

Student Association of George Brown College

Board Meeting Minutes

Date: Monday - June 19th, 2023.

Time: 2:00 PM – 4:00 PM

Location: Online – Zoom Meeting

Board of Directors – Voting Members	
Executive Members:	
Director of Communications and Internal	Shadabkhan Pathan (Sid)
Director of Operations	Hadja Bah
Director of Education & Equity	Muhammad Usman
Director of Student Experience	Peter Corno
Educational Centre Representatives:	
Arts, Design and Information Technology Representative	Manvi Gumber
Business Representative	Sonakshi Chanana
Community Services and Early Childhood Representative	Barichisu Osman Abugblia
Construction and Engineering Representative	Kaung Zin Hein
Health Science Representative, including school of Nursing	Max Davidson
Hospitality and Culinary Arts Representative	Sahil Arora
Preparatory and Liberal Studies Representative	Manveer Johal
Non-Voting Member:	
General Manager	Rosalyn Miller
Resources:	
Chair	Hildah Otieno
Minute Taker	Jessica Pasion
George Brown College Representative	Joseph Stapleton
Operations Manager	Wafa Ulliyan
Guests:	
Dialog Staff	Sofiia Shabalova
Senior Finance Coordinator, SAGBC	Galina Chible
Executive Director, Logical Outcomes	Neil Price
Director, Campus Planning and Development, GBC	Daniel Woolfson
Director, Design and Construction and Project Director, Lumberlost Place, GBC	Nerys Rau

Student Association of George Brown College

Board Meeting Minutes

Date: Monday - June 19th, 2023.

Time: 2:00 PM – 4:00 PM

Location: Online – Zoom Meeting

1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets
Executive Members:			
<i>Director of Communications and Internal</i>	✓		
<i>Director of Operations</i>	✓		
<i>Director of Student Experience</i>	✓		
<i>Director of Education & Equity</i>	✓		
Educational Centre Representatives:			
<i>Arts, Design and Information Technology Representative</i>		✓	
<i>Business Representative</i>			✓
<i>Community Services and Early Childhood Representative</i>	✓		
<i>Construction and Engineering Representative</i>	✓		
<i>Health Science Representative</i>	✓		
<i>Hospitality and Culinary Arts Representative</i>		✓	
<i>Preparatory and Liberal Studies Representative</i>	✓		
Non-Voting Member			
<i>General Manager</i>	✓		

Land Recognition Statement:

Student Association of George Brown College is located on the traditional territory of the Mississauga's of the Credit First Nation and other Indigenous peoples who have lived here over Time. We are fortunate to have the opportunity to learn, work, grow, and live in the community sharing the responsibility to honor and protect this land as treaty people and to live peacefully with each other.

2. Call to Order:

Time: 2:12PM

3. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented with the amendments if any.

Moved by: Shadabkhan Pathan (Sid), Director of Communications & Internal

Seconded by: Hadja Bah, Director of Operations

Student Association of George Brown College

Board Meeting Minutes

Date: Monday - June 19th, 2023.

Time: 2:00 PM – 4:00 PM

Location: Online – Zoom Meeting

Discussion: *Any amendments to the agenda should be made at this time.*

- Motion to amend item #15, #16 #17 was raised by the Director of Communications and Internal and advised by the Chair to motion and table at the beginning of each agenda item
- General Manager has raised awareness regarding Operations Committee Report which was provided but not shared amongst the BOD. The Director of Operations has accepted the recommendation of the Chair to present at the next BOD meeting

Vote: Carries

4. Limitation of Speakers

Be it resolved that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

Moved by: Shadabkhan Pathan (Sid), Director of Communications & Internal

Seconded by: Max Davidson, Health Science Representative, including school of Nursing

Discussion: None

Vote: Carries

5. Speaking Time

Be it resolved that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

Moved by: Shadabkhan Pathan (Sid), Director of Communications & Internal

Seconded by: Barichisu Osman Abugblia, Community Services and Early Childhood Representative

Discussion: None

Vote: Carries

6. Approval of Minutes (Appendix A)

Whereas the meeting minutes from the May 18, 2023 Board meeting requires approval.

Be it resolved that the Board of Directors accept the meeting minutes of May 18, 2023 Board meeting as presented with the amendments if any.

