

Student Association of George Brown College

Board Meeting Minutes

Date: Monday, May 17th, 2021

Time: 2:00PM – 4:00PM

Location: Online - Zoom Meeting

Board of Directors – Voting Members	
Executive Members:	
Director of Communications and Internal	Urvish Patel
Director of Operations	Sagar Sharma
Director of Education & Equity	Sri Krishna Rajan
Director of Student Experience	Bharaviben Desai
Educational Centre Representatives:	
Arts, Design and Information Technology Representative	Shehzad Contractor
Business Representative	Pallavi Jatian
Community Services and Early Childhood Representative	Sarah Anderson
Construction and Engineering Representative	Tasneem Khan
Health Science Representative, including school of Nursing	Dhwani Bhalavat
Hospitality and Culinary Arts Representative	Dhwani Panchal
Preparatory and Liberal Studies Representative	Vacant
Non-Voting Member:	
General Manager	Rosalyn Miller
Resources:	
Chair	
Equity & Advocacy Manager	Michelle Pettis
George Brown College Representative	Joseph Stapleton
Minute Taker	Jessica Pasion
Guests:	
The Dialog Staff	Candice Zhang

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1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets
Executive Members:			
<i>Director of Communications and Internal</i>	✓		
<i>Dir of Operations</i>	✓		
<i>Director of Student Experience</i>	✓		
<i>Director of Education & Equity</i>	✓		
Educational Centre Representatives:			
<i>Arts, Design and Information Technology Representative</i>	✓		
<i>Business Representative</i>	✓		
<i>Community Services and Early Childhood Representative</i>	✓		
<i>Construction and Engineering Representative</i>	✓		
<i>Health Science Representative</i>	✓		
<i>Hospitality and Culinary Arts Representative</i>	✓		
<i>Preparatory and Liberal Studies Representative</i>	VACANT		
Non-Voting Member			
<i>General Manager</i>	✓		

Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honor, protect and sustain this land.

2. Call to Order:

Time: 2:06PM

3. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented with the amendments if any.

Moved by: Urvish Patel, Director of Communications and Internal

Seconded by: Sri Krishna Rajan, Director of Education & Equity

Discussion: *Any amendments to the meeting minutes should be made at this time.*

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Vote: Carries

4. Ratification of Chairperson

Be it resolved that the Board of Directors of the Student Association of George Brown College appoint Hildah Otieno as the Chairperson for the 2021-2022 BOD meetings.

Be it further resolved that in the event the chair is not able to facilitate the meetings, that the BOD accepts Gayle McFadden and Sami Pritchard as alternative chairs.

Moved by: Urvish Patel, Director of Communications & Internal

Seconded by: Sri Krishna Rajan, Director of Education & Equity

Discussion: None

Vote: Carries

5. Limitation of Speakers

Be it resolved that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

Moved by: Sri Krishna Rajan, Director of Education & Equity

Seconded by: Bharaviben Desai, Director of Student Experience

Discussion: None

Vote: Carries

6. Speaking Time

Be it resolved that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

Moved by: Sri Krishna Rajan, Director of Education & Equity

Seconded by: Shehzad Contractor, Arts, Design and Information Technology Representative

Discussion: None

Vote: Carries

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7. Approval of Minutes

Whereas the meeting minutes from the April 19th, 2021 Board meeting requires approval.

Be it resolved that the Board of Directors accept the meeting minutes of April 19th, 2021 (Appendix A) Board meeting as presented with the amendments if any.

Moved by: Urvish Patel, Director of Communications & Internal

Seconded by: Dhwani Bhalavat, Health Science Representative, including school of Nursing

Discussion: *Any amendments to the meeting minutes should be made at this time.*

Vote: Carries

8. Declaration of Conflict

At this time members are to come forward to disclose any conflicts of interest they may have, either work related, personal relationships, etc.

- Sarah Anderson, Community Services and Early Childhood Representative: Works PT at the Career Centre
- Urvish Patel, Director of Communications and Internal: professional working relationship with Sarah Anderson. Working the same position at the Career Centre

9. Ratification of Standing Committee Members

Whereas, the By-Law, Section 1, Sub-section 3 stated that the Board of Directors shall be advised by the committees of the corporation,

Whereas, the organization has 7 standing committees (Appendix B),

Whereas, the Internal Policies & Procedures Committee composition requires two representative and one executive appointed at the board meeting,

Whereas, the Operations Committee composition requires two representatives and one executive appointed at the board meeting,

Whereas, the Marketing & Communications Committee composition requires two representatives and one executive appointed at the board meeting,

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Whereas, the By-Election Committee for the By-Elections composition requires two board members appointed at the board meeting, and

Whereas, the Board Mediation Committee composition requires three representatives appointed at the board meeting through secret ballot

Be it resolved that the Board of Directors ratify the Communication, Operations, By-Election, and Board Mediation Committee as appointed.

