

# Student Association of George Brown College

## Board Meeting Minutes

Date: Thursday - May 18<sup>th</sup>, 2023.

Time: 5:00 PM – 7:00 PM

Location: Online – Zoom Meeting

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<b>Board of Directors – Voting Members</b>	
<b>Executive Members:</b>	
Director of Communications and Internal	Shadabkhan Pathan (Sid)
Director of Operations	Hadja Bah
Director of Education & Equity	Muhammad Usman
Director of Student Experience	Peter Corno
<b>Educational Centre Representatives:</b>	
Arts, Design and Information Technology Representative	Manvi Gumber
Business Representative	Sonakshi Chanana
Community Services and Early Childhood Representative	Barichisu Osman Abugblia
Construction and Engineering Representative	Kaung Zin Hein
Health Science Representative, including school of Nursing	Max Davidson
Hospitality and Culinary Arts Representative	Sahil Arora
Preparatory and Liberal Studies Representative	Manveer Johal
<b>Non-Voting Member:</b>	
General Manager	Rosalyn Miller
<b>Resources:</b>	
Chair	Kayla Weiler
Operation Manager	Wafa Ulliyan
George Brown College Representative	Melissa Gallo
Minute Taker	Jessica Pasion
<b>Guests:</b>	
Publications and Communications Coordinator	Sean Heeger

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### 1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets
<b>Executive Members:</b>			
<i>Director of Communications and Internal</i>	✓ late		
<i>Director of Operations</i>	✓		
<i>Director of Student Experience</i>	✓		
<i>Director of Education &amp; Equity</i>	✓		
<b>Educational Centre Representatives:</b>			
<i>Arts, Design and Information Technology Representative</i>	✓		
<i>Business Representative</i>	✓		
<i>Community Services and Early Childhood Representative</i>	✓		
<i>Construction and Engineering Representative</i>	✓		
<i>Health Science Representative</i>	✓		
<i>Hospitality and Culinary Arts Representative</i>			✓
<i>Preparatory and Liberal Studies Representative</i>	✓		
<b>Non-Voting Member</b>			
<i>General Manager</i>	✓ late		

### ***Land Recognition Statement:***

*Student Association of George Brown College is located on the traditional territory of the Mississauga's of the Credit First Nation and other Indigenous peoples who have lived here over Time. We are fortunate to have the opportunity to learn, work, grow, and live in the community sharing the responsibility to honor and protect this land as treaty people and to live peacefully with each other.*

### 2. Call to Order:

Time: 5:41PM

### 3. Approval of the Agenda

**Be it resolved** that the Board of Directors accept the agenda as presented with the amendments if any.

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

**Seconded by:** Hadja Bah, Director of Operations

**Discussion:** *Any amendments to the agenda should be made at this time.*

**Vote:** Carries

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### 4. Limitation of Speakers

**Be it resolved** that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

**Moved by:** Peter Corno, Director of Student Experience

**Seconded by:** Sonakshi Chanana, Business Representative

**Discussion:** None

**Vote:** Carries

### 5. Speaking Time

**Be it resolved** that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

**Moved by:** Peter Corno, Director of Student Experience

**Seconded by:** Manvi Gumber, Arts, Design and Information Technology Representative

**Discussion:** None

**Vote:** Carries

### 6. Approval of Minutes

**Whereas** the meeting minutes from April 17, 2023, Board meeting requires approval.

**Be it resolved** that the Board of Directors accept the meeting minutes of the April 17, 2023 (Appendix A) Board meeting as presented with the amendments if any.

**Moved by:** Kaung Zin Hein, Construction and Engineering Representative

**Seconded by:** Barichisu Osman Abugblia, Community Services and Early Childhood Representative

**Discussion:** *Any amendments to the meeting minutes should be made at this time.*

**Vote:** Carries

### 7. Declaration of Conflict

*At this time members are to come forward to disclose any conflicts of interest they may have, either work related, personal relationships, etc.*

No declaration of conflict was provided at this time

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### 8. Ratification of 2023-2024 Chairperson

**Be it resolved** that the Board of Directors of the Student Association of George Brown College appoint Kayla Weiler as the Chairperson of all Board Meetings for the 2023-2024 term.

**Be it Further resolved** that the Board of Directors of the Student Association of George Brown College appoint Sami Pritchard and Hildah Otieno as backup chairpersons for the 2023 – 2024 term.

