

# Student Association of George Brown College

## Emergency Board Meeting Minutes

Date: Thursday, August 3<sup>rd</sup>, 2023.

Time: 5:00 PM – 6:30PM

Location: Online – Zoom Meeting

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<b>Board of Directors – Voting Members</b>	
<b>Executive Members:</b>	
Director of Communications and Internal	Shadabkhan Pathan (Sid)
Director of Operations	Hadja Bah
Director of Education & Equity	Muhammad Usman
Director of Student Experience	Peter Corno
<b>Educational Centre Representatives:</b>	
Arts, Design and Information Technology Representative	Manvi Gumber
Business Representative	Sonakshi Chanana
Community Services and Early Childhood Representative	Barichisu Osman Abugblia
Construction and Engineering Representative	Kaung Zin Hein
Health Science Representative, including school of Nursing	Max Davidson
Hospitality and Culinary Arts Representative	Sahil Arora
Preparatory and Liberal Studies Representative	Manveer Johal
<b>Non-Voting Member:</b>	
General Manager	Rosalyn Miller
<b>Resources:</b>	
Chair	Kayla Weiler
Minute Taker	Jessica Pasion
George Brown College Representative	Joseph Stapleton
Operations Manager	Wafa Ulliyan
<b>Guests:</b>	
Publications and Communications Coordinator	Sean Heeger
Millard & Company, Legal Counsel	Ben Millard
Senior Finance Coordinator, SAGBC	Galina Chible

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1. **Roll Call:**

<b>Board of Directors: Voting Members</b>	<b>Present</b>	<b>Absent</b>	<b>Regrets</b>
<b>Executive Members:</b>			
<i>Director of Communications and Internal</i>	✓		
<i>Director of Operations</i>	✓		
<i>Director of Student Experience</i>	✓		
<i>Director of Education &amp; Equity</i>	✓		
<b>Educational Centre Representatives:</b>			
<i>Arts, Design and Information Technology Representative</i>			
<i>Business Representative</i>	✓ late 5:09PM		
<i>Community Services and Early Childhood Representative</i>	✓		
<i>Construction and Engineering Representative</i>	✓		
<i>Health Science Representative</i>	✓		
<i>Hospitality and Culinary Arts Representative</i>		✓	
<i>Preparatory and Liberal Studies Representative</i>	✓		
<b>Non-Voting Member</b>			
<i>General Manager</i>	✓		

***Land Recognition Statement:***

*Student Association of George Brown College is located on the traditional territory of the Mississauga's of the Credit First Nation and other Indigenous peoples who have lived here over Time. We are fortunate to have the opportunity to learn, work, grow, and live in the community sharing the responsibility to honor and protect this land as treaty people and to live peacefully with each other.*

2. **Call to Order:**

Time: 5:07PM

3. **Approval of the Agenda**

**Be it resolved** that the Board of Directors accept the agenda as presented with the amendments if any.

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

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**Discussion:** *Any amendments to the agenda should be made at this time.*

- None

**Vote:** Carries

#### 4. Limitation of Speakers

**Be it resolved** that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

**Discussion:** None

**Vote:** Carries

#### 5. Speaking Time

**Be it resolved** that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Manvi Gumber, Arts, Design and Information Technology Representative

**Discussion:** None

**Vote:** Carries

#### 6. Declaration of Conflict

*At this time members are to come forward to disclose any conflicts of interest they may have, either work related, personal relationships, etc.*

- No declaration of conflict was presented at this time

#### 7. Proposed 2023-2024 Budget – Appendix A

**Whereas** the SA received the enrollment target and prior year audited enrollment numbers from GBC at the end of May.

**Whereas** GBC has experienced a significant decline in domestic enrollment and continues to strive towards rebuilding the enrollment level to reach pre pandemic level.

**Whereas** the fiscal year for the organization is June to May and much of our revenue is

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based on enrollment level

**Whereas** SAGBC fees was presented to GBC Board of Governors and approved for the fiscal & academic year 2023-2024

**Be it resolved that** the board members reviews and accepts the 2023-2024 budget proposal.

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

### **Discussion:**

**Motion to amend** the motion to read Be it resolved the budget be approved by default for 2 months and propose that the budget be provisionally approved for the specified period until the October Board Meeting.

