

# Student Association of George Brown College

## Board Meeting Minutes

Date: Monday - July 17<sup>th</sup>, 2023.

Time: 2:00 PM – 4:00 PM

Location: Online – Zoom Meeting

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<b>Board of Directors – Voting Members</b>	
<b>Executive Members:</b>	
Director of Communications and Internal	Shadabkhan Pathan (Sid)
Director of Operations	Hadja Bah
Director of Education & Equity	Muhammad Usman
Director of Student Experience	Peter Corno
<b>Educational Centre Representatives:</b>	
Arts, Design and Information Technology Representative	Manvi Gumber
Business Representative	Sonakshi Chanana
Community Services and Early Childhood Representative	Barichisu Osman Abugblia
Construction and Engineering Representative	Kaung Zin Hein
Health Science Representative, including school of Nursing	Max Davidson
Hospitality and Culinary Arts Representative	Sahil Arora
Preparatory and Liberal Studies Representative	Manveer Johal
<b>Non-Voting Member:</b>	
General Manager	Rosalyn Miller
<b>Resources:</b>	
Chair	Kayla Weiler
Minute Taker	Jessica Pasion
George Brown College Representative	Joseph Stapleton
Operations Manager	Wafa Ulliyan
<b>Guests:</b>	
Publications and Communications Coordinator	Sean Heeger
Millard & Company, Legal Counsel	Ben Millard
Senior Finance Coordinator, SAGBC	Galina Chible

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### 1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets
<b>Executive Members:</b>			
<i>Director of Communications and Internal</i>	✓		
<i>Director of Operations</i>	✓		
<i>Director of Student Experience</i>	✓		
<i>Director of Education &amp; Equity</i>			✓
<b>Educational Centre Representatives:</b>			
<i>Arts, Design and Information Technology Representative</i>	✓ late 2:40PM		
<i>Business Representative</i>	✓		
<i>Community Services and Early Childhood Representative</i>	✓		
<i>Construction and Engineering Representative</i>	✓		
<i>Health Science Representative</i>	✓		
<i>Hospitality and Culinary Arts Representative</i>	✓		
<i>Preparatory and Liberal Studies Representative</i>	✓		
<b>Non-Voting Member</b>			
<i>General Manager</i>	✓		

### ***Land Recognition Statement:***

*Student Association of George Brown College is located on the traditional territory of the Mississauga's of the Credit First Nation and other Indigenous peoples who have lived here over Time. We are fortunate to have the opportunity to learn, work, grow, and live in the community sharing the responsibility to honor and protect this land as treaty people and to live peacefully with each other.*

### 2. Call to Order:

Time: 2:19PM

### 3. Approval of the Agenda

**Be it resolved** that the Board of Directors accept the agenda as presented with the amendments if any.

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Muhammad Usman, Director of Education & Equity

**Discussion:** *Any amendments to the agenda should be made at this time.*

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**Motion to amend** the agenda and move item #15 Internal Policies & Procedure Committee Report to item #11

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Muhammad Usman, Director of Education & Equity

**Discussion:** Director of Communications & Internal explains it makes sense before item 11 Policy Amendment Recommendation

**Vote:** Carries

**Vote:** Carries

#### 4. Limitation of Speakers

**Be it resolved** that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Muhammad Usman, Director of Education & Equity

**Discussion:** None

**Vote:** Carries

#### 5. Speaking Time

**Be it resolved** that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Kaung Zin Hein, Construction and Engineering Representative

**Discussion:** None

**Vote:** Carries

#### 6. Approval of Minutes (Appendix A)

**Whereas** the meeting minutes from the June 19, 2023 Board meeting requires approval.

**Be it resolved** that the Board of Directors accept the meeting minutes of June 19, 2023 Board meeting as presented with the amendments if any.

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Muhammad Usman, Director of Education & Equity

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**Discussion:** *Any amendments to the meeting minutes should be made at this time.*

**Vote:** Carries

### 7. **Declaration of Conflict**

*At this time members are to come forward to disclose any conflicts of interest they may have, either work related, personal relationships, etc.*

- No declaration of conflict was announced at this time

### 8. **Executive Committee Report - (Tabled from June BOD Meeting & Current)**

*Presented by: Shadabkhan Pathan (Sid), Director of Communications & Internal (Appendix B)*

- Director of Communications and Internal informed that the report was provided in the package and informs folks to email any questions or concerns

### 9. **Board Report - (Tabled from June BOD Meeting & Current)**

*Presented by: Shadabkhan Pathan (Sid), Director of Communications & Internal (Appendix C)*

- Director of Communications and Internal informed that the report was provided in the package and informs folks to email any questions or concerns
- Speakers List
  - o Barichisu Osman Abugblia, Community Services and Early Childhood Representative; informed document was sent 30mins before the meeting and requesting going through the report
  - o Director of Communications & Internal goes through the report that was provided to the BOD

### 10. **Class Talk for Representatives (Tabled from the June BOD Meeting)**

\* The Chair explains that the previous item was delayed and tabled to this board meeting as discussed this with the previous Chair Hildah Otieno. This became a formal ruling to be discussed but its not approved to the final vote. Discussion is part of the minutes but no vote occurred.

**Whereas** the VDAM requires representatives to do class talks.

**Whereas** the mechanism of calculation allocates points for class talks monthly and the honorarium is based on the point allocated during the month. To have a clear and concise language.