**Moved by:** Hadja Bah, Director of Operations

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

**Discussion:** Shadabkhan Pathan (Sid), Director of Communications & Internal reads appendix letter sent in by Kayla Weiler

**Vote:** Carries

### 9. Ratification of 2023-2024 Standing Committee Members

**Whereas**, the By-Law, Section 1, Sub-section 3 stated that the Board of Directors should be advised by the committees of the corporation,

**Whereas**, the organization has 7 standing committees (Appendix B),

**Whereas**, the Internal Policies & Procedures Committee composition requires two representatives and one executive appointed at the board meeting,

**Whereas**, the Operations Committee composition requires two representatives and one executive appointed at the board meeting,

**Whereas**, the Marketing & Communications Committee composition requires two representatives and one executive appointed at the board meeting,

**Be resolved** that the Board of Directors ratify Hadja Bah, Director of Operations, Max Davidson, Health Science Representative, including school of Nursing and Kaung Zin Hein, Construction and Engineering Representative for the Internal Policies & Procedures Committee,

**Be further resolved** that the Board of Directors ratify Shadabkhan Pathan (Sid), Director of Communications & Internal and Barichisu Osman Abugblia, Community Services and Early Childhood Representative for the Operations Committee,

**Be further resolved** that the Board of Directors ratify Manvi Gumber, Arts, Design and Information Technology Representative and Sonakshi Chanana, Business Representative for the Marketing & Communications Committee as appointed.

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**Be it further resolve** membership to the Election Committee will go on hold until the governance review report.

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Hadja Bah, Director of Operations

**Discussion:**

- That the Director of Education and Equity inquired about the committees and was informed of the committees he was chairing

**Motion to amend Be it further resolve** that the Board of Directors ratify to the Election Committee

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

**Discussion:** None

**Vote:** Carries (Oppose Muhammad Usman, Director of Education & Equity)

New Motion to read as follows

**Be it further resolve** membership to the Election Committee will appoint Sonakshi Chanana, Business Representative

**Vote:** Carries

### 10. Annual General Meeting

**Whereas** Not for Profit Organizations is required to hold an annual meeting of the members after the organization's fiscal year-end.

**Whereas** AGM primary purpose is to present the audited financial statements, approved the Auditor and any amendments to the Constitution and By-Laws of Student Association of George Brown College.

**Whereas** the governance review process requires a report to the membership.

**Be it resolved** that the Board of Directors schedule the Annual General Meeting on **October 19th, 2023** from **1:00 PM to 3:00 PM**.

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Muhammad Usman, Director of Education & Equity

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**Discussion:** None

**Vote:** Carries

### 11. Board Meeting Dates 2023-2024

Presented by: Sid, Director of Communications & Internal (Appendix C)

**Whereas**, the monthly Board Meeting of Student Association occurs every 3<sup>rd</sup> Monday of the month from 2:00 PM to 4:00 PM in the months of May to August

**Whereas** the monthly Board Meeting of Student Association occurs every 3<sup>rd</sup> Monday of the month from 6:00 PM to 8:00 PM in the months of September to April,

**Whereas**, some statutory holidays may fall on 3<sup>rd</sup> Monday of that month and the Student Association will be closed on statutory holidays

**Be it resolved** that the Board of Directors accepts the chart (Appendix C) as presented with the proposed dates & times for the year 2023-2024

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Muhammad Usman, Director of Education & Equity

**Discussion:** None

**Vote:** Carries

### 12. Executive Committee Report

Presented by: Sid, Director of Communications & Internal (Appendix D)

Indicates report was handed out ahead of time and will not read it at the meeting but welcomes any questions.

### 13. Marketing & Communications Committee Report

#### a) Social Media Policy

Presented by Wafa Ulliyani, Operations Manager (Appendix E)

**Whereas** to ensure that posts from SA social media will not put the organization in legal trouble, a social media policy is designed to define expectations and a standard set of standards for appropriate use and behavior.

**Whereas** adopting the social media policy is necessary to avoid future conflicts, safeguard the organization's security and privacy, place the organization on social media, and help it develop its brand.

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**Be it resolved** that the Board of Directors accepts the social media Policy as presented.

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

**Discussion:** None

**Vote:** Carries

**\*\*Motion to extend meeting until 7:45PM**

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

**Seconded by:** Muhammad Usman, Director of Education & Equity

**Discussion:** None

**Vote:** Carries

### **b) Committee Report**

Presented by Sid, Director of Communications & Internal (Appendix F)

- No individual was on the speakers list when report was presented and key highlights from the report was shared.

### **14. Building Capital Update**

Presented by: Hadja Bah, Director of Operations (Appendix G)

- Hadja goes over report, presenting Appendix G – Speakers list included Max, Rose, Muhammad, Hadja, Max and Rose

### **15. Other Business**

- Student Association Program Usage Report (2022-2023)  
Presented by: Hadja Bah, Director of Operations (Appendix H)
  - Speaker List – Muhammad Usman, Director of Education and Equity
- Advancement Doner Report.  
Presented by: Hadja Bah, Rosalyn Miller (Appendix I)

### **16. Adjournment**

**Whereas** the Board Meeting was scheduled till 7:00 PM

**Be it resolved** that the Board Meeting is adjourned at 7:38PM

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**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Hadja Bah, Director of Operations

**Discussion:** None

**Vote:** Carries