



Financial Statements

Student Association of George Brown College

May 31, 2019

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Independent Auditor's Report

Grant Thornton LLP
11th Floor
200 King Street West, Box 11
Toronto, ON
M5H 3T4
T +1 416 366 0100
F +1 416 360 4949

To the Members of Student Association of George Brown College

Opinion

We have audited the financial statements of **Student Association of George Brown College** (the "Organization"), which comprise the statement of financial position as at May 31, 2019, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of **Student Association of George Brown College** as at May 31, 2019, and its results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate Rise or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The logo for Grant Thornton LLP, featuring the company name in a stylized, cursive script font.

Toronto, Canada
October 16, 2019

Chartered Professional Accountants
Licensed Public Accountants

Student Association of George Brown College

Statement of Financial Position

As at May 31

	Unrestricted Fund	Building Fund	TTC Fund	Health Care Fund	Total 2019	Total 2018
Assets						
Current						
Cash	\$ 1,997,736	\$ 3,049,931	\$ 348,088	\$ 1,011,753	\$ 6,407,508	\$ 4,140,927
Cash - Contingency Fund (Note 6)	915,247	-	-	-	915,247	793,182
Accounts receivable	325,270	-	249	2,555,488	2,881,007	2,270,310
Inventory	16,933	-	-	-	16,933	20,122
Prepays	134	-	-	-	134	6,306
Government receivables	-	-	-	-	-	10,219
Interfund advances (Note 7)	<u>768,443</u>	<u>(102,865)</u>	<u>(348,337)</u>	<u>(317,241)</u>	<u>-</u>	<u>-</u>
	4,023,763	2,947,066	-	3,250,000	10,220,829	7,241,066
Property and equipment (Note 3)	<u>16,653</u>	<u>5,255,989</u>	<u>-</u>	<u>507</u>	<u>5,273,149</u>	<u>5,752,432</u>
	<u>\$ 4,040,416</u>	<u>\$ 8,203,055</u>	<u>\$ -</u>	<u>\$ 3,250,507</u>	<u>\$ 15,493,978</u>	<u>\$ 12,993,498</u>
Liabilities						
Accounts payable and accrued liabilities	\$ 314,184	\$ 9,800	\$ -	\$ 1,873,852	\$ 2,197,836	\$ 2,041,754
Unearned revenue	<u>468</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>468</u>	<u>468</u>
	<u>314,652</u>	<u>9,800</u>	<u>-</u>	<u>1,873,852</u>	<u>2,198,304</u>	<u>2,042,222</u>
Net assets						
Unrestricted	2,793,864	-	-	-	2,793,864	1,537,920
Invested in property and equipment	16,653	5,255,989	-	507	5,273,149	5,752,432
Net assets internally restricted (Note 6)	915,247	-	-	-	915,247	793,182
Net assets externally restricted (Note 6)	<u>-</u>	<u>2,937,266</u>	<u>-</u>	<u>1,376,148</u>	<u>4,313,414</u>	<u>2,867,742</u>
	<u>3,725,764</u>	<u>8,193,255</u>	<u>-</u>	<u>1,376,655</u>	<u>13,295,674</u>	<u>10,951,276</u>
	<u>\$ 4,040,416</u>	<u>\$ 8,203,055</u>	<u>\$ -</u>	<u>\$ 3,250,507</u>	<u>\$ 15,493,978</u>	<u>\$ 12,993,498</u>

Commitments (Note 5)

On behalf of the Board of Directors

Director

Director

See accompanying notes to the financial statements.

Student Association of George Brown College

Statement of Operations

Year ended May 31

	Unrestricted Fund	Building Fund	TTC Fund	Health Care Fund	Total 2019	Total 2018
Revenues						
Student association fees	\$ 4,151,299	\$ 1,829,742	\$ -	\$ 8,140,966	\$ 14,122,007	\$ 12,058,053
Sales	266,898	-	966,609	-	1,233,507	2,574,990
Leasing	219,811	-	-	-	219,811	217,543
Grants	126,249	-	56,149	-	182,398	209,207
Interest	<u>62,585</u>	<u>54,197</u>	<u>5,415</u>	<u>48,566</u>	<u>170,763</u>	<u>94,753</u>
	<u>4,826,842</u>	<u>1,883,939</u>	<u>1,028,173</u>	<u>8,189,532</u>	<u>15,928,486</u>	<u>15,174,546</u>
Expenses						
Health insurance premiums	-	-	-	7,898,037	7,898,037	6,586,640
Wages and benefits	2,014,110	250,439	41,272	137,972	2,443,793	2,436,438
Services, programs and purchases	717,297	-	966,931	-	1,684,228	3,085,491
Amortization	4,163	575,127	144	127	579,561	675,778
Students social events	403,170	-	-	-	403,170	425,643
Maintenance and repairs	-	207,414	-	-	207,414	183,273
Office and general	65,885	18,907	3,325	120	88,237	59,761
Insurance	58,919	-	-	-	58,919	52,236
Interest and bank charges	32,579	105	12,370	22	45,076	72,442
Professional fees	44,723	-	-	-	44,723	78,473
Conferences	40,480	-	-	-	40,480	32,268
Professional development and training	36,830	-	-	-	36,830	50,309
Marketing	16,475	-	-	14,505	30,980	10,555
Travel	<u>22,640</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>22,640</u>	<u>22,073</u>
	<u>3,457,271</u>	<u>1,051,992</u>	<u>1,024,042</u>	<u>8,050,783</u>	<u>13,584,088</u>	<u>13,771,380</u>
Excess of revenues over expenses	<u>\$ 1,369,571</u>	<u>\$ 831,947</u>	<u>\$ 4,131</u>	<u>\$ 138,749</u>	<u>\$ 2,344,398</u>	<u>\$ 1,403,166</u>

