

Student Association of George Brown College

Board Meeting Minutes

Date: Monday, August 19, 2024

Time: 3:00 PM – 5:00 PM

Location: St. James Campus – Quiet Lounge

Board of Directors – Voting Members	
Executive Members:	
Director of Communications and Internal	Ayush Dara
Director of Operations	Erubey Lechuga Molina
Director of Education and Equity	Muhammad Usman
Director of Student Experience	Peter Corno
Educational Centre Representatives:	
Arts, Design and Information Technology Representative	Rishabh Dhawan
Business Representative	Mahi Batra
Community Services and Early Childhood Representative	Barichisu Osman Abugbila
Construction and Engineering Representative	Ibrahim Hatia
Health Science Representative, including school of Nursing	Rishita Gupta
Hospitality and Culinary Arts Representative	Simran Kaur
Preparatory and Liberal Studies Representative	Kulvir Singh
Non-Voting Member:	
General Manager	Rosalyn Miller
Resources:	
Chair	Kayla Weiler
Minute Taker	Jessica Pasion
George Brown College Representative	Dr. Terry McQuaid
Operations Manager	Wafa Ulliyan
Guests:	
Dialog	Rosa Yazdannejat
Senior Finance Coordinator	Avez Hasham
Millard and Co, legal counsel	Ben Millard
Executive Director, Logical Outcomes	Neil Price
Sr. Developmental Evaluator, Logical Outcomes	Martha McGuire

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1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets
Executive Members:			
<i>Director of Communications and Internal</i>	✓		
<i>Director of Operations</i>	✓		
<i>Director of Student Experience</i>			✓
<i>Director of Education and Equity</i>	✓		
Educational Centre Representatives:			
<i>Arts, Design and Information Technology Representative</i>	✓		
<i>Business Representative</i>	✓		
<i>Community Services and Early Childhood Representative</i>		✓	
<i>Construction and Engineering Representative</i>		✓	
<i>Health Science Representative, including school of Nursing</i>	✓		
<i>Hospitality and Culinary Arts Representative</i>			✓
<i>Preparatory and Liberal Studies Representative</i>			✓
Non-Voting Member			
<i>General Manager</i>	✓		

Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honor, protect and sustain this land.

2. Call to Order:

Time: 3:12PM

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3. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Erubey Lechuga Molina, Director of Operations

Discussion: *Any amendments to the agenda should be made at this time.*

Motion to amend the agenda to include Financial Statements June 1, 2024 – July 31, 2024 as item 12

Moved by: Erubey Lechuga Molina, Director of Operations

Seconded by: Ayush Dara, Director of Communications and Internal

Discussion: None

Vote: Carries

** Back to the main motion with the amendments*

Vote: Carries

4. Limitation of Speakers

Be it resolved that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

Moved by: Mahi Batra, Business Representative

Seconded by: Rishita Gupta, Health Science Representative, including school of Nursing

Discussion: None

Vote: Carries

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5. Speaking Time

Be it resolved that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Rishita Gupta, Health Science Representative, including school of Nursing

Discussion: None

Vote: Carries

6. Approval of Minutes (Appendix A)

Whereas the meeting minutes from the July 19, 2024 Board meeting requires approval.

Be it resolved that the Board of Directors accept the meeting minutes of July 19, 2024 (Appendix A) Board meeting as presented.

Moved by: Erubey Lechuga Molina, Director of Operations

Seconded by: Mahi Batra, Business Representative

Discussion: *Any amendments to the meeting minutes should be made at this time.*

- No amendments were made at this time

Vote: None

7. Declaration of Conflict

At this time members are to come forward to disclose any conflicts of interest they may have, either work related, personal relationships, etc.

- No declaration of conflict was announced

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8. Strategic Key Priorities for 2024-2025 (Appendix B)

Presented by Neil Price, Executive Director of Logical Outcomes

Be it resolved that the Board of Directors accepts the Strategic Key Priorities for 2024-2025 report and operational actioned items as presented.

Moved by: Muhammad Usman, Director of Education and Equity

Seconded by: Ayush Dara, Director of Communications and Internal

Discussion:

- Neil Price and Marth McGuire reviews briefly the context of the report. Reminds folks of the meetings in the past; work behind the report; discusses what the report outlines; the process, the prioritization and who will be responsible and what kind of data to collect; intent is to approve document by the board to move towards implementation of the recommendations.
- Presentation continues page by page reviewing document and speaking on the pages of the report and any diagrams – Start date of the implementation will occur once approved which will be August 20th
- General Manager noticed that some tasks have started and some deadline dates are not realistic; Neil Price responds back indicating once approved, the deadlines will be reassessed and reevaluated for feasibility

Vote: Carries

9. Memo re Executive Positions (Appendix C)

Presentation by Ben Millard, Legal Counsel

Be it resolved that Board of Directors refer the memo to Internal Policy and Procedures Committee for review and provide recommendation.

Moved by: Rishabh Dhawan, Arts, Design and Information Technology Representative

Seconded by: Ayush Dara, Director of Communications and Internal

Discussion:

- Legal Counsel reminds folks that a memo was provided on June 26 regarding legal risks regarding the executive positions and the current

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structure. Memo was presented at the last months BOD meeting and explains the recommendations in the memo.

