

Student Association of George Brown College

Board Meeting Minutes

Date: Monday October 27, 2025

Time: 6:00 PM – 8:00 PM

Location: Casa Loma Campus

Board of Directors – Voting Members	
Executive Members:	
Director of Communications and Internal	Nikita Yadav
Director of Operations	Ajani Miller
Director of Education & Equity	Jun An 'Toby' Lew
Director of Student Experience	Hanna Miller
Educational Centre Representatives:	
Arts, Design and Information Technology Representative	Navinkumar Meena
Business Representative	Naomi Deena Mathew
Community Services and Early Childhood Representative	Bryndoven O'Krafka
Construction and Engineering Representative	Jeetu Patel
Health Science Representative, including school of Nursing	Muhaddesa Atlas
Hospitality and Culinary Arts Representative	Alitzel Martinez
Preparatory and Liberal Studies Representative	Rain Avery
Non-Voting Member:	
General Manager	Rosalyn Miller
Resources:	
Chairperson	Kayla Weiler
Minute Taker	Jessica Pasion
George Brown College Representative	Ian Wigglesworth
Operations Manager	Wafa Ulliyan
Guests:	
Dialog	Mayara Sampaio
Finance Coordinator	Niki Yeung
Director, Student Life, Housing & Athletics Services George Brown College	Daniel Fok, Ph.D

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1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets
Executive Members:			
<i>Director of Communications and Internal</i>	X		
<i>Director of Operations</i>	X		
<i>Director of Education & Equity</i>	X		
<i>Director of Student Experience</i>	X		
Educational Centre Representatives:			
<i>Arts, Design and Information Technology Representative</i>	X		
<i>Business Representative</i>			X
<i>Community Services and Early Childhood Representative</i>	X		
<i>Construction and Engineering Representative</i>	X		
<i>Health Science Representative</i>	X		
<i>Hospitality and Culinary Arts Representative</i>	X		
<i>Preparatory and Liberal Studies Representative</i>	X		
Non-Voting Member			
<i>General Manager</i>	X		

Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honor, protect and sustain this land.

Declaration to abide by Roberts Rules

All board members and guests agree to follow Roberts Rules of Order including but not limited to speaking time, the limitation of speakers and speakers list. The chairperson has the authority to call the meeting back to order as they see fit.

2. Call to Order:

Time: 6:07PM

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3. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented.

Moved by: Nikita Yadav, Director of Communications and Internal

Seconded by: Rain Avery, Preparatory and Liberal Studies Representative

Discussion: *Any amendments to the agenda should be made at this time.*

Motion to amend the agenda to include Bylaw Revision Timeline as 7d

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Rain Avery, Preparatory and Liberal Studies Representative

Discussion: None

Vote: Carries

* **Back to the main motion**

Motion to amend the agenda to include GDG Cloud Toronto – DevFest 2025 Sponsorship Proposal under Other Business

Moved by: Navinkumar Meena, Arts, Design and Information Technology Representative

Seconded by: Ajani Miller, Director of Operations

Discussion: None

Vote: Carries

* **Back to the main motion**

Motion to amend the agenda to remove items 8 (Tabled from September 20205 Board Meeting] GBC Foundation - Food Court Social Sponsorship), 10 (Tabled from September 20205 Board Meeting] Exploration of an SAGBC Volunteer Team) and 11 (Tabled from September 20205 Board Meeting] Our Campus, Our Choice! Campaign Materials and Ideas)

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Navinkumar Meena, Arts, Design and Information Technology Representative

Discussion: None

Vote: Carries

* **Back to the main motion**

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Vote: Carries

4. Approval of Minutes - (Appendix A)

Whereas the meeting minutes from the September 15, 2025, Board meeting requires approval;

Be it resolved that the Board of Directors accept the meeting minutes of September 15, 2025 board meeting (Appendix A) as presented.

Moved by: Nikita Yadav, Director of Communications and Internal

Seconded by: Rain Avery, Preparatory and Liberal Studies Representative

Discussion: *Any amendments to the meeting minutes should be made at this time.*

- *No amendments to the meeting minutes were disclosed at this time*

Vote: Carries

5. Approval of Minutes - (Appendix B)

Whereas the meeting minutes from the October 6, 2025, Special Meeting of the Board requires approval;

Be it resolved that the Board of Directors accept the meeting minutes of the Board meeting of October 6, 2025 (Appendix B) as presented.

