

# Student Association of George Brown College

## Board Meeting Minutes

**Date:** Monday, June 24, 2024

**Time:** 3:00 PM – 5:00 PM

**Location:** Casa Loma Campus

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<b>Board of Directors – Voting Members</b>	
<b>Executive Members:</b>	
Director of Communications and Internal	Ayush Dara
Director of Operations	Erubey Lechuga Molina
Director of Education & Equity	Muhammad Usman
Director of Student Experience	Peter Corno
<b>Educational Centre Representatives:</b>	
Arts, Design and Information Technology Representative	Rishabh Dhawan
Business Representative	Mahi Batra
Community Services and Early Childhood Representative	Barichisu Osman Abugbila
Construction and Engineering Representative	Ibrahim Hatia
Health Science Representative, including school of Nursing	Rishita Gupta
Hospitality and Culinary Arts Representative	Simran Kaur
Preparatory and Liberal Studies Representative	Kulvir Singh
<b>Non-Voting Member:</b>	
General Manager	Rosalyn Miller
<b>Resources:</b>	
Chair	Kayla Weiler
Minute Taker	Jessica Pasion
George Brown College Representative	Dr. Terry McQuaid
Operations Manager	Wafa Ulliyan
<b>Guests:</b>	
Millard and Co, legal counsel	Ben Millard
Publications and Communications Coordinator (Dialog)	Sean Heeger
Chief Returning Officer	Charles Wilson
GBC Student	Rosa Yazdannejat
GBC Student	Alina Rothe-Neves
GBC Student	Angelica Kim
GBC Student	Max Davidson

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### 1. Roll Call:

<b>Board of Directors: Voting Members</b>	<b>Present</b>	<b>Absent</b>	<b>Regrets</b>
<b>Executive Members:</b>			
<i>Director of Communications and Internal</i>	✓		
<i>Director of Operations</i>	✓ late 3:20PM		
<i>Director of Student Experience</i>			✓
<i>Director of Education &amp; Equity</i>	✓		
<b>Educational Centre Representatives:</b>			
<i>Arts, Design and Information Technology Representative</i>	✓		
<i>Business Representative</i>			✓
<i>Community Services and Early Childhood Representative</i>	LOA		
<i>Construction and Engineering Representative</i>	✓ late 3:12PM		
<i>Health Science Representative</i>	✓		
<i>Hospitality and Culinary Arts Representative</i>	✓		
<i>Preparatory and Liberal Studies Representative</i>	✓		
<b>Non-Voting Member</b>			
<i>General Manager</i>	✓		

### **Land Recognition Statement:**

*I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honor, protect and sustain this land.*

### 2. Call to Order:

**Time:** 3:03PM

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### 3. Approval of the Agenda

**Be it resolved** that the Board of Directors accept the agenda as presented.

**Moved by:** Ayush Dara, Director of Communications and Internal

**Seconded by:** Simran Kaur, Hospitality and Culinary Arts Representative

**Discussion:** *Any amendments to the agenda should be made at this time.*

**Motion to amend** the agenda to include Education Centre Committee Report as item 15

**Moved by:** Muhammad Usman, Director of Education and Equity

**Seconded by:** Ayush Dara, Director of Communications and Internal

**Discussion:**

- Item missed to be added back to the agenda from the last meeting

**Vote:** Carries

\* Back to the main motion with update to the agenda

**Vote:** Carries

### 4. Limitation of Speakers

**Be it resolved** that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

**Moved by:** Simran Kaur, Hospitality and Culinary Arts Representative

**Seconded by:** Rishita Gupta, Health Science Representative, including school of Nursing

**Discussion:** None

**Vote:** Carries

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### 5. Speaking Time

**Be it resolved** that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

**Moved by:** Rishita Gupta, Health Science Representative, including school of Nursing

**Seconded by:** Rishabh Dhawan, Arts, Design and Information Technology Representative

**Discussion:** None

**Vote:** Carries

### 6. Approval of Minutes (Appendix A)

**Whereas** the meeting minutes from the May 21, 2024 Board meeting requires approval.

**Be it resolved** that the Board of Directors accept the meeting minutes of May 21, 2024 (Appendix A) Board meeting as presented.