- Recommendations by Legal Counsel is that the BOD should consider changes to the executive positions to address the legal risk and make a recommendation to move the memo to the Internal Policies and Procedures Committee.
- Legal Counsel goes further to explain in the past how a third party consultation company did an assessment of the BOD structure and provided a recommendation. There is a process and it will take time.
- Director of Communications and Internal comments that there isn't a lot to discuss at this meeting and that this memo should be moved to the Internal Policies and Procedures Committee
- Director of Operations agrees to move the memo to the committee

Vote: Carries

10. Non-Union, Full-Time HR Manual Updates

Presentation by Ben Millard, Legal Counsel

- Item 10 is passed as the topic discussion related to item 11b.

11. Internal Policies and Procedures Committee

a. Committee Report (Appendix D)

Presented by Ayush Dara, Director of Communications and Internal

Be it resolved that the Board of Directors accept the Internal Policies and Procedures Committee report as presented.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Ibrahim Hatia, Construction and Engineering Representative

Discussion: None

- o Director of Communications and Internal sent the document over a week ago and any questions can be sent via email

Vote: Carries

b. Non-Union, Full-Time HR Manual Draft (Appendix E)

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Presented by Ayush Dara, Director of Communications and Internal, Ben Millard, Legal Counsel

Whereas on August 8, 2024, the Policies & Procedures Committee (“the Committee”) approved the revised Full-Time, Non-Unionized Staff Human Resources Manual (“the revised Manual”) which is attached as Appendix E;

And Whereas the Committee has presented and recommended the revised Manual to the Board of Directors;

Be it resolved that the Board of Directors accepts and approves the revised Manual and directs the General Manager to implement the revised Manual and distribute it to the SA’s full-time, non-unionized staff as soon as practicable.

Be it further resolved that the Board of Directors acknowledges that Appendix A to the revised Manual has not yet been revised, contains inaccurate information, and will need further revision by the Committee to be recommended to the board.

Moved by: Ayush Dara, Director of Communications and Internal
Seconded by: Rishabh Dhawan, Arts, Design and Information Technology Representative

Discussion:

- Legal Counsel reviews the changes and provides a summary of the changes that the Internal Policies and Procedures Committee have discussed and are in support of
- Director of Communications and Internal comments that he has read the manual many times and has no questions and is in support of the changes

Vote: Carries

12. Operations Committee

Presentation by Erubey Lechuga Molina, Director of Operations

Be it resolved that the Financial Statement of June 1, 2024 to July 31, 2024 be approved as presented

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Moved by: Erubey Lechuga Molina, Director of Operations

Seconded by: Mahi Batra, Business Representative

Discussion:

- The Director of Operations acknowledges the Finance Department and introduces the Senior Finance Coordinator present at the BOD meeting
- The Director of Operations walks through the financial statements of the Student Association such as Operations, Buildings, Health Benefits, SA Investments, Tenants etc.

Vote: None

13. Limberlost Update

Presented by Ayush Dara, Director of Communications and Internal and Erubey Lechuga Molina, Director of Operations

- Director of Communications and Internal updates the BOD that the SA is currently in the process of negotiating a place within the building
- GBC letter of intent has been provided and the negotiation is still ongoing back and forth
- General Manager adds that the Limberlost space will change how the SA will collaborate with programs and the various components of the space

14. Annual General Meeting (AGM)

Whereas the Annual General Meeting was approved at the July 19, 2024 Board meeting for October 30th at St. James Campus

Whereas the time for the Annual General Meeting was not discussed;

Be it resolved that the Annual General Meeting held on October 30th at St James Campus take place from 12pm to 2pm.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Erubey Lechuga Molina, Director of Operations

Discussion: None

- Post voting, the Director of Communications and Internal informs the BOD on the decision behind the proposed time

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- The General Manager also mentioned after the motion that amnesty can be granted to the BOD and student members attending the AGM once advance notice is given to Dr. Terry McQuaid and the VP of Education.

Vote: Carries

15. Marketing and Communications Committee (Appendix F)

Presented by Ayush Dara, Director of Communications

Be it resolved that the Board of Directors accept the Marketing and Communications Committee report as presented.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Ibrahim Hatia, Construction and Engineering Representative

Discussion:

- The Director of Communications and Internal goes through the main discussions of the report that was discussed at the committee
- General Manager inquires about the tagline of this years' week of welcome – "Adventure of a Lifetime"

Vote: Carries

16. Executive Committee July Report (Appendix G)

Presented by Ayush Dara, Director of Communications

Be it resolved that the Board of Directors accept the Executive Committee July report as presented.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Mahi Batra, Business Representative

Discussion:

Motion to omibus items 16 and 17

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Rishita Gupta, Health Science Representative, including school of Nursing

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Discussion: None

Vote: Carries

Vote: Carries (Omnibus)

17. **Board Accountability July Report (Appendix H)**

Presented by Ayush Dara, Director of Communications and Internal

Be it resolved that the Board of Directors accept the Board Accountability July report as presented.

Moved by: Ayush Dara, Director of Communications and Internal
Seconded by: Rishita Gupta, Health Science Representative, including school of Nursing

Discussion:

Vote: Carries (Omnibus)

18. **Other Business**

- Winter Usage Report
 - o *Presented by Ayush Dara, Director of Communications and Internal and Erubey Lechuga Molina, Director of Operations*
- CFS RISE Report
 - o *Presented by Ayush Dara, Director of Communications and Internal*
 - *Director of Communications and Internal will send report in the evening*

19. **Adjournment**

Whereas the Board Meeting was scheduled till **5:00 PM**

Be it resolved that the Board Meeting is adjourned at **4:52PM**

Moved by: Rishabh Dhawan, Arts, Design and Information Technology Representative

Seconded by: Erubey Lechuga Molina, Director of Operations

Discussion: None

Vote: Carries