Moved by: Nikita Yadav, Director of Communications and Internal

Seconded by: Hanna Miller, Director of Student Experience

Discussion: *Any amendments to the meeting minutes should be made at this time.*

- *No amendments to the meeting minutes were disclosed at this time*

Vote: Carries

6. Declaration of Conflict

At this time members are to come forward to disclose any conflicts of interest they may have related to any items on the agenda, either work related, personal relationships, etc.

- The Director of Communications and Internal declares conflict for

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7. SAGBC Committees

a. Reports Package

Committee Reports	Appendix
Board Accountability Report Submitted by Nikita Yadav, Director of Communications & Internal	Appendix C
Executive Committee Report & General Manager Report	Not applicable
Education Advisory Committee Report Submitted by Toby Lew, Director of Education & Equity	Appendix D
Finance and Operations Committee Submitted by Ajani Miller, Director of Operations	Appendix E
Marketing & Communications Committee Submitted by Hannah Miller, Director of Student Experience	Appendix F
Policy and Procedures Committee Report Submitted by Nikita Yadav, Director of Communications & Internal	Appendix G
Election Committee Report Submitted by Toby Lew, Director of Education & Equity	Appendix H

Be it resolved that the Board of Directors SAGBC Reports Package be accepted as presented.

Moved by: Nikita Yadav, Director of Communications and Internal

Seconded by: Ajani Miller, Director of Operations

Discussion: None

Vote: Carries

b. Financial Statements(Appendix I)

Presentation by Director Operations and Senior Finance Coordinator

Whereas the financial statements are due to the BOD bi-monthly

Be it resolved that BOD the accepts unaudited financial statements for the period ending Aug 31st 2025 as presented.

Moved by: Ajani Miller, Director of Operations

Seconded by: Jun An 'Toby' Lew, Director of Education & Equity

Discussion: None

Vote: Carries

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c. Bad Debts Write Off

Presentation by Director Operations and Senior Finance Coordinator Niki Yeung

Whereas the 2024-2025 fiscal year ending May 31st has been audited and is closed;

Whereas the tenant St James Subway terminated lease in December 2024;

Whereas due to damages upon exit and pursuant insurance related claims has limited ability to find the tenant;

Whereas the outstanding amount for December 2024 of \$847.92 ten months aged; therefore,

Be it resolved that the BOD accept the amount of \$847.92 as a non-receivable bad debt & doubtful accounts and request it be written off/recorded and as doubtful accounts to the General Operations General Ledger.

Moved by: Ajani Miller, Director of Operations

Seconded by: Jun An 'Toby' Lew, Director of Education & Equity

Discussion: None

Vote: Carries

d. Bylaw Revision Timeline

Presentation by Jun An 'Toby' Lew, Director of Education & Equity

Whereas, as of September 09, 2025, the Educational Centres no longer exist within George Brown College (GBC) and are replaced with Academic Faculties;

Whereas the Student Association of George Brown College's (SAGBC) Educational Representatives no longer align with GBC's current Academic Division as they were modelled to represent the Educational Centres; Whereas the 'Emergency Interim Measure for Fall 2025' that affects the Educational Centre Representatives, was approved at the August 18, 2025, Board Meeting will cease to be effective on January 1, 2026;

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Whereas the Election Committee has a mandate to implement the Spring Election, which include the Educational Representatives' positions that will cease on April 30, 2025;

Whereas the Election Committee cannot implement the current Educational Centre Representatives model for the Spring Election;

Be it resolved that the Election Committee send a proposed interim recommendation and model to the Policy and Procedure Committee (PPC) by Nov 7, 2025;

Be it further resolved that the PPC provide a report, with recommendations, to the Board of Directors at the Nov 17, 2025 Board Meeting;

Be it further resolved that Board Members on the Election Committee be present at the PPC meeting(s) to provide recommendations and feedback to the committee in preparation for the report.

