions shall be as follows:

Executive Positions	\$250.00
Educational Centre Academic Faculty Positions	\$75.00
All acclaimed positions	\$50.00

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Alitzel Martinez, Hospitality and Culinary Arts Representative

Discussion:

Motion to amend the Be it resolved language to read to include the following

Be it further resolved that any other reference to “Educational Centre Representatives” in the Constitution and Bylaws and VDAM shall be replaced with “Academic Faculty Representatives”;

Be it further resolved that the amended Bylaw be presented electronically to voting members at least 21 days before the Special Meeting to be held January 28, 2026, at 1 PM, at Casa Loma Campus.

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Bryndoven O'Krafka, Community Services and Early Childhood Representative

Discussion: None

Vote: Carries

* Back to the main motion with the updated changes

Vote: Carries

11. Montreal Trip (Appendix O)

Presented by Hanna Miller, Director of Student Experience

Whereas the Student Association of George Brown College previously placed the Montreal trip on a hiatus to assess the safety, security, and liability of the trip, and of all trips requiring overnight stays where students from the general membership are involved; and,

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Whereas the trips' safety and security issues require review by staff and committees to implement safety strategies and potential of working with other departments to help ensure the safety of the trip has been met; and

Whereas at the July 2025 BOD meeting it was motioned that the staff and applicable committees of the SAGBC review the possibility of a Montreal trip hosted by the Student Association of George Brown College; and,

Whereas the Montreal trip has been further discussed with the relevant program coordinators and the Marketing Committee, and follow-up meetings have been completed with the two potential vendors, ISX and TNT; and,

Whereas the assessment of safety protocols and policies for both companies has been completed, identifying deficiencies in the current TNT proposal and confirming ISX's compliance with the requested SA safety protocols in September 2025 as per Appendix B; and,

Whereas the Marketing Committee has recommended moving the trip to the Winter Term (April 2026) to allow sufficient time for promotion; and,

Whereas the Student Association has reconnected with ISX to confirm the feasibility of organizing the trip with all required safety measures, and ISX has confirmed its commitment to meeting those requirements and is currently preparing updated quotes for the SA; therefore,

Be it resolved that the Student Association will remove the Montreal trip from hiatus and schedule the trip for the end of April 2026, with ISX as the potential tour provider, ensuring that all safety protocols and procedures outlined in Appendix A are met; and,

Be it further resolved that the trip will be organized based on the budget available in Winter 2026, which will depend on enrollment numbers.

Moved by: Hanna Miller, Director of Student Experience

Seconded by: Alitzel Martinez, Hospitality and Culinary Arts Representative

Discussion:

- Additional comments provided by the Operations Manager, Wafa Ulliyan
- Jun An 'Toby' Lew, Director of Education & Equity, in favour
- Bryndoven O'Krafka, Community Services and Early Childhood Representative, in favour

Vote: Carries

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12. Conference Reports

a. CFS National General Meeting (Appendix P)

Presented by Jun An 'Toby' Lew, Director of Education & Equity

Be it resolved that the CFS National General Meeting Report be approved as presented.

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Bryndoven O'Krafka, Community Services and Early Childhood Representative

Discussion: None

Vote: Carries

b. GDG Cloud DevFest Conference (Appendix Q)

Presented by Jun An 'Toby' Lew, Director of Education & Equity

Be it resolved that the GDG Cloud DevFest Conference Report be approved as presented.

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Bryndoven O'Krafka, Community Services and Early Childhood Representative

Discussion: None

Vote: Carries

13. Other Business

- Recognition and thank you to Business Representative

14. Adjournment

Whereas the Board Meeting was scheduled till **8:00 PM**

Be it resolved that the Board Meeting is adjourned at **8:06 PM**.

Moved by: Naomi Deena Mathew, Business Representative

Seconded by: Ajani Miller, Director of Operations

Discussion: None

Vote: Carries