

Student Association of George Brown College

Board Meeting Minutes

Date: Monday, July 22, 2024

Time: 3:00 PM – 5:00 PM

Location: Casa Loma Campus

Board of Directors – Voting Members	
Executive Members:	
Director of Communications and Internal	Ayush Dara
Director of Operations	Erubey Lechuga Molina
Director of Education and Equity	Muhammad Usman
Director of Student Experience	Peter Corno
Educational Centre Representatives:	
Arts, Design and Information Technology Representative	Rishabh Dhawan
Business Representative	Mahi Batra
Community Services and Early Childhood Representative	Barichisu Osman Abugbila
Construction and Engineering Representative	Ibrahim Hatia
Health Science Representative, including school of Nursing	Rishita Gupta
Hospitality and Culinary Arts Representative	Simran Kaur
Preparatory and Liberal Studies Representative	Kulvir Singh
Non-Voting Member:	
General Manager	Rosalyn Miller
Resources:	
Chair	Kayla Weiler
Minute Taker	Jessica Pasion
George Brown College Representative	Dr. Terry McQuaid
Operations Manager	Wafa Ulliyan
Guests:	
Millard and Co, legal counsel	Ben Millard
Dialog	Rosa Yazdannejat
Senior Coordinator, Health Benefits	Yukiko Ito
Chief Returning Officer	Charles Wilson
Student	
Student	

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1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets
Executive Members:			
<i>Director of Communications and Internal</i>	✓ Late 3:17PM		
<i>Director of Operations</i>	✓ Late 3:17PM		
<i>Director of Student Experience</i>	✓		
<i>Director of Education and Equity</i>	✓		
Educational Centre Representatives:			
<i>Arts, Design and Information Technology Representative</i>	✓		
<i>Business Representative</i>			✓
<i>Community Services and Early Childhood Representative</i>		✓	
<i>Construction and Engineering Representative</i>	✓		
<i>Health Science Representative, including school of Nursing</i>	✓		
<i>Hospitality and Culinary Arts Representative</i>	✓ Late 3:41PM		
<i>Preparatory and Liberal Studies Representative</i>	✓		
Non-Voting Member			
<i>General Manager</i>			✓

Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honor, protect and sustain this land.

2. Call to Order:

Time: 3:17PM

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3. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Erubey Lechuga Molina, Director of Operations

Discussion: *Any amendments to the agenda should be made at this time.*

- At this time item 8 will not be discussed due to facilitator unable to attend

Motion to include SA Minimum Cost Breakfast Project as item 19

Moved by: Erubey Lechuga Molina, Director of Operations

Seconded by: Ayush Dara, Director of Communications and Internal

Discussion: None

Vote: Carries

* Back to the main motion

Motion to add Adhoc Committee

Discussion:

- Construction and Engineering Representative seeks clarity as previous conversation resulting overlap of motion did not exist
- Chair explains there is an overlap between committees and explains how process works and how the motion is out of order
- Construction and Engineering Representative requests logistic breakdown on the overlap and the Chair indicates not during the meeting
- Director of Education and Equity mentioned his experience and gives an example of the Presto Program
- The Operations Manager, clarifies the process of the Presto Ad Hoc and how the process took place. The Operations Manager than asks the Construction and Engineering Representative to elaborate on the intention of the Ad Hoc and explains about program and services evaluations

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- Legal Counsel provides his expertise on the inquiry regarding having an Ad Hoc and how that can be created and the intent
- The Chair clarifies how committees can take action and have conversations at the committee without being told by the BOD
- Construction and Engineering Representative continues to inquire whether a motion to direct the board to ask the committee to work on an Ad Hoc committee
- The Operations Manager recommends that it can come as an agenda item to the Operations Committee and narrow down on the specifics of ask and ensure there is no overlap of work

* Back to the main motion

Discussion: *Any amendments to the agenda should be made at this time.*

Vote: Carries

4. Limitation of Speakers

Be it resolved that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

Moved by: Peter Corno, Director of Student Experience

Seconded by: Ayush Dara, Director of Communications and Internal

Discussion: None

Vote: Carries

5. Speaking Time

Be it resolved that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Erubey Lechuga Molina, Director of Operations

Discussion: None

Vote: Carries

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6. Approval of Minutes (Appendix A)

Whereas the meeting minutes from the June 24, 2024 Board meeting requires approval.

Be it resolved that the Board of Directors accept the meeting minutes of June 24, 2024 (Appendix A) Board meeting as presented.

Moved by: Peter Corno, Director of Student Experience

Seconded by: Rishabh Dhawan, Arts, Design and Information Technology Representative

Discussion: *Any amendments to the meeting minutes should be made at this time.*

- *No amendments were acknowledged to be made at this time*

Vote: Carries

7. Declaration of Conflict

At this time members are to come forward to disclose any conflicts of interest they may have, either work related, personal relationships, etc.