Moved by: Shadabkhan Pathan (Sid), Director of Communications & Internal

Seconded by: Kaung Zin Hein, Construction and Engineering Representative

Discussion: *Any amendments to the meeting minutes should be made at this time.*

Student Association of George Brown College

Board Meeting Minutes

Date: Monday - June 19th, 2023.

Time: 2:00 PM – 4:00 PM

Location: Online – Zoom Meeting

Motion to amend the minutes to reflect the two areas needing to edit 1. Internal Updates says A. but should say item 14. And item 9 to include the following statement “That the Director of Education and Equity inquired about the committees and was informed of the committees her was chairing”.

Moved by: Hadja Bah, Director of Operations

Seconded by: Barichisu Osman Abugblia, Community Services and Early Childhood Representative

Discussion: None

Vote: Carries

* Back to the main motion *

Vote: Carries

7. **Declaration of Conflict**

At this time members are to come forward to disclose any conflicts of interest they may have, either work related, personal relationships, etc.

- No declaration of conflict was announced during this meeting

8. **GBC Limberlost Place (Appendix B)**

Presented by: Nerys Rau - Director, Design and Construction and Project Director, Limberlost Place

- Nerys Rau presents on the latest and newest building of GBC, on the Waterfront. The presentation includes history of the building, the programs and departments that will be present, images of the building from conception to how it is now and its features

9. **Campus Master Plan Presentation (Appendix C)**

Presented by: Daniel Wolfson - Director, Campus Planning and Development.

- Daniel Wolfson presents on the Campus Master Plan. He briefly speaks about his previous employment history before discussing what is the campus master plan – introduction to the master plan and provide an update to the ongoing work program and analysis and answer any questions. Daniel discusses GBC’s strategic plan and long term vision to 2030 and strategy 2026. Campus Master Plan; planning for growth and impact; plan to guide change to 2050; examining new campus opportunities, housing, program growth; focus on student and employee experience, health and wellness; space needs to accommodate student growth goal of 2.5x; urban design, internal/external spaces, city building.

Student Association of George Brown College

Board Meeting Minutes

Date: Monday - June 19th, 2023.

Time: 2:00 PM – 4:00 PM

Location: Online – Zoom Meeting

- General Manager communicates any questions or inquiries from BOD to direct to Director of Operations and will liaison to the college team.

10. SAGBC Strategic Plan Report (Appendix D)

Presented by: Neil Price, Logical Outcomes.

- Neil Price provides history and process of the necessary steps that lead to the current phase. Neil shares a draft document and encourages folks for feedback so that next steps can be established.

11. Ratification of 2023-2024 Standing Committee Members

Whereas the Operations Committee composition requires two representatives and one executive appointed at the board meeting.

Whereas only one representative was ratified to the committee on May 18, 2023

Be it resolved that the Board of Directors ratify the Operations Committee with the added representative, Manvi Gumber.

Moved by: Shadabkhan Pathan (Sid), Director of Communications & Internal

Seconded by: Peter Corno, Director of Student Experience

Discussion: None

Vote: Carries

12. Board Renumeration Policy – Transportation (Appendix E)

Presented by Hadja Bah, Director of Operations

Whereas the objective of this transportation/travel policy is to provide an equal and fair amount to each board member for the SA work related transportation.

Whereas recognizing transportation is highly costly in Toronto and that most of the board members are students.

Whereas the board will be traveling around to fulfill their duty of student leadership and representation, this policy is intended to support board members with their travel fees in an ethical and professional manner.

Whereas after analysis and projection of the future situation that will lead to utilization of this fund,

Student Association of George Brown College

Board Meeting Minutes

Date: Monday - June 19th, 2023.

Time: 2:00 PM – 4:00 PM

Location: Online – Zoom Meeting

Be it resolved that the board members consider this policy for the board members and is placed in the Board Remuneration Policy.

Moved by: Hadja Bah, Director of Operations

Seconded by: Muhammad Usman, Director of Education & Equity

Discussion:

- Director of Operations state that the objective of this policy is to provide an equal and fair amount and create a policy that will provide both executives and representatives a set amount that they can spend in a month. The Director of Operations reviews the proposed policy with the BOD and what qualifies BOD to utilize the funds.
- General Manager clarifies employees policy regarding travel, parking and personal vehicle use and what may apply to the BOD
- Speakers List – Director of Operations; Community Services and Early Childhood Representative; Director of Education & Equity; General Manager

Vote: Carries

13. Class Talk for Representatives

Whereas the VDAM requires representatives to do class talks.