**Moved by:** Ayush Dara, Director of Communications and Internal

**Seconded by:** Simran Kaur, Hospitality and Culinary Arts Representative

**Discussion:** *Any amendments to the meeting minutes should be made at this time.*

- No amendment to the meeting minutes were made at the meeting

**Vote:** None

### 7. Declaration of Conflict

*At this time members are to come forward to disclose any conflicts of interest they may have, either work related, personal relationships, etc.*

- No declaration of conflict by the board members were made at this time

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### 8. HR Manual (Appendix B & C)

**Whereas** the Internal Policy Committee approved the Non-Union HR Manual on April 17<sup>th</sup>;

**Whereas** the manual is to bring the Non-Union Manual in compliance with Employment Standards Act, VDAM and other legislative requirements;

**Be it resolved that** the Internal Policy Committee recommends the Non-Union Policy Manual policy to be accepted.

**Moved by:** Ayush Dara, Director of Communications and Internal

**Seconded by:** Simran Kaur, Hospitality and Culinary Arts Representative

#### **Discussion:**

- A brief presentation was made by Legal Counsel, Millard and Co, Ben Millard. A strong recommendation that the Board of Directors accept the changes and revisions made. The longer the board delays on approving, the greater the potential liability.
- The Chair briefly explained that appendix B was the HR manual with the track changes and appendix C was a memo from Ben explaining the additional parts of the HR manual.
- The Chair continues to explain that the options the Board of Directors is to either a. Vote to approve the manual as presented or b. referred back to the committee but provide specific areas of concerns and changes/ amendments.
- The General Manager provides her feedback, areas of concerns with the delay of approving the manual by the Board of Directors and voices support in approving the document. The General Manager states for the record, that many of the changes proposed by the Board of Directors is unlawful and will result in a possibility of legal action being taken.
- The Director of Education and Equity has expressed having many questions for Legal Counsel and requested for the session to go in camera.
- The Chair encourages folks to ask their questions for Legal Counsel to determine whether the in camera session is necessary to include.
- The Construction and Engineering Representative seeks clarification regarding the memo and provides an alternative solution on approving the HR manual. Legal Counsel explains the VDAM and

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what is outlined and allowed as per their roles.

- Legal Counsel recommends that a possibility of process can be to approve the HR manual and then refer specifics back to the Internal Policy and Procedures committee

**Motion to refer** appendix B back to the Internal Policies and Procedures committee in full

**Moved by:** Ibrahim Hatia, Construction and Engineering Representative

**Seconded by:** Simran Kaur, Hospitality and Culinary Arts Representative

### **Discussion:**

- The General Manager asks the thoughts of the Director of Communications and Internal on his positions and states her concerns that folks are not taking the matters seriously. Requesting folks independent thinking and reminds folks that the Director of Communications and Internal is the chair of the internal Policies and Procedures committee and was in support of bringing the document forward and inquiries to share his stance on the matter – in support of the manual
- The Construction and Engineering Representative and the Director of Education and Equity justifies their use of electronics during the meeting
- Legal reminds folks specific concerns has to be clearly identified and proposed revisions has to be lawful and not unlawful.

Additional speakers on the list in contribution to the motion; Hospitality and Culinary Arts Representative; Arts, Design and Information Technology Representative;

**Motion to amend the proposed motion** to refer the HR Manual and send it back to the committee due to the reasons outlined in the memo from Ben Millard on June 7.

**Moved by:** Rishabh Dhawan, Arts, Design and Information Technology Representative

**Seconded by:** Simran Kaur, Hospitality and Culinary Arts Representative

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**Discussion:**

- Speakers list includes Director of Education and Equity seeking clarification, Legal Counsel replying back to the inquiry and Health Science Representative, including school of Nursing

**Vote:** Carries

\* Back to the previous proposed motion now updated and approved

**Vote:** Carries

\* Back to the main position with the approved changes

**Vote:** Carries

### 9. **Executive Committee April Report (Appendix D)**

*Presented by Muhammad Usman, Director of Education and Equity*

**Be it resolved that** the Executive Committee report be approved as presented.

**Moved by:** Ayush Dara, Director of Communications and Internal  
**Seconded by:** Rishabh Dhawan, Arts, Design and Information  
Technology Representative

**Discussion:**

- No discussion at this meeting time.
- Presentation by Director of Education and Equity

**Vote:** Carries

### 10. **Internal Policies and Procedures Committee April Report (Appendix E)**

*Presented by Ayush Dara, Director of Communications and Internal*

**Be it resolved that** the Internal Policies and Procedures Committee report be approved as presented.

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**Moved by:** Simran Kaur, Hospitality and Culinary Arts Representative  
**Seconded by:** Rishita Gupta, Health Science Representative, including school of Nursing