See accompanying notes to the financial statements.

Student Association of George Brown College

Statement of Changes in Net Assets

Year ended May 31

	Unrestricted Fund	Building Fund	TTC Fund	Health Care Fund	Total 2019	Total 2018
Net assets, beginning of year	\$ 2,566,631	\$ 7,361,308	\$ (214,569)	\$ 1,237,906	\$ 10,951,276	9,548,110
Transfer of deficiency between funds (Note 6)	(210,438)	-	210,438	-	-	-
Excess of revenues over expenses	<u>1,369,571</u>	<u>831,947</u>	<u>4,131</u>	<u>138,749</u>	<u>2,344,398</u>	<u>1,403,166</u>
Net assets, end of year	<u>\$ 3,725,764</u>	<u>\$ 8,193,255</u>	<u>\$ -</u>	<u>\$ 1,376,655</u>	<u>\$ 13,295,674</u>	<u>\$ 10,951,276</u>

See accompanying notes to the financial statements.

Student Association of George Brown College

Statement of Cash Flows

Year ended May 31

2019

2018

Increase (decrease) in cash

Operating

Excess of revenues over expenses	\$ 2,344,398	\$ 1,403,166
Item not affecting cash		
Amortization	<u>579,561</u>	<u>675,778</u>
	2,923,959	2,078,944
Change in non-cash working capital		
Accounts receivable	(610,697)	(1,405,203)
Inventory	3,189	5,941
Prepays	6,172	(6,306)
Government receivables	10,219	(8,597)
Accounts payable and accrued liabilities	156,082	39,053
Unearned revenue	<u>-</u>	<u>468</u>
	2,488,924	704,300

Investing

Purchase of property and equipment	<u>(100,278)</u>	<u>(424,575)</u>
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Net increase in cash

2,388,646 279,725

Cash

Beginning of year	<u>4,934,109</u>	<u>4,654,384</u>
End of year	<u>\$ 7,322,755</u>	<u>\$ 4,934,109</u>

Cash comprises:

Cash	\$ 6,407,508	\$ 4,140,927
Cash – Contingency Fund	<u>915,247</u>	<u>793,182</u>
	<u>\$ 7,322,755</u>	<u>\$ 4,934,109</u>

Student Association of George Brown College

Notes to Financial Statements

May 31, 2019

1. Nature of operations and economic dependence

The Student Association of George Brown College (the "Association") is a not-for-profit corporation without share capital and exempt from income taxes. The purpose of the Association is to provide services to the students of The George Brown College of Applied Arts and Technology (the "College"). The Association is dependent upon the College because the College collects the Association's fees from the students together with tuition receipts, and remits them to the Association. The College has also guaranteed the Association's debt as indicated in Note 4.

2. Summary of significant accounting policies

The financial statements of the Association have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. Accounting standards for not-for-profit organizations are part of Canadian generally accepted accounting principles.

Accounting standards for not-for-profit organizations requires entities to select policies appropriate for their circumstances from policies provided in these standards. The following are the policies selected by the Association and applied in these financial statements.

Revenue recognition

The collection and amount of non-academic incidental fees charged to students is regulated by the Ontario Ministry of Training Colleges and Universities through its Ontario Operating Funds Distribution Manual and Compulsory Ancillary Fee Policy Guidelines. Pursuant to these, a change to, or introduction, of a fee must be made in accordance with the Ministry's guidelines and the long-term protocol established between the College and its student government. The agreement between the Association and the College requires a referendum of the student body for significant changes to or the introduction of additional fees.

Student association fees are recognized in the period to which they relate. Sales revenues are recognized when the related goods or services are provided. Grants are recognized when received or receivable, provided that collection is reasonably assured. Leasing income is recognized at the beginning of each month on a straight line basis over the term of the lease. Interest income is accrued as it is earned.

Externally restricted contributions

The component of fees collected from students for general operations is recognized in the Unrestricted Fund. Other components of the fee which were established for a specific purpose through referendum of the student body are recognized as externally restricted contributions. This includes the fees collected for the Building Fund and for the group health and dental insurance plan (Health Care Fund), which are each recognized in their own fund using the restricted fund method. Under the Restricted Fund method, contributions are recognized in the period the contributions are received or receivable, assuming collection is reasonably assured.

Internally restricted contributions

Internally restricted contributions are amounts set aside by the Board of Directors for specific purposes and require Board approval before use.