- *No declaration of conflict was announced*

~~Strategic Key Priorities for 2024–2025 (Appendix B)~~

~~*Presentation by Neil Price, Executive Director of Logical Outcomes*~~

~~**Be it resolved that** Board of Directors accept the report as presented.~~

~~**Moved by:**~~

~~**Seconded by:**~~

~~**Discussion:**~~

~~**Vote:**~~

8. Memo re Executive Positions (Appendix C)

Presentation by Ben Millard, Legal Counsel

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- Legal Counsel reviews the memo sent out to the Board of Directors and in his professional opinion, the risk of their status as an Elected member
- Director of Communications and Internal inquiries whether the restrictions are limiting to full times students and or International students are only affected
- Director of Communications and Internal would like to recommend and support the recommendations provided by Legal Counsel
- Director of Education and Equity provides his recommendations regarding the Executive structure
- Legal Counsel continues to share the risks, policies may or may not comply with ESA and, CRA and the governing documents
- The Director of Operations shares his recommendations of what should be done regarding the memo
- Construction and Engineering Representative provides his recommendations/ suggestions to the BOD positions
- Legal Counsel acknowledges the advice that the board has shared but reminds them that they are not lawyers and that they should change the underlying conditions and are not being addressed
- The Chair recommends that the Internal Policies and Procedure take on this memo
- Legal addresses how the memo has already been shared to IPPC
- Director of Communications and Internal indicates that it is the first time seeing the memo and was not aware of the seriousness of the memo
- Legal Counsel explains the process and what was significant to discuss, priorities and work and that the agreement was to circle back on the Executives once the HR Non union manual was changed but the process has been taking some time
- Director of Education and Equity recommends looking at other schools at their Executive structure
- Director of Operations states that he never said he was a lawyer, but is trying to have the best interest of the board. Recommends a resolution to hire an immigration and work lawyer and works with the Internal Policies and Procedures Committee
- Legal Counsel, explains that the board can direct the committee and states its not an immigration issue its an employment ang governance issue
- Arts, Design and Information Technology Representative disregards Legal Counsel expertise that this issue is an immigration issue

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- Director of Communication and Internal states the memo will be put on the Internal Policies and Procedures agenda and it is the first time seeing the memo. Folks are welcome to attend the committee and no need to make a motion. Any questions folks can ask the Director of Communications and Internal regarding the member

9. **Non-Union, Full-Time HR Manual Updates**

Presentation by Ben Millard, Legal Counsel

- No presentation to present but an update that there will be and has been attempts to meet to discuss regarding the HR Manual
- Legal Counsel reiterates on his stance and his recommendations to the Board of Directors

10. **(In-camera) GBC Updates**

Be it resolved that the Board of Directors, board chair, Operations Manager and legal council move in-camera at 4:17PM (time).

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Simran Kaur, Hospitality and Culinary Arts Representative

Discussion: None

Vote: Carries

Be it resolved that the Board of Directors, board chair, Operations Manager and legal council move out of in-camera at 4:41PM (time).

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Peter Corno, Director of Student Experience

Discussion: None

Vote: Carries

11. **Cleveland Clinic- New addition to Health Plan (Appendix D)**

Presentation by Yukiko It, Sr. Coordinator Health Benefits, Erubey Lechuga Molina, Director of Operations, and Ayush Dara, Director of Communications and Internal

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- Presentation included process, equipment and layout of the upcoming Cleveland Clinic

12. Annual General Meeting (AGM)

Whereas the AGM is required to be held within months of our fiscal year end

Whereas the Audited Financial Statements will be finalized and presented to the organization by September

Whereas the college midterm week and intercession week in October affects scheduling of the AGM.

Whereas AGM was held at Casa Loma in 2023 & 2024

Be it resolved that the Annual General Meeting is held on October 30th at St James Campus

Moved by: Ayush Dara, Director of Communications and Internal
Seconded by: Rishita Gupta, Health Science Representative, including school of Nursing

Discussion: None

Vote: Carries

Motion to omibus Reports within item 13a, 14, 15, 16 and 17

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Erubey Lechuga Molina, Director of Operations

Discussion: None

Vote: Carries

13. Education Centre Representative Committee

a. **Committee Report (Appendix E)**

Presented by Muhammad Usman, Director of Education and Equity

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Be it resolved that the Board of Directors accept the Education Centre Representative Committee report as presented.

Moved by: Muhammad Usman, Director of Education and Equity

Seconded by:

Discussion:

Vote: Carries (Omibus)

b. GBC's AI and Acceptable Use Policy

Presented by Muhammad Usman, Director of Education and Equity

14. Executive Committee June Report (Appendix F)

Presented by Erubey Lechuga Molina, Director of Operations

Be it resolved that the Board of Directors accept the Executive Committee June report as presented.

Moved by: Erubey Lechuga Molina, Director of Operations

Seconded by:

Discussion:

Vote: Carries (Omibus)

15. Board Accountability June Report (Appendix G)

Presented by Ayush Dara, Director of Communications and Internal

Be it resolved that the Board of Directors accept the Board Accountability June report as presented.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by:

Discussion:

Vote: Carries (Omibus)

16. 2024 CFS Skills Report Back (Appendix H)

Presented by Ayush Dara, Director of Communications and Internal

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Be it resolved that the Board of Directors accept the 2024 CFS Skills report as presented.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by:

Discussion:

Vote: Carries (Omibus)

17. 2024 COCA Report Back (Appendix I)

Presented by Ayush Dara, Director of Communications and Internal

Be it resolved that the Board of Directors accept the 2024 COCA report as presented.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by:

Discussion:

Vote: Carries (Omibus)

18. Other Business

19. SA Minimum Cost Breakfast Project

Presented by Erubey Lechuga Molina, Director of Operations

Be resolved that the Board of Directors recommends the operations committee to rescind an action plan for the minimum cost reference project by Ops Committee

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Erubey Lechuga Molina, Director of Operations

Discussion:

Motion to table to Operations Committee

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Erubey Lechuga Molina, Director of Operations

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Discussion: None

Vote: Carries

Vote: Carries

20. Adjournment

Whereas the Board Meeting was scheduled till **5:00 PM**

Be it resolved that the Board Meeting is adjourned at 5:07PM

Moved by: Simran Kaur, Hospitality and Culinary Arts Representative

Seconded by: Rishita Gupta, Health Science Representative, including school of Nursing

Discussion: None

Vote: Carries