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**Whereas** the last board meeting, the BOD approved section 6, IA. 4 of the V.DAM General Duties, Educational Center reps. Be amended to read, representatives shall participate in one class, talk per month

Be it resolved that the effective date is \_\_\_\_\_

**Moved by:** Hadja Bah, Director of Operations

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

### **Discussion:**

- Shadabkhan Pathan (Sid), Director of Communications & Internal recommending that this be discussed in details at the Internal Policies and Procedures Committee meeting because the Class Talks falls under the VDAM
- The Chair clarifies if the Director of Communications & Internal is favour or against which he clarifies is against
- The Director of Operations reminds folks that it was discussed at last months Internal Policies and Procedures Committee last month and approved
- The Chair indicates that the be it resolved clause is incomplete and provides recommendations and remind folks that the last meeting, the motion was not approved.

**Motion to amend** the be it resolved clause to read as follows; **Be it resolved** the Board of Directors amend section 6, IA. 4 of the V.DAM General Duties, Educational Center reps. to read, representatives shall participate in one class, talk per month

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

**Seconded by:** Hadja Bah, Director of Operations

### **Discussion:**

- o General Manager recommends to think about the commencement date. BOD start in May and the first 2 weeks is busy with training as well as discussed about December as well as just flagging on the unrealistic month to month
- o Max Davidson, Health Science Representative, including school of Nursing appreciates concerns and explains the reason behind the purpose

**Vote:** Carries

**Motion to include** Be it further resolved that the BOD term 2023-2024 will start in August 1

**Moved by:** Hadja Bah, Director of Operations

**Seconded by:** Barichisu Osman Abugblia, Community Services and Early Childhood Representative

### **Discussion:**

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**Motion to amend** be it resolved that the effective date is June 1<sup>st</sup> of each month

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

**Seconded by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Discussion:** None

**Vote:** Carries

\*Back to the main motion with the changes

**Vote:** Carries

### 11. Internal Policies & Procedure Committee Report

*Presented by: Shadabkhan Pathan (Sid), Director of Communications & Internal (Appendix H)*

**Be it resolved** that the Board of Directors accepts the Internal Policies & Procedures Committee Report as presented.

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

**Discussion:**

- Director of Communications and Internal informed that the report was provided in the package. No presentation was done at this time

**Vote:** Carries

### 12. Policy Amendment Recommendations

*Presented by: Ben Millard, Millard & Company (Appendix D)*

- Ben Millard went over his policy amendment recommendations and letter sent to the board outlining the recommendations
- Ben met with the Policies and Procedure committee and discussed, a variety of potential policy updates and changes that would improve the board's functioning and was asked to provide a memo which is the document shared.

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### 13. Tenants Next Steps (In-Camera)

*Presented by: Ben Millard, Millard & Company*

**Be it resolved that** the Board of Directors, including the General Manager, Chair, Operations Manager and Legal Counsel Ben Millard go in-camera

**Moved by:** Barichisu Osman Abugblia, Community Services and Early Childhood Representative

**Seconded by:** Hadja Bah, Director of Operations

**Discussion:** None

**Vote:** Carries

**Time:** 3:17PM

Motion to come out of camera

**Be it resolved that** the Board of Directors, including the General Manager, Chair, Operations Manager and Legal Counsel Ben Millard come out of camera

**Moved by:** Barichisu Osman Abugblia, Community Services and Early Childhood Representative

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

**Discussion:** None

**Vote:**

**Time:** 4:00PM

\* **Motion to extend** the meeting until 5PM

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

**Seconded by:** Hadja Bah, Director of Operations

**Discussion:** None

**Vote:** Carries

### 14. Proposed 2023-2024 Budget & Discussions

*Presented by: Hadja Bah, Director of Operations and SAGBC Finance Department  
(Appendix E)*

**Whereas** the SA received the enrollment target and prior year audited enrollment numbers from GBC at the end of May.

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**Whereas** GBC has experienced a significant decline in domestic enrollment and continues to strive towards rebuilding the enrollment level to reach pre pandemic level.

**Whereas** the fiscal year for the organization is June to May and much of our revenue is based on enrollment level

**Whereas** SAGBC fees was presented to GBC Board of Governors and approved for the fiscal & academic year 2023-2024

**Be it resolved that** the board members reviews and accepts the 2023-2024 budget proposal with identified changes, if any.

**Moved by:** Hadja Bah, Director of Operations

**Seconded by:** Barichisu Osman Abugblia, Community Services and Early Childhood Representative

**Discussion:**

**Motion to** table this item to the next board meeting in August 2023

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

**Seconded by:** Muhammad Usman, Director of Education & Equity

**Discussion:** None

**Vote:** Carries

**Vote:** NA

**15. Operations Committee Report**

*Presented by: Hadja Bah, Director of Operations (Appendix F & G)*

**Be it resolved** that the Board of Directors accepts the Operations Committee Report as presented.

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Hadja Bah, Director of Operations

**Discussion:** None

**Vote:** Carries

**16. Marketing & Communications Committee Report**

*Presented by: Peter Corno, Director of Student Experience (Appendix I)*

**Be it resolved** that the Board of Directors accepts the Internal Policies & Procedures Committee Report as presented.



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**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Muhammad Usman, Director of Education & Equity

**Discussion:** Director of Student Experience had sent regrets and the mover changed to the Director of Communications and Internal

**Vote:** Carries

### 17. Other Business

- Max Davidson, Health Science Representative, including school of Nursing
- Corporate Due Dates (Appendix J)
  - Reviewed and shared by the General Manager of the key dates for the BOD to keep in mind that affect the organization

### 18. Adjournment

**Whereas** the Board Meeting was scheduled till 4:00 PM

**Be it resolved** that the Board Meeting is adjourned at 4:46pm

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Hadja Bah, Director of Operations

**Discussion:** None

**Vote:** Carries