

# Student Association of George Brown College

## Board Meeting Minutes

Date: Monday, September 18<sup>th</sup>, 2023

Time: 6:00PM – 8:00PM

Location: Online - Zoom

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<b>Board of Directors – Voting Members</b>	
<b>Executive Members:</b>	
Director of Communications and Internal	Shadabkhan Pathan (Sid)
Director of Operations	Hadja Bah
Director of Education & Equity	Muhammad Usman
Director of Student Experience	Peter Corno
<b>Educational Centre Representatives:</b>	
Arts, Design and Information Technology Representative	Manvi Gumber
Business Representative	Sonakshi Chanana
Community Services and Early Childhood Representative	Barichisu Osman Abugblia
Construction and Engineering Representative	Kaung Zin Hein
Health Science Representative, including school of Nursing	Max Davidson
Hospitality and Culinary Arts Representative	Sahil Arora
Preparatory and Liberal Studies Representative	Manveer Johal
<b>Non-Voting Member:</b>	
General Manager	Rosalyn Miller
<b>Resources:</b>	
Chair	Kayla Weiler
Minute Taker	Jessica Pasion
George Brown College Representative	Melissa Gallo
Operations Manager	Wafa Ulliyen
<b>Guests:</b>	
Dialog	Ayeshwini Lama
Senior Finance Coordinator	Galina Chible
Chief Returning Officer	Charles Wilson
Director, Design and Construction and Project Director, Limberlost Place, GBC	Nerys Rau
Manager, Grant Thornton	Kashif Khan
Grant Thornton	Melanie Dugard
Canadian Federation of Students – Ontario	Mitra Yakubi

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**1. Roll Call:**

<b>Board of Directors: Voting Members</b>	<b>Present</b>	<b>Absent</b>	<b>Regrets</b>
<b>Executive Members:</b>			
<i>Director of Communications and Internal</i>			✓
<i>Director of Operations</i>	✓		
<i>Director of Student Experience</i>	✓		
<i>Director of Education &amp; Equity</i>	✓		
<b>Educational Centre Representatives:</b>			
<i>Arts, Design and Information Technology Representative</i>	✓		
<i>Business Representative</i>	✓		
<i>Community Services and Early Childhood Representative</i>	✓		
<i>Construction and Engineering Representative</i>	✓ late 6:09PM		
<i>Health Science Representative</i>	✓		
<i>Hospitality and Culinary Arts Representative</i>	✓		
<i>Preparatory and Liberal Studies Representative</i>	✓ late 6:22PM		
<b>Non-Voting Member</b>			
<i>General Manager</i>	✓		

***Land Recognition Statement:***

*Student Association of George Brown College is located on the traditional territory of the Mississauga's of the Credit First Nation and other Indigenous peoples who have lived here over Time. We are fortunate to have the opportunity to learn, work, grow, and live in the community sharing the responsibility to honor and protect this land as treaty people and to live peacefully with each other.*

**2. Call to Order:**

**Time:** 6:03PM

**\*Declaration – Acknowledgement and receipt of Resignation by the Director of Communications and Internal** (Matter of the membership, therefore this update supersedes the agenda items)

**Discussion and Speakers List:**

- The CRO indicates under section 19 of Roberts Rules is where this matter can be addressed and under the Bylaws Section 5, there is a requirement to fill the position

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- within 60 days, however under Bylaw 5. Section 7. the provision supersedes because the normally scheduled date of the elections for that office 60 days from vacancy.
- The CRO recommends to the board to go through an appointment process to perform the duties of that office
  - Health Science Representative, including school of Nursing and Arts, Design and Information Technology Representative are in an agreement that time is needed to review the process and have a person appointed.
  - The Director of Education and Equity inquires' about the requirements of the individual who will step in, and the course load requirements and what options are waived. The CRO clarifies the expectations of the individual, course requirements and the role. The CRO also explains how the individual has to be in good standing with course and the college

**Be it resolved that** the CRO is directed to run the appointment process to fill the role of the Director of Communications and Internal.

**Be it further resolved that** the chair is tasked to call a special meeting to complete the process

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing  
**Seconded by:** Manvi Gumber, Arts, Design and Information Technology Representative

**Discussion:**

- Arts, Design and Information Technology Representative seeks clarification on the capacity and expectation when it comes to voting. The CRO clarifies the number of votes allocated and how the work will increase

**Vote:** Carries

### 3. Approval of the Agenda

**Be it resolved that** the Board of Directors accept the agenda as presented with the amendments if any.

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing  
**Seconded by:** Peter Corno, Director of Student Experience

**Discussion:** *Any amendments to the agenda should be made at this time.*

**Motion to amend** the agenda and add Transit Initiatives as the new #18 before 'Other Business'.

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing  
**Seconded by:** Sonakshi Chanana, Business Representative