**Discussion:**

- No discussion at this meeting time.
- Presentation by Director of Communications and Internal

**Vote:** Carries

**11. Board Accountability April Report-Outgoing Members (Appendix F)**

*Presented by Erubey Lechuga Molina, Director of Operations*

**Be it resolved that** the Board Accountability report be approved as presented.

**Moved by:** Ayush Dara, Director of Communications and Internal  
**Seconded by:** Simran Kaur, Hospitality and Culinary Arts Representative

**Discussion:**

- No discussion at this meeting time.
- Presentation by Director of Operations

**Vote:** Carries

**12. Ratification of 2024-2025 Standing Committee Members (Appendix G)**

*Presented by; Ayush Dara, Director of Communications and Internal, Erubey Lechuga Molina, Director of Operation and Peter Corno, Director of Student Experience*

**Whereas,** the By-Law, Section 1, Sub-section 3 stated that the Board of Directors should be advised by the committees of the corporation,

**Whereas,** the organization has 7 standing committees (Appendix H),

**Whereas,** the Internal Policies & Procedures Committee composition requires two representatives and one executive appointed at the board meeting,



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**Whereas,** the Operations Committee composition requires two board members and one executive appointed at the board meeting,

**Whereas,** the Marketing & Communications Committee composition includes executive member, Director of Communication and Internal as co-chair and requires two board members at the board meeting,

**Whereas,** the Elections Committee requires one board member nominated at caucus

**Be resolved** that the Board of Directors ratify Executive member Muhammad Usman and Educational Representatives Rishabh Dhawan and Ibrahim Hatia for the **Internal Policies & Procedures Committee**,

**Be further resolved** that the Board of Directors ratify Executive member Ayush Dara and Educational Representatives Ibrahim Hatia and Barichisu Osman Abugbila for the **Operations Committee**,

**Be further resolved** that the Board of Directors ratify Educational Representatives Kulvir Singh and Rishita Gupta for the **Marketing & Communications Committee** as appointed.

**Be it further resolved** Board of Directors ratify Simran Kaur and Mahi Batra to the Election Committee

**Moved by:** Ayush Dara, Director of Communications and Internal

**Seconded by:** Ibrahim Hatia, Construction and Engineering Representative

**Discussion:**

**Vote:** Carries

### 13. **Executive Committee May Report (Appendix H)**

*Presented by Muhammad Usman, Director of Education and Equity*

**Be it resolved that** the Executive Committee May report be approved as presented.

**Moved by:** Ayush Dara, Director of Communications and Internal

**Seconded by:** Simran Kaur, Hospitality and Culinary Arts Representative

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**Discussion:** None

**Vote:** Carries

\* **Motion to** extend the meeting to 5:15PM

**Moved by:** Simran Kaur, Hospitality and Culinary Arts Representative

**Seconded by:** Rishabh Dhawan, Arts, Design and Information  
Technology Representative

**Discussion:**

- Based on time and the remaining agenda items, an extension to the meeting time was needed

**Vote:** Carries

- Back to the agenda and remaining items

### 14. **Board Accountability May Report (Appendix I)**

*Presented by Ayush Dara, Director of Communications and Internal,  
Erubey Lechuga Molina, Director of Operations*

**Be it resolved that** the Board Accountability report be approved as presented.

**Moved by:** Ayush Dara, Director of Communications and Internal

**Seconded by:** Rishita Gupta, Health Science Representative, including  
school of Nursing

**Discussion:** None

**Vote:** Carries

### 15. **Educational Centre Committee Report**

*Presented by Muhammad Usman, Director of Education and Equity*

**Be it resolved that** the Educational Centre Committee report be approved as presented.

**Moved by:** Ayush Dara, Director of Communications and Internal

**Seconded by:** Rishabh Dhawan, Arts, Design and Information  
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**Discussion:**

- GM

**Vote:** Carries

### **16. Other Business**

- (Notice) Community Services and Early Childhood Representative Leave of Absence; Ayush Dara, Director of Communications and Internal
- Winter 2024 Usage Report- Rosalyn Miller, General Manager
- CFS Skills; Ayush Dara, Director of Communications and Internal

### **17. Adjournment**

**Whereas** the Board Meeting was scheduled till **5:00 PM**

**Be it resolved** that the Board Meeting is adjourned at 5:12PM

**Moved by:** Erubey Lechuga Molina, Director of Operations

**Seconded by:** Simran Kaur, Hospitality and Culinary Arts Representative

**Discussion:** None

**Vote:** Carries