

Student Association of George Brown College

Board Meeting Minutes

Date: Wednesday, February 21st, 2024

Time: 6:00PM – 8:00PM

Location: Casa Loma Campus & Zoom (Online)

Board of Directors – Voting Members	
Executive Members:	
Director of Communications and Internal	Ayush Dara
Director of Operations	Erubey Lechuga
Director of Education & Equity	Muhammad Usman
Director of Student Experience	Peter Corno
Educational Centre Representatives:	
Arts, Design and Information Technology Representative	Manvi Gumber
Business Representative	Sonakshi Chanana
Community Services and Early Childhood Representative	Barichisu Osman Abugblia
Construction and Engineering Representative	Kaung Zin Hein
Health Science Representative, including school of Nursing	Max Davidson
Hospitality and Culinary Arts Representative	Sahil Arora
Preparatory and Liberal Studies Representative	Manveer Johal
Non-Voting Member:	
General Manager	Rosalyn Miller
Resources:	
Chair	Kayla Weiler
Minute Taker	Jessica Pasion
George Brown College Representative	Melissa Gallo
Operations Manager	Wafa Ulliyan
Senior Finance Coordinator	Galina Chible
Guests:	
The Dialog	Rosa Yazdannejat
Registrar & AVP, Strategic Enrolment	Janene Christiansen
Interim Associate Vice President Student Success	Dr. Terry McQuaid
Millard & Company, Legal Counsel	Ben Millard

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1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets
Executive Members:			
<i>Director of Communications and Internal</i>	✓		
<i>Director of Operations</i>	✓		
<i>Director of Student Experience</i>	✓		
<i>Director of Education & Equity</i>	✓		
Educational Centre Representatives:			
<i>Arts, Design and Information Technology Representative</i>	✓ (late/online)		
<i>Business Representative</i>	✓ (online)		
<i>Community Services and Early Childhood Representative</i>	✓ (online)		
<i>Construction and Engineering Representative</i>	✓		
<i>Health Science Representative, including school of Nursing</i>	✓		
<i>Hospitality and Culinary Arts Representative</i>			✓
<i>Preparatory and Liberal Studies Representative</i>		✓	
Non-Voting Member			
<i>General Manager</i>	✓		

Land Recognition Statement:

Student Association of George Brown College is located on the traditional territory of the Mississauga's of the Credit First Nation and other Indigenous peoples who have lived here over Time. We are fortunate to have the opportunity to learn, work, grow, and live in the community sharing the responsibility to honor and protect this land as treaty people and to live peacefully with each other.

2. Call to Order:

Time: 6:18PM

3. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Max Davidson, Health Science Representative, including school of Nursing

Discussion: *Any amendments to the agenda should be made at this time.*

Student Association of George Brown College

Board Meeting Minutes

Date: Wednesday, February 21st, 2024

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Motion to add to the agenda called Labour Relations In-Camera after item 10

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Max Davidson, Health Science Representative, including school of Nursing

Discussion: None

Vote: Carries

*Back to the main motion

Vote: Carries

** Motion to omnibus agenda items 4-6

Moved by: Zin Hein, Construction and Engineering Representative

Seconded by: Max Davidson, Health Science Representative, including school of Nursing

Discussion: explanation of omnibus

Vote: Carries

Motion to approve items 4-6 as omnibus

Vote: Carries

4. Limitation of Speakers

Be it resolved that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by:

Discussion:

Vote: Carries (per omnibus motion)

5. Speaking Time

Be it resolved that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by:

Discussion:

Vote: Carries (per omnibus motion)

Student Association of George Brown College

Board Meeting Minutes

Date: Wednesday, February 21st, 2024

Time: 6:00PM – 8:00PM

Location: Casa Loma Campus & Zoom (Online)

6. Approval of Minutes (Appendix A)

Whereas the meeting minutes from the January 22, 2024 Board meeting requires approval.

Be it resolved that the Board of Directors accept the meeting minutes of January 22, 2024 Board meeting as presented with the amendments if any.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by:

Discussion: *Any amendments to the meeting minutes should be made at this time.*

Vote: Carries (per omnibus motion)

7. Declaration of Conflict

At this time members are to come forward to disclose any conflicts of interest they may have, either work related, personal relationships, etc.

- No hand were provided to provide declaration of conflict

8. Revised Strategic Plan

Be it resolved that the Board of Directors accepts the SAGBC Strategic Plan Report and Recommended Strategic Priorities prepared by Logical Outcomes for consideration and feedback.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Peter Corno, Director of Student Experience

Discussion:

- Recommended to table motion to the BOD March meeting due to presenter not present to answer questions

Motion to table this item to the BOD March Meeting

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Peter Corno, Director of Student Experience\

Discussion: None

Vote: Carries

Vote:

Student Association of George Brown College

Board Meeting Minutes

Date: Wednesday, February 21st, 2024

Time: 6:00PM – 8:00PM

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9. Request for GBC ancillary fee increase ie. Athletics and IT Fees (Appendix B)