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Rain Avery, Preparatory and Liberal Studies Representative

Discussion:

- Speakers List
 - Construction and Engineering Representative, Jeetu Patel – Question
 - Community Services & Early Childhood Representative, Bryndoven O'Krafka – Question
 - Preparatory and Liberal Studies Representative, Rain Avery – In Favour
 - Arts, Design & Information Technology Representative, Navinkumar Meena – Question
 - General Manager, Rosalyn Miller
 - Hospitality and Culinary Arts Representative, Alitzel Martinez – Question
 - Director of Communications & Internal, Nikita Yadav – Question, In Favour
 - Construction and Engineering Representative, Jeetu Patel – Question, Against
 - General Manager, Rosalyn Miller

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- Community Services & Early Childhood Representative,
Bryndoven O'Krafka – In Favour

Vote: Carries

8. [Tabled from September 20205 Board Meeting] Executive Work Hours

Be it resolved that the following hours are approved by the Board for compensation for the Director of Communications and Internal:

- May 1st to May 7th (Pending hours: 04);
 - May 8th to May 14th (Pending hours: 05);
 - June 12th to June 18th (Pending hours: 11.65);
 - August 7th to August 13th (Pending hours:10.77);
 - August 15th to August 20th (Pending hours: 02)
 - August 21st to August 27th (Pending hours: 04.31),
- Total pending hours: 37.73.

Moved by: Nikita Yadav, Director of Communications and Internal
Seconded by:

Discussion:

Vote:

** The following agenda item is rule Out of Order **

9. [Tabled from September 20205 Board Meeting] Conference Reports

a. SUDS Report Back Glossary – Appendix L & M

Presentation by Nikita Yadav, Director of Communications and Internal and Ajani Miller, Director of Operations

Whereas the Director of Communications and Internal and the Director of Operations were delegates at the SUDS 2025

Whereas the Director of Communications and Internal and the Director of Operations will transfer the knowledge from the conference to the rest of the board

Be it resolved that the Director of Education and Equity and Director of Communications and Internal select a date for the board training

Be it further resolved that the board accepts the SUDS report back glossary

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Moved by: Nikita Yadav, Director of Communications and Internal

Seconded by: Jeetu Patel, Construction and Engineering Representative

Discussion:

***** Motion to extend** the Board meeting until **8:15PM**

Moved by: Rain Avery, Preparatory and Liberal Studies Representative

Seconded by: Muhaddesa Atlas, Health Science Representative, including school of Nursing

Discussion: None

Vote: Carries

Vote: Carries

b. OGM Collective Report – Appendix N

Presentation by Jun An 'Toby' Lew, Director of Education & Equity

Be it resolved that the board accepts the OGM Report as presented

Moved by: Jun An 'Toby' Lew, Director of Education & Equity

Seconded by: Navinkumar Meena, Arts, Design and Information Technology Representative

Discussion: None

Vote: Carries

10. 2026-2027 Athletics Capital Submission Presentation – Appendix O

Presented by Daniel Folk, Ph.D. Director, Student Life, Housing & Athletics Services

Whereas the Athletics & Recreation Department has presented to the SAGBC Board of Directors a proposal on the SJ gym Floor and WF/LLP weight room floor and use of the Athletic Ancillary Fee funds, therefore

Be it resolved that the SAGBC endorses the Colleges' projects (SJ gym Floor and WF/LLP weight room floor) detailed in the briefing note, which includes the use of Athletic Ancillary Fee restricted funds for the projects.

Moved by: Alitzel Martinez, Hospitality and Culinary Arts Representative

Seconded by: Jun An 'Toby' Lew, Director of Education & Equity

Discussion:

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Vote: Carries

11. Composition of the Board Mediation Committee involving Executive Members.

a. Motion to move in-camera

Be it resolved that the Education Centre representatives, General Manager and board chair move in-camera at 8:12PM.

Moved by: Bryndoven O'Krafka, Community Services and Early Childhood Representative

Seconded by: Jeetu Patel, Construction and Engineering Representative

Discussion: None

Vote: Carries

b. Motion to move out of in-camera

Be it resolved that the Education Centre representatives, General Manager and board chair move out of in-camera at 8:32PM.

Moved by: Rain Avery, Preparatory and Liberal Studies Representative

Seconded by: Muhaddesa Atlas, Health Science Representative, including school of Nursing

Discussion: None

Vote: Carries

12. Other Business

- Declaration of Vacancy – Rosalyn Miller, General Manager
 - o Naomi Deena Mathew, Business Representative as of December 31, 2025
- GDG Cloud Toronto – DevFest 2025 Sponsorship Proposal - Navinkumar Meena, Arts, Design and Information Technology Representative
 - o Motion to take place online through an email vote tomorrow

****** Orders of the Day 8:37PM**

- Announcement: Halloween Tabling, Bryndoven O'Krafka, Community Services and Early Childhood Representative

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13. Adjournment

Whereas the Board Meeting was scheduled till **8:00 PM**

Be it resolved that the Board Meeting is adjourned at _____.

Moved by:

Seconded by:

Discussion:

Vote: