

# Student Association of George Brown College

## Board Meeting Minutes

**Date:** Monday, December 13, 2021

**Time:** 6:00 PM to 8:00 PM

**Location:** Zoom

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<b>Board of Directors – Voting Members</b>	
<b>Executive Members:</b>	
Director of Communications and Internal	Urvish Patel
Director of Operations	Sagar Sharma
Director of Education & Equity	Sri Krishna Rajan
Director of Student Experience	Bharavi Desai
<b>Educational Centre Representatives:</b>	
Arts, Design and Information Technology Representative	Shehzad Contractor
Business Representative	<b>Vacant</b>
Community Services and Early Childhood Representative	<b>Vacant</b>
Construction and Engineering Representative	Tasneem Khan
Health Science Representative, including School of Nursing	Dhwani Bhalavat
Hospitality and Culinary Arts Representative	Dhwani Panchal
Preparatory and Liberal Studies Representative	<b>Vacant</b>
<b>Non-Voting Member:</b>	
General Manager	Rosalyn Miller
<b>Resources:</b>	
Chair	Sami Pritchard
Equity & Advocacy Manager	Michelle Pettis
Operations Manager	Wafa Ulliyan
George Brown College Representative	Joe Stapleton
Minute Taker	Manisha Punjabi
<b>Guests:</b>	
The Dialog	Nibir Kamal
Chief Returning Officer	Charles Wilson
Senior Manager, Labour Relations	Timothy Bingham
George Brown College Representative	Joseph Stapleton
Elected Business Representative	Marion Shevlin
Elected Community Services and Early Childhood Representative	Elise Patterson

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### 1. Roll Call:

<b>Board of Directors: Voting Members</b>	<b>Present</b>	<b>Absent</b>	<b>Regrets</b>
<b>Executive Members:</b>			
<i>Director of Communications and Internal</i>	<b>LOA</b>		
<i>Director of Operations</i>	<b>P</b>		
<i>Director of Education &amp; Equity</i>	<b>P</b>		
<i>Director of Student Experience</i>	<b>P</b>		
<b>Educational Centre Representatives:</b>			
<i>Arts, Design, and Information Technology Representative</i>	<b>P</b>		
<i>Business Representative</i>	<b>Vacant</b>		
<i>Community Services and Early Childhood Representative</i>	<b>Vacant</b>		
<i>Construction and Engineering Representative</i>	<b>P</b>		
<i>Health Science Representative</i>		<b>A</b>	
<i>Hospitality and Culinary Arts Representative</i>	<b>P</b>		
<i>Preparatory and Liberal Studies Representative</i>	<b>Vacant</b>		
<b>Non-Voting Member</b>			
<i>General Manager</i>	<b>P</b>		

### ***Land Recognition Statement:***

*I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is the traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.*

### 2. Call to Order

**Time:** 6:10 PM

### 3. Approval of the Agenda

**Be it resolved** that the Board of Directors accept the agenda as presented with the amendments if any.

**Moved by:** Sri Krishna Rajan, Director of Education & Equity

**Seconded by:** Dhvani Panchal, Hospitality and Culinary Arts Representative

**Discussion:** *Any amendments to the agenda should be made at this time.*

**Vote:** Carries

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### 4. Approval of Minutes

**Whereas** the meeting minutes from the November 15<sup>th</sup>, 2021, Board meeting requires approval (APPENDIX A)

**Be it resolved** that the Board of Directors accept the meeting minutes of November 15<sup>th</sup>, 2021, Board meeting as presented with the amendments if any.

**Moved by:** Sri Krishna Rajan, Director of Education & Equity

**Seconded by:** Shehzad Contractor, Arts, Design and Information Technology Representative

**Discussion:** *Any amendments to the meeting minutes should be made at this time.*

**Vote:** Carries

### 5. Limitation of Speakers

**Be it resolved** that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

**Moved by:** Bharavi Desai, Director of Student Experience

**Seconded by:** Shehzad Contractor, Arts, Design and Information Technology Representative

**Discussion:** none

**Vote:** Carries

### 6. Speaking Time

**Be it resolved** that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

**Moved by:** Sri Krishna Rajan, Director of Education & Equity

**Seconded by:** Tasneem Khan, Construction and Engineering Representative

**Discussion:** None

**Vote:** Carries

### 7. Declaration of Conflict

At this time members are required to come forward to disclose any conflicts of interest they may have, either work related, personal relationships, etc.

None.

### 8. Update on Potential College Strike

Presentation by George Brown College – Timothy Bingham

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- 59.4% of faculty is voting in favour of the strike.
- Michelle and GBC appointed member will create FAQs for students regarding negotiations and strike updates.

### 9. BOD Meeting Proposed Revised Date

**Whereas** April 18<sup>th</sup>, 2022, is known as Easter Monday and a religious day for some members.

**Be it resolved:** That the board accept the proposed change in meeting date from Monday, April 18<sup>h</sup> to Wednesday April 20<sup>th</sup> at 6:00 pm.

**Moved by:** Sri Krishna Rajan, Director of Education & Equity

**Seconded by:** Dhvani Bhalavat, Health Science Representative

**Discussion:** None

**Vote:** Carries

### 10. Legality of Voting Director Accountability Manual (VDAM) Amendments to Director Hours and Duties (In-Camera)

Motion to go in camera

**Be it resolved** that Board of Directors will go in camera with the General Manager and Chief Returning Officer (CRO)

**Moved by:** Sri Krishna Rajan, Director of Education & Equity

**Seconded by:** Tasneem Khan, Construction and Engineering Representative

**Vote:** Carries

**Time:** 6:48 PM

Motion to come out of the camera

**Be it resolved** that the Board of Directors and named guests will come out of camera.

**Moved by:** Sri Krishna Rajan, Director of Education & Equity

**Seconded by:** Dhvani Bhalavat, Health Science Representative

**Vote:** Carries

**Time:** 7:15 PM

### 11. Amendment to Voting Director Accountability Manual

**Whereas** at the 2021 AGM, members accepted changes to the George Brown College Student Association's Constitution and By-Laws that modify the Voting Director Accountability Manual,

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**Whereas** The VDAM Section 6: Duties of the Board of Directors, had out-of-date duties and is incongruent with the bylaws.

**Whereas** the previous job description format in VDAM was more of an uneven arranged design of key responsibilities which led to less clarification of duties for the job.

**Whereas** The Voting Directors Accountability Manual, contained grammatical and editorial problems (such as misspellings, punctuation, and numbers).

**Whereas** the Internal Policies and Procedures group met informally due to lack of quorum to discuss the required changes which brings a newer version of the job descriptions with a more precise and with a better arranged structure for the job requirements which brings better clarifications on duties to be performed.

**Be it resolved** that the Board of Directors agree with the amendment to the Voting Director Accountability Manual, Section 6 as presented.

**Moved by:** Shehzad Contractor, Arts, Design and IT Representative

**Seconded by:** Dhvani Panchal, Hospitality and Culinary Arts Representative

**Discussion:**

Shehzad & Krishna presented the changes to the Board of Directors

**Vote:** Carries

## 12. Elections

### A. Resolution 1

Presentation by Charles Wilson, Chief Returning Office

**Whereas** an election was held and voting taking place from December 1<sup>st</sup> to December 8<sup>th</sup>, 2021.

**Whereas** the Chief Returning Officer is required to present a report in accordance with the By-law 12, section 2(d(xiii));

**Be it resolved** that the Board of Directors adopt the Report of the Chief Returning Officer as presented.

**Moved by:** Sri Krishna Rajan, Director of Education & Equity

**Seconded by:** Shehzad Contractor, Arts, Design and Information Technology Representative

**Discussion:** None

**Vote:** Carries

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### **B. Resolution 2**

**Whereas** an election was held and voting taking place from December 1<sup>st</sup> to December 8<sup>th</sup>, 2021.

**Whereas** the Chief Returning Officer has certified the elections results in accordance with By-law 12, section 18(b(i));

**Whereas** there are no outstanding appeals in accordance with By-law 12, section 18(b(ii));

**Be it resolved** that the successful candidate **Marion Shelvin** be ratified as the Business Educational Centre Representative for a term commencing on January 3, 2022, and

**Be it further resolved** that the successful candidate **Elise Patterson** be ratified as the Community Services and Early Childhood Educational Centre Representative for a term commencing on January 3, 2022.