**Moved by:** Sonakshi Chanana, Business Representative

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

### **Discussion:**

- Business Representative chooses to not explain any further upon the motion
- General Manager states for the minutes “ Upon approval of the budget, whether temporary or short term in nature, that the organization, does have some matters that does get activated that goes beyond October. They are not short term in nature. It affects associated to capital building or improvement or technology, as well as hiring of full time or part time employees. Its also noted for the stability of the organization that once the budget is approved we will action the budget in order to be able to meet the requirements as set out in our master agreement for certain levels of programs and services. I will signal to the college that it is a temporary budget but there's certain business and actions that the board members need to be aware of is not short term or temporary in nature. Especially when it comes to the hiring off the student staff and some off the system upgrades or capital building improvements. I fully understand that the board is looking to bring this to the October board meeting. I do want to remind folks that September is one of the busiest months for the organization and so I hope that. The board members can do what they feel they required to do in order to get the information that they need. I do appreciate that folks are looking to continue to learn and get the understanding. Please don't hesitate to let us know if additional information session is required or any of those items but I don't want anyone to be misled and thinking that we have stopped we've paused, we cannot do that. That would destabilize an entire organization. And I

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also want for the record to know that as we slow down our operations because of the delay in the budget approval I do not want this board to be shocked and surprised when in January the excess over revenue meaning surplus is extremely high and that is because once we are looking at a temporary budget, we only will pretty much focus on the essentials and will slow down our normal cash flow operation so I am expecting that we will have an excessive surplus as we move into the end of the fall semester. Going into winter, given that we are not spending or activating at the level because we do not have the confidence to do so that's it, but I appreciate the temporary provision.”

- Health Science Representative, including school of Nursing ask “ can we acknowledge something along the lines of "with the exclusion of building capital funds and \_\_\_\_\_”
- Chair recommends creating an amendment to the amended motion

**Motion to amend the amendment** to add “with exclusion of Building Capital Funds”

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

**Seconded by:** Hadja Bah, Director of Operations

### **Discussion:**

- Speakers list - Health Science Representative, including school of Nursing; Director of Operations; Operations Manager, Director of Communications & Internal, General Manager
- Health Science Representative, including school of Nursing seeks the opinions of the fellow BOD on the amendment to the amendment and how it will impact or not impact the services and programs of the SA
- Operations Manager notifies the BOD to acknowledge the PT contracts
- The Chair indicates that an amendment to the amendment, cannot be amended with additional changes but can revise once the amendment to the amendment is either approved or fails
- The Director of Communications and Internal seeks clarification on what is being voted
- The General Manager appreciates the change that the Health Science Representative, including school of Nursing is bringing forward and reiterates the process for the part-time staff and emphasizes the goal of the SA and activation of all campuses and the concern that they (students) may find another employment because they are out of employment with the SA.
- Director of Operations inquires’ about past history if a situation like this has occurred and the General Manager explained process during

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COVID and has informed that no BOD has ever not approved.

**Votes:** Carries

\* Back to the previous amendment with the approved changes

**Be it resolved** the budget be approved by default for 2 months and propose that the budget be provisionally approved for the specified period until the October Board Meeting with exclusion of Building Capital Funds.

**Vote:** Carries

\* Back to the main updated motion

**Be it resolved that** the board members reviews and accepts the 2023-2024 budget proposal.

**Be it further resolved** the budget be approved by default for 2 months and propose that the budget be provisionally approved for the specified period until the October Board Meeting with exclusion of Building Capital Funds.

### **Discussion:**

- GBC Representative inquires with the BOD “f there's worth having language in there that come the October meeting that a definitive answer at the definitive direction, a definitive vote needs to happen because I think the last thing you want is by the time October rolls around you're going to be in the 3 plus months of trying to understand this budget and if you push it any further, I think Rose is already clearly articulated the risk you're already taking and if you can't get this sorted by October, I think your.... really positioning yourselves for, some controversy with, with the student body”

**Vote:** Carries

### **8. Tenants Next Steps (In-Camera) – Appendix B**

**Be it resolved that** the Board of Directors, including the General Manager, Chair, and Operations Manager go in-camera

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing  
**Seconded by:** Barichisu Osman Abugblia, Community Services and Early Childhood Representative

**Discussion:** None

**Vote:** Carries

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Time: 5:45PM

### Motion to come out of camera

**Be it resolved that** the Board of Directors, including the General Manager, Chair, and Operations Manager come out of camera

**Moved by:** Hadja Bah, Director of Operations

**Seconded by:** Max Davidson, Health Science Representative, including school of Nursing

**Discussion:** None

**Vote:** Carries

**Time:** 5:50PM

### 8.1 Motion:

**Whereas** the Board of Directors received information about the Tenants Summary Report while in-camera at the July Board Meeting;

**Whereas** the decision is timely in nature and should be considered before the regularly scheduled August Board Meeting;

**Whereas** legal counsel has provided their opinion to the Board; therefore,

**Be it resolved** that the recommendations in the Tenants Summary Report to be adopted as presented;

**Be it further resolved** that recommendation 3 will be followed for tenant 2.

**Moved by:** Max Davidson, Health Science Representative, including school of Nursing

**Seconded by:** Barichisu Osman Abugblia, Community Services and Early Childhood

**Discussion:** None

**Vote:** Carries

## 9. Adjournment

**Whereas** the emergency board meeting was scheduled till 6:30 PM

**Be it resolved** that the board meeting is adjourned at **5:52PM**

**Moved by:** Shadabkhan Pathan (Sid), Director of Communications & Internal

**Seconded by:** Barichisu Osman Abugblia, Community Services and Early Childhood

**Discussion:** None

**Vote:** Carries