Whereas the mechanism of calculation allocates points for class talks monthly and the honorarium is based on the point allocated during the month. To have a clear and concise language.

Be it resolved that the representatives do one class talk in the month.

Be it further resolved that the mechanism of calculations allocates 20 points for 1 class talk instead of 20 points for 2 class talks.

Moved by: Hadja Bah, Director of Operations

Seconded by: Max Davidson, Health Science Representative, including school of Nursing

Discussion:

- Health Science Representative, including school of Nursing seeks clarification on start date and Chair recommends including an effective start date to not confuse BOD.
- General manager mentions that December may be a challenge and that may is a board training month for BOD starting their term

Student Association of George Brown College

Board Meeting Minutes

Date: Monday - June 19th, 2023.

Time: 2:00 PM – 4:00 PM

Location: Online – Zoom Meeting

Motion to amend be it resolved that the representative do one class talk in the month effective July 2023

Moved by: Hadja Bah, Director of Operations

Seconded by: Max Davidson, Health Science Representative, including school of Nursing

Discussion:

- General Manager advises if BOD are not comfortable to do a class talk on their own, a staff can be present for support
- Chair inquires if this is connected with the BOD VDAM (Voting Directors Accountability Manual) and if it is included, must be updated in the VDAM as well

Vote: Failed

Motion to amend to include It resolved of section 6, IA. 4 of the V.DAM General Duties, Educational Center reps. Be amended to read, representatives shall participate in one class, talk per month.

Moved by: Hadja Bah, Director of Operations

Seconded by: Barichisu Osman Abugblia, Community Services and Early Childhood Representative

Discussion:

Vote: Carries

* Due to not making any haste decision, this agenda item has been tabled to the next board meeting

Vote:

14. Financial Statements, Period ending April 30th, 2023.

Presented by Galina Chible, Senior Finance Coordinator and Hadja Bah, Director of Operations. (Appendix F & G)

Whereas the Operations Committee is required to review the financial statements on a bi-monthly basis and present it to the board.

Whereas the Board will be presented with the SA 2023-2024 budget in the June board meeting, and for informational purposes.

Be it resolved that the Board of Directors accept the unaudited financial statements for the period ending April 30, 2023, as presented.

Moved by: Hadja Bah, Director of Operations

Seconded by: Muhammad Usman, Director of Education & Equity

Discussion:

Student Association of George Brown College

Board Meeting Minutes

Date: Monday - June 19th, 2023.

Time: 2:00 PM – 4:00 PM

Location: Online – Zoom Meeting

Vote: Carries

15. Internal Policies & Procedures Committee Report

Presented by: Shadabkhan Pathan (Sid), Director of Communications & Internal (Appendix H)

Be it resolved that the Board of Directors accepts the Internal Policies & Procedures Committee Report as presented.

Moved by: Shadabkhan Pathan (Sid), Director of Communications & Internal
Seconded by:

Discussion:

Motion to move item 15 to an email vote. Report will be sent to folks on Friday of this week to vote on acceptance of the report.

Moved by: Shadabkhan Pathan (Sid), Director of Communications & Internal
Seconded by: Max Davidson, Health Science Representative, including school of Nursing

Discussion: The Director of Communications and Internal informed folks that the document are not yet complete but will send out to folks to vote n Monday.

Vote: Carries

Vote: NA

16. Executive Committee Report

Presented by: Sid, Director of Communications & Internal (Appendix I)

Motion to table item #16 and item #17 to the next board meeting

Moved by: Shadabkhan Pathan (Sid), Director of Communications & Internal

Seconded by: Peter Corno, Director of Student Experience

Discussion: None

Vote: Carries

17. Board Report

Presented by: Sid, Director of Communications & Internal (Appendix J)

* Item #17 tabled to next board meeting

Student Association of George Brown College

Board Meeting Minutes

Date: Monday - June 19th, 2023.

Time: 2:00 PM – 4:00 PM

Location: Online – Zoom Meeting

18. Other Business

19. Adjournment

Whereas the Board Meeting was scheduled till 4:00 PM

Be it resolved that the Board Meeting is adjourned at 4:05PM

Moved by: Shadabkhan Pathan (Sid), Director of Communications & Internal

Seconded by: Max Davidson, Health Science Representative, including school of Nursing

Discussion: None

Vote: Carries