Presentation Interim Associate Vice President Student Success *Dr. Terry McQuaid*, Registrar & AVP, Strategic Enrolment *Janene Christiansen*

- The recent IRCC announcement will affect the International Students upcoming term may change the projected enrollment (2024-2025)
- A process will be coupled with the letter of acceptances, the province has to review and then the student will take that to the IRCC, then apply for their study permit
- There is a cap amount across Canada, reduced by 35% which will have a negative effect on enrollment and GBC revenue
- Update has not been shared with the GBC BOD, Budget and Fees to be shared to GBC Board in March but will be delayed and postponed to the later months, other factors to consider.
- General Manager, inquiring with the information and update what does that mean for the Student Association obligation to submit fees for March. Is there flexible and some adjustments for the SA to review and understand the changes.
- Janene Christiansen, inquiring timeline and General Manager providing a timeline of BOD discussion later March and providing to the college in April
- Director of Operations provide his perspective and also informing discussion to be taken to the Operations Committee
- Janene Christiansen understanding the timeline, is in agreement to the extension and willing to draft a letter of understanding. Further discussion, three ancillary fees that have not been increased since 2016 and 2020. The college is looking at increasing these fees to compete with other competitors and continue to provide to Students – briefing note was provided for BOD to review. The fee increase were determined through an evaluation and comparison of other competitors
- Chair recommending any additional questions will be directed to the Director of Communications and Internal
- General Manager seeking clarity on the ask, what action of the current board given the increase of the proposed fee, what confirmation and next step is required?. Janene explains the obligation of explaining the fees to the board, an internal discussion and motion is needed later and as per the Master Agreement with the SA.

10. GBC Letter to Student Association (In-Camera) (Appendix C)

Presentation by guest Ben Millard

IN –CAMERA

Be resolved that the board members, chair, Ben Millard and General Manager move to an in camera session at 6:43pm.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Zin Hein, Construction and Engineering Representative

Discussion: None

Vote: Carries

Student Association of George Brown College

Board Meeting Minutes

Date: Wednesday, February 21st, 2024

Time: 6:00PM – 8:00PM

Location: Casa Loma Campus & Zoom (Online)

Be it resolved that the board members, chair, Ben Millard and General Manager moves out of in camera at 7:25pm.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Peter Corno, Director of Student Experience

Discussion: None

Vote: Carries

Be it resolved the board approves appendix C Student Health Plan Fees and Hold Back Letter

Moved by: Max Davidson, Health Science Representative, including school of Nursing

Seconded by: Ayush Dara, Director of Communications and Internal

Discussion: None due to discussion already done in camera

Vote: Carries

11. Labour Relations (In-Camera)

Be it resolved that the Board approves to accept the General manager and Legal Counsel recommendation regarding Labour Relations matter discussed in camera

Moved by: Erubey Lechuga, Director of Operations

Seconded by: Ayush Dara, Director of Communications and Internal

Discussion: None due to discussion already done in camera

Vote: Carries (3 in-favour, 1 against, 2 abstain)

*** Motion to omnibus agenda items 12, 13a, 13b, 13d, 14, 15, 16

Moved by: Max Davidson, Health Science Representative, including school of Nursing

Seconded by: Erubey Lechuga, Director of Operations

Discussion: None

Vote: Carries

Motion to approve 12, 13a, 13b, 13d, 14, 15, 16 as omnibus, and requesting for presentation to still occur

Vote: Carries

12. Internal Policy and Procedures Committee February Report (Appendix D)

Student Association of George Brown College

Board Meeting Minutes

Date: Wednesday, February 21st, 2024

Time: 6:00PM – 8:00PM

Location: Casa Loma Campus & Zoom (Online)

Presented by: Ayush Dara, Director of Communications and Internal

Be it resolved that the Board of Directors accepts the February 2024 report as presented.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Max Davidson, Health Science Representative, including school of Nursing

Discussion:

- Meeting held in February, attendees were acknowledged and what was discussed as per outlined in the appendix D
- No questions were asked

Vote: Carries (per omnibus motion)

13. Operations Committee (APPENDIX E)

a) Operations Committee Report (APPENDIX E)

Presented by Erubey Lechuga, Director of Operations

Be it resolved that the Operations Committee Report be approved as presented.

Moved by: Erubey Lechuga, Director of Operations

Seconded by: Max Davidson, Health Science Representative, including school of Nursing

Discussion:

- o Review of report shared as appendix E of what has occurred in the month and a half. Director of Operations own notes were shared

Vote: Carries (per omnibus motion)

b) YTD Financial Statement (Appendix F)

Presented by Galina Chible, Sr. Finance Coordinator, Erubey Lechuga, Director of Operations

Whereas the Operations Committee is required to review the financial statements on a bi-monthly basis.

Whereas the committee has reviewed the financial statements

Be it resolved that the BOD accepts the unaudited financial statements for the period ending December 31, 2023, as presented.