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**Discussion:** None

**Vote:** Carries

**Motion to amend** the agenda and add Approval of SAGBC Budget

**Moved by:** Peter Corno, Director of Student Experience

**Seconded by:** Zin Hein Construction and Engineering Representative

**Discussion:** None

**Vote:** Carries

**Motion to amend** the agenda and add Education Centre Report

**Moved by:** Muhammad Usman, Director of Education & Equity

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

**Discussion:** None

**Vote:** Carries

\* Back to the man motion with the added agenda items

**Vote:** Carries

#### 4. Limitation of Speakers

**Be it resolved** that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

**Seconded by:** Zin Hein Construction and Engineering Representative

**Discussion:** None

**Vote:** Carries

#### 5. Speaking Time

**Be it resolved that** the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

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**Seconded by:** Sahil Arora, Hospitality and Culinary Arts Representative

**Discussion:** None

**Vote:** Carries

### 6. Approval of Minutes (Appendix A)

**Whereas** the meeting minutes from the August 21, 2023 Board meeting requires approval.

**Be it further resolved that** the Board of Directors accept the meeting minutes of August 21, 2023 Board meeting as presented with the amendments if any.

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

**Seconded by:** Peter Corno, Director of Student Experience

**Discussion:** *Any amendments to the meeting minutes should be made at this time.*

**Vote:** Carries

### 7. Declaration of Conflict

*At this time members are to come forward to disclose any conflicts of interest they may have, either work related, personal relationships, etc.*

- No declaration of conflict was declared

### 8. Internal Policies & Procedure Committee July Report (Tabled from August BOD Meeting) – Appendix B

*Presented by: Shadabkhan Pathan (Sid), Director of Communications & Internal*

**Be it resolved** that the Board of Directors accepts the Internal Policies & Procedures Committee Report as presented.

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:**

**Discussion:**

**Vote:**

\* Item 8 cannot be voted on as no appendix B was provided for review

### 9. Striking of Ad Hoc Committee - GBC Negotiations

**Whereas** a new Master Agreement will need to be negotiated between GBC and the SAGBC;

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**Whereas** the idea of the committee was discussed at the Internal Policies and Procedures Committee meeting on June 8, 2023;

**Whereas** the Board is able to authorize the Negotiating Committee to negotiate all aspects of the Master Agreement and will bring it back to the Board for approval;

**Be it Resolved that** an Ad Hoc Committee is to be struck to conduct negotiations with GBC on a new Master Agreement.

**Be it further resolved that** the Negotiating Committee would be authorized to negotiate all aspects of a new Master Agreement, subject to final ratification and approval by the Board.

**Be it further resolved that** the members of the committee would be: Director of Communications and Internal; Director of Operations; General Manager (non-voting); and legal counsel (non-voting).

**Moved by:** Hadja, Director of Operations

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

**Discussion:**

- Speakers List consisted of the following individuals; Max Davidson, Rosalyn Miller, Hadja Bah
- Health Science Representative, including school of Nursing, inquiries whether the negotiation will include the Director of Communications and Internal now that it is vacant or will it include another position? The General Manager answers that the meeting may take place after appointment of the Director of Communications and Internal.
- Director of Operations inquires about an amendment to the motion to add a representative.
- General Manager notifies folks that the Master Agreement isn't solely pertaining to construction but has other areas of topics.

**Motion to amend Be it further resolved that** the members of the committee would be: Director of Communications and Internal; Director of Operations; General Manager (non-voting); and legal counsel (non-voting) and the Construction and Engineering Representative

**Moved by:** Hadja, Director of Operations

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

**Discussion:** None

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**Vote:** Carries, Abstain 1

\* Back to the main motion

**Vote:** Carries, Abstain 2

### 10. Draft Audited Financial Statement (Info) – Appendix C

*Presented by Melanie Dugard and Kashif Khan from Grant Thornton LLP*

- Presentation completed by Grant Thornton and provided a general overview of financial statements and report. No matters of concern were found in areas. Confirmation of no awareness of fraud or illegal acts and not aware of any potential litigation proceedings that might result in the contingent liability

**Be it resolved that** the Board of Directors accepts the draft audited financial statements as presented.

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

**Seconded by:** Sahil Arora, Hospitality and Culinary Arts Representative

**Discussion:** None

**Vote:** Carries, Abstain 1

### 11. Athletics Capital Fee

*Presented by Melissa Gallo, Director, Student Engagement & Career Success and Nerys Rau, Director, Design and Construction and Project Director, Limberlost Place, GBC*

**Be it resolved that** the SAGBC BOD, endorses the spending 6.7M of the collected Athletics Capital Fee toward the cost of the new Athletics facility at Limberlost

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

**Seconded by:** Peter Corno, Director of Student Experience

**Discussion:**

- Speaker list includes Max Davidson, Melisa Gallo, Rosalyn Miller

**Vote:** Carries, Abstain 1

### 12. Board Accountability August Report (Appendix D)

*Presented by: Peter Corno, Director of Student Experience*

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**Be it further resolved that** the Board of Directors accepts the August 2023 Board Accountability Report as presented.

**Moved by:** Peter Corno, Director of Student Experience

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

**Discussion:** None

**Vote:** Carries

### 13. Executive Committee July & August Report (Appendix E & F)

*Presented by: Shadabkhan Pathan (Sid), Director of Communications & Internal*

**Be it resolved that** the Board of Directors accepts the July 2023 Executive Committee Report tabled from the previous meeting as presented.

**Be it further resolved that** the Board of Directors accepts the August 2023 Executive Committee Report as presented.

**Moved by:**

**Seconded by:**

**Discussion:**

**Vote:**

\* Item 13 cannot be voted on as no appendix document was provided for review

### 14. Board Accountability June Report (Appendix G)

*Presented by: Shadabkhan Pathan (Sid), Director of Communications & Internal*

**Be it resolved that** the Board of Directors accepts the June 2023 report tabled from the previous meeting as presented.

**Moved by:**

**Seconded by:**

**Discussion:**

**Vote:**

\* Item 14 cannot be voted on as no appendix document was provided for review

### 15. Operations Committee August Report (Appendix H)



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*Presented by: Hadja, Director of Operations*

**Be it resolved that** the Board of Directors accepts the August 2023 Operations Report as presented.

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

**Seconded by:** Manvi Gumber, Arts, Design and Information Technology Representative

**Discussion:** None

**Vote:** Carries, Abstain 1

### 16. Internal Policy and Procedure Committee August Report (Appendix K)

*Presented by: Shadabkhan Pathan (Sid), Director of Communications & Internal*

**Be it further resolved that** the Board of Directors accepts the August 2023 report as presented.

**Moved by:**

**Seconded by:**

**Discussion:**

**Vote:**

\* Item 16 cannot be voted on as no appendix document was provided for review

### 17. Marketing and Communications Committee Report (Appendix L)

*Presented by: Peter, Director of Student Experience*

**Be it resolved that** the Board of Directors accepts the August 2023 report as presented.

**Moved by:** Peter Corno, Director of Student Experience

**Seconded by:** Manvi Gumber, Arts, Design and Information Technology Representative

**Discussion:** None

**Vote:** Carries, Abstain 1

### 18. Transit Initiatives

**Whereas** students are experiencing the effects of the increasing cost of living in Ontario.

**Whereas** the college has returned to full-time in person classes and students are required to commute downtown more frequently.

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**Whereas** the board of directors has expressed interest in investigating a transit initiative that would help subsidize the costs of transit for students taking the TTC to and from school.

**Be it resolved that** an Ad Hoc Committee be formed for the purpose of investigating the implementation of a transit initiative for the students at George Brown College.

**Be it resolved that** this committee will meet for (#) hours, every (week/other week/month) until (date), 2023, unless otherwise discussed.

**Be it resolved that** (name, name, etc.) will be a part of this Ad Hoc Committee.

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

**Seconded by:** Muhammad Usman, Director of Education & Equity

**Discussion:**

- General Manager recommending to include a Be it further resolved for timelines and findings

**Motion to amend to include Be it further resolved that** the AdHoc committee present a report of findings to the Operations Committee and the Board no later than January 1, 2024

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

**Seconded by:** Muhammad Usman, Director of Education & Equity

**Discussion:** None

**Vote:** Carries, Abstain 1

\* Back to the main motion. The Chair recommends no motion to amend but to fill in the times and no objection has been provided.

**Be it resolved that** an Ad Hoc Committee be formed for the purpose of investigating the implementation of a transit initiative for the students at George Brown College.

**Be it resolved that** this committee will meet for minimum (1) hours, every (other week) until (January), 2024, unless otherwise discussed.

**Be it resolved that** Max Davidson, Health Science Representative, including school of Nursing, Muhammad Usman, Director of Education & Equity, Barichisu Osman Abugblia, Community Services and Early Childhood Representative, Rosalyn Miller, General Manager and Wafa Ulliyan, Operations Manager will be a part of this Ad Hoc Committee.

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**Vote:** Carries

### 19. Budget Approval

**Be it resolved that** the SAGBC 2023-2024 budget be approved

**Moved by:** Peter Corno, Director of Student Experience

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

**Discussion:**

- Director of Student Experience expresses his concerns and why the budget should be approved at this meeting as oppose to waiting any further
- Director of Education and Equity inquiries about the process that has taken place and the Chair clarifies that partial was approved
- Health Science Representative, including school of Nursing shows in favour of the voting for the motion as individuals by ow should have had enough time to review and ask questions

**Vote:** Carries

### 20. Educational Centre Report

*Presented by: Muhammad Usman, Director of Education & Equity*

**Be it resolved that** the Board of Directors accepts the August 2023 as presented.

**Moved by:** Muhammad Usman, Director of Education & Equity

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

**Discussion:** None

**Vote:** Carries

### 21. Other Business

- SAGBC 30<sup>th</sup> Anniversary - Rosalyn Miller

#### \* **Motion to extend the board meeting until 8:30PM**

**Moved by:** Muhammad Usman, Director of Education & Equity

**Seconded by:** Sahil Arora, Hospitality and Culinary Arts Representative

**Discussion:** None

**Vote:** Carries

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- National Day of Action – Mitra Yakubi, CFS-Ontario

### 22. Adjournment

**Whereas** the Board Meeting was scheduled till 8:00 PM

**Be it resolved** that the Board Meeting is adjourned at 8:03PM

**Moved by:** Zin Hein, Construction and Engineering Representative

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

**Discussion:** None

**Vote:** Carries