Student Association of George Brown College

Notes to Financial Statements

May 31, 2019

2. Summary of significant accounting policies (continued)

Donated materials and services

The Association receives the benefit of volunteer services from the student body throughout the fiscal year for various events; however, an amount has not been recorded to recognize these amounts due to the difficulty in determining their fair market value.

Inventory

Inventory, consisting primarily of finished goods, is stated at the lower of cost and net realizable value. Inventory is relieved using the first in, first out method of accounting.

Property and equipment

Property and equipment are recorded at cost. Amortization is provided for on a declining balance basis using the following rates:

Furniture and fixtures	20%
Computer equipment	30%
Casa Loma and Waterfront Student Centres	3%
Leasehold improvements	20%

Use of estimates

The preparation of financial statements in conformity with ASNPO requires the Association to make estimates and assumptions that affect the amounts reported in the financial statements and the related notes. These estimates relate to allowances for doubtful accounts, inventory obsolescence and the useful lives of the property and equipment, which affects net book value and amortization expense. Actual results may differ from these estimates.

Financial instruments

The Association considers any contract creating a financial asset, liability or equity instrument as a financial instrument, except in certain limited circumstances. The Association accounts for the following as financial instruments:

- cash
- cash – Contingency Fund
- accounts receivable
- accounts payable
- government receivables/remittances

Financial assets or liabilities obtained in arm's length transactions are initially measured at their fair value and financial assets or liabilities obtained in related party transactions are measured at their exchange amount.

The Association subsequently measures all of its financial assets and financial liabilities at amortized cost.

Student Association of George Brown College

Notes to Financial Statements

May 31, 2019

3. Property and equipment

			<u>2019</u>	<u>2018</u>
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Furniture and fixtures	\$ 1,673,827	\$ 1,217,843	\$ 455,985	\$ 516,343
Computer equipment	590,032	517,932	72,100	70,927
Casa Loma Student Centre	4,084,496	1,566,021	2,518,475	2,596,366
Waterfront Student Centre	1,130,000	216,979	913,021	941,259
Leasehold improvements	<u>4,515,254</u>	<u>3,201,685</u>	<u>1,313,569</u>	<u>1,627,537</u>
	<u>\$ 11,993,609</u>	<u>\$ 6,720,460</u>	<u>\$ 5,273,149</u>	<u>\$ 5,752,432</u>

The amount shown as Casa Loma Student Centre and the Waterfront Student Centre represents the Association's agreed share of construction costs related to the portion of the buildings which it occupies under a lease with the College which expires on December 31, 2050 with an option to renew.

4. Credit facility

The Association has corporate credit cards with a maximum credit amount of \$100,000.

5. Commitments

The Association is committed to minimum annual payments under lease agreements for office equipment in aggregate and, for the next three years as follows:

2020	\$ 14,688
2021	14,688
2022	<u>13,464</u>
	<u>\$ 42,840</u>

Student Association of George Brown College

Notes to Financial Statements

May 31, 2019

6. Restrictions on net assets

Internally restricted net assets

TTC Fund

The Association has entered into an arrangement with the Toronto Transit Commission (TTC) to make available the sale of discounted monthly passes to students. This arrangement has ended on December 31, 2018 and as a result, the accumulated net deficiency of the fund from prior years amounting to \$210,438 has been transferred to unrestricted funds.

Contingency Fund

The Contingency Fund represents the accumulated portion of annual fees that have been set aside by the Board for Contingency purposes.

Externally restricted net assets

Building Fund

The Building Fund represents the accumulated portion of annual fees collected for the purpose of financing building and maintenance of the student centres at the College campuses.

Health Care Fund

The Health Care Fund represents the portion of annual fees collected for the purpose of providing students with affordable medical coverage while they attend the College. The fund is only to be used to: offset the costs of health plan premium increases to students; increase health plan benefits; improve the delivery of health plan services; and conduct research, surveys, and outreach services to members. The restricted amounts are as follows:

International Student Reserve	\$	240,692
General Student Reserve		438,335

7. Interfund advances

Advances between funds are non-interest bearing and have no specific terms of repayment.

Student Association of George Brown College

Notes to Financial Statements

May 31, 2019

8. Financial instruments

Transactions in financial instruments may result in an entity assuming, or transferring to another party, one or more of the financial risks described below. The required disclosures provide information that assists users of financial statements in assessing the extent of risk related to financial instruments.

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Association's main credit risks relate to its accounts receivable.

At May 31, 2019, the Association has recognized an allowance for doubtful accounts of \$ Nil (2018 - \$Nil). In the opinion of management, the credit risk exposure to the Association is low.

Liquidity risk

Liquidity risk is the risk that the Association will encounter difficulty in meeting the obligations associated with its financial liabilities. The Association is exposed to this risk mainly in respect of its accounts payable and long-term debt.

The Association reduces its exposure to liquidity risk by ensuring that it documents when authorized payments become due, and ensuring adequate cash reserves are on hand to repay creditors.

9. Comparative information

Certain comparative information has been reclassified to conform with the financial statement presentation adopted in the current year.