Moved by: Erubey Lechuga, Director of Operations

Seconded by: Max Davidson, Health Science Representative, including school of

Student Association of George Brown College

Board Meeting Minutes

Date: Wednesday, February 21st, 2024

Time: 6:00PM – 8:00PM

Location: Casa Loma Campus & Zoom (Online)

Nursing

Discussion:

- Presentation done by Director of Operations and Sr. Finance Coordinator

Vote: Carries (per omnibus motion)

c) Student Association Ancillary Fees 2024-2025 (APPENDIX G)

Whereas the George Brown College and the Student Association master agreement establishes the annual submission of SA fees to the college

Whereas the Student Association Fee must be submitted no later than February to be confirmed by George Brown College, Board of Governors

Whereas SAGBC the CPI rate is not released until mid-January and the confirmation of fee level to be collected on behalf of CFS is received by mid-January

Whereas the CPI increase remains at a high level due to inflation

Whereas the Operation Committee has met to review the potential growth of the organization, rising cost, potential new initiatives, and the historical fee pattern.

Be it resolved that, the Board accepts and approves the Operation Committee recommended SAGBC ancillary fee option of _____ for SA Operation Fees for the 2024-25 academic year;

Be it further resolve that the Board confirms the fee sheet for the Health Plan, which includes Virtual Clinic, taxes, and admin cost for the 2024- 25 academic year.

Moved by: Erubey Lechuga, Director of Operations

Seconded by: Peter Corno, Director of Student Experience

Discussion:

Motion to refer back to the Operations Committee

Moved by: Erubey Lechuga, Director of Operations

Seconded by: Peter Corno, Director of Student Experience

Discussion: Due to new information provided by the GBC committee

Student Association of George Brown College

Board Meeting Minutes

Date: Wednesday, February 21st, 2024

Time: 6:00PM – 8:00PM

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Vote: Carries

d) **Program Usage Report (APPENDIX H)**

Whereas the organization provides semester base usage reports on programs and services reach and impact

Be it resolved that the Board of Directors accepts the presented Program Usage report.

Moved by: Erubey Lechuga, Director of Operations

Seconded by: Max Davidson, Health Science Representative, including school of Nursing

Discussion:

- Presentation completed by Director of Operations, going through highlights of the report. Recommending folks to review on their own of each department and their work.
- No questions were asked at this time

Vote: Carries (per omnibus motion)

14. **Board Accountability January Report (Appendix I)**

Presented by Erubey Lechuga, Director of Operations

Be resolved that the Board of Directors accepts the Board Accountability January 2024 report as presented.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Max Davidson, Health Science Representative, including school of Nursing

Discussion:

- Director of Operations walks through the Board Accountability Report provided to the board members

Vote: Carries (per omnibus motion)

**** Motion to extend the meeting until 8:45PM

Moved by: Max Davidson, Health Science Representative, including school of Nursing

Seconded by: Peter Corno, Director of Student Experience

Student Association of George Brown College

Board Meeting Minutes

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Discussion: None

Vote: Carries

15. Executive Committee January and February Report (Appendix J)

Presented by Muhammad Usman, Director of Education & Equity

Be resolved that the Board of Directors accepts the January and February Executive Committee report as presented.

Moved by: Ayush Dara, Director of Communications and Internal

Seconded by: Max Davidson, Health Science Representative, including school of Nursing

Discussion:

- Director of Education and Equity would like to clarify that the January 14 meeting was already submitted and discussed in January
- The second Executive meeting took place January 30, report not available and would like deferred to the next board meeting
- The report did not include the GM report and a miscommunication and understanding was done by the Director of Education and Equity
- Any concerns or questions can be followed up by with the Director of Education and Equity

Motion to strike the February so be it resolved reads “Be it resolved that the board members accept the January 30th Executive Committee Report. And Be it further resolved that the

Moved by: Muhammad Usman, Director of Education & Equity

Seconded by: Ayush Dara, Director of Communications and Internal

Discussion:

- Recommendation that anything Job Description should go to the Internal Policy and Procedures Committee

Vote: Carries

Vote: Carries (per omnibus motion)

16. Ad Hoc Transit Committee January Report (Appendix K)

Presented by Max Davidson, Health Sciences Representative

Be it resolved that the Ad Hoc Transit Committee January report be approved as presented.

Student Association of George Brown College

Board Meeting Minutes

Date: Wednesday, February 21st, 2024

Time: 6:00PM – 8:00PM

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Moved by: Max Davidson, Health Science Representative, including school of Nursing

Seconded by: Peter Corno, Director of Student Experience

Discussion:

- Director of Education and Equity has how distribution is occurring whether it is automatic or manual and the Operations Manager answers
- General Manager recommending that process should be followed up offline and should be directed to Max or Wafa

Vote: Carries (per omnibus motion)

17. **Other Business**

18. **Adjournment**

Whereas the Board Meeting was scheduled till 8:30 PM

Be it resolved that the Board Meeting is adjourned at 8:19PM

Moved by: Zin Hein, Construction and Engineering Representative

Seconded by: Peter Corno, Director of Student Experience

Discussion: None

Vote: Carries