**Moved by:** Sri Krishna Rajan, Director of Education & Equity

**Seconded by:** Shehzad Contractor, Arts, Design and Information Technology Representative

**Discussion:**

Amendment to the motion

**Be it resolved** that the start date for both the representatives is January 5<sup>th</sup>, 2022

**Moved by:** Shehzad Contractor, Arts, Design and IT Representative

**Seconded by:** Dhvani Panchal, Hospitality and Culinary Arts Representative

**Vote:** Carries

**Vote:** Carries

### **C. Resolution 3**

**Whereas** an election was held and voting taking place from December 1<sup>st</sup> to December 8<sup>th</sup>, 2021.

**Whereas** the Chief Returning Officer was not able to certify any candidates for the office of Director of Communications and Internal.

**Whereas** the Board deems it necessary that the position of Director of Communications & Internal be filled on an interim basis.

**Be it resolved** that the candidate, **Sri Krishna Rajan** be appointed as Interim Director of Communications and Internal in accordance with by-law 5, section 6 for a term to commence January 2, 2022, and until of the following takes place:

- a) the Director is replaced as interim Director of Communications and Internal by a resolution of the Board of Directors.

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- b) an appointed Interim Director of Communications and Internal assumes the office of Director of Communications and Internal in accordance with the **Constitution and By-Laws of SAGBC**,
- c) the appointed Director resigns as Interim Director of Communications and Internal by written declaration to the General Manager by-law 6, section 1(a).

**Moved by:** Sagar Sharma, Director of Operations

**Seconded by:** Bharavi Desai, Director of Student Experience

**Discussion:** None.

**Vote:** Carries

### **D. Resolution 4**

**Whereas** an election was held and voting taking place from December 1<sup>st</sup> to December 8<sup>th</sup>, 2021.

**Whereas** the Chief Returning Officer was not able to certify any candidates for the office of Director of Operations,

**Whereas** the Board deems it necessary that the position of Director of Operations be filled on an interim basis.

**Be it resolved** that the candidate **Dhwani Bhalavat** be appointed as Interim Director of Operations in accordance with by-law 5, section 6 for a term to commence January 2, 2022, and until of the following takes place:

- a) the Director is replaced as Interim Director of Operations by a resolution of the Board of Directors.
- b) an appointed Interim Director of Operations assumes the office of Director of Operations in accordance with the **Constitution and By-Laws of SAGBC**
- c) the appointed Director resigns as Interim Director of Operations by written declaration to the Interim Director of Communications & Internal under By-law 5, section 1(a)

**Moved by:** Sri Krishna Rajan, Director of Education & Equity

**Seconded by:** Dhwani Panchal, Hospitality and Culinary Arts Representative

**Discussion:** None

**Vote:** Carries

### **E. Resolution 5**

**Whereas** the Elections Committee has deemed it necessary to recommend the dates of the 2022 General Election for the adoption of the Board of Directors.

**Be it resolved** that the Board of Directors accepts the following dates for the 2022 General Election:

- a) the Nominations Period shall commence on March 9<sup>th</sup>, 2022 and close on March 16<sup>th</sup>, 2022,

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- b) the Campaigning Period shall commence on March 21<sup>st</sup>, 2022 and shall close on April 1<sup>st</sup>, 2022
- c) the Voting Period shall commence on March 28<sup>th</sup>, 2022 and shall close on April 1<sup>st</sup>, 2022.

**Be it further resolved** that a by-election for the offices of Director of Communications and Internal and Director of Operations shall take place during the 2022 General Election.

**Moved by:** Sri Krishna Rajan, Director of Education & Equity

**Seconded by:** Bharavi Desai, Director of Student Experience

**Discussion:** None

**Vote:** Carries

### **13. Executive Committee Report November 2021**

Presented by Sagar Sharma, Director of Operations

### **14. Board Report November 2021**

Presented by Bharavi Desai, Director of Student Experience

### **15. Other Business**

Updated SA Covid 19 Health and Safety Policy – Presented by Wafa Uliyan

### **16. Adjournment**

**Whereas** the Board of Director meeting was scheduled till 8:00 PM

**Be it resolved** that the Board of Director meeting is adjourned at 8:07 PM\_\_\_\_\_

**Moved by:** Sri Krishna Rajan, Director of Education & Equity

**Seconded by:** Dhvani Bhalavat, Health Science Representative

**Discussion:** None

**Vote:** Carries

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