Moved by: Urvish Patel, Director of Communications & Internal

Seconded by: Pallavi Jatian, Business Representative

Discussion:

Motion to amend Be it resolved that the Board of Directors ratify the Marketing and Communication, Internal Policies and Procedure, Operations, By-Election, and Board Mediation Committee as appointed.

Moved by: Urvish Patel, Director of Communications & Internal

Seconded by: Sri Krishna Rajan, Director of Education & Equity

Discussion:

Vote: Carries

Vote: Carries

10. Board Meeting Dates 2020-2021

Whereas, the monthly Board Meeting of Student Association occurs every 3rd Monday of the month from 2:00 PM to 4:00 PM in the months of May to August

Whereas the monthly Board Meeting of Student Association occurs every 3rd Monday of the month from 6:00 PM to 8:00 PM in the months of September to April,

Whereas, some statutory holidays may fall on 3rd Monday of that month and the Student Association will be closed on statutory holidays

Be it resolved that the Board of Directors accepts the chart (Appendix C) as presented with the proposed dates & times for the year 2021-2022

Moved by: Urvish Patel, Director of Communications & Internal

Seconded by: Sarah Anderson, Community Services and Early Childhood Representative

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Discussion: None

Vote: Carries

11. Executive Committee Report

Executive Committee Report, presented by Sri Krishna Rajan, Director of Education and Equity

12. GBC Presentation – Fall 2021 Semester - Hybrid Model

Presented by George Brown College Liaison

13. SDG Accord

Presented by Sri Krishna Rajan, Director of Education and Equity

14. Board Members out of Country

Be it resolved that the Board go in camera with General Manager and without the Director of Student Experience and the Health Science Representative to discuss their status on the board.

Moved by: Sagar Sharma, Director of Operations

Seconded by: Urvish Patel, Director of Communications & Internal

Discussion:

Vote: Carries

Motion to go out of camera at 4:06PM

Moved by: Urvish Patel, Director of Communications & Internal

Seconded by: Shehzad Contractor, Arts, Design and Information Technology Representative

Discussion:

Vote: Carries

* **Motion to** extend BOD meeting for another 10 minutes.

Moved by: Urvish Patel, Director of Communications & Internal

Seconded by: Sri Krishna Rajan, Director of Education & Equity

Discussion: None

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Vote: Carries

Whereas the Director of Student Experience and the Health Science representative are currently residing in India and not able to provide their Canadian bank details, Updated SIN Number and Updated Work / Study permit

Whereas the organization has consulted with the legal council, Canadian payroll association, and our auditor Grant Thornton LLP regarding board member residing out of the country at the start of their term.

Whereas the honorarium being paid does not qualify as a salary or as a professional fee, hence, the Student Association does not have any obligation in India to withhold taxes on such payments.

Whereas Student association could provide information regarding estimating the total taxable income for the tax year, information regarding computing the tax liability on the estimated total taxable income, and information reducing the amount of tax deductible/collectible at source and Foreign Tax Credit (if any)

Whereas SA is expected to have some on campus presence due to the Hybrid model for Fall semester by September 2021.

Be it resolved that the gross honorarium can be remitted to the Director's residing in India via international wire payments system by having the Director provide us their wire payment information.

Be it further resolved that the individual is required to pay taxes (i.e. taxes on income other than salary income, if any) on their own, following the advance tax route

Due Date of Deposit	Amount of tax
15 June	Not less than 15 percent of the advance tax.
15 September	45% of such advance tax payable during the year (as reduced by any amount paid in the earlier installments).
15 December	75 % of such advance tax payable during the year (as reduced by any amount paid in the earlier installments).
15 March	100% of such advance tax payable during the year (as reduced by the amount or amounts, paid in the earlier installments).

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Be it further resolved that this temporary emergency measurement because of border close down between two countries and should be reconsider in July 2021 board meeting to determine further steps.

Be it further resolved that the maximum time period for this temporary emergency measure is August 31st, 2021.

Moved by: Urvish Patel, Director of Communications & Internal

Seconded by: Shehzad Contractor, Arts, Design and Information Technology Representative

Discussion:

Vote: Carries

15. Other Business

16. Adjournment

Whereas the Board Meeting was scheduled till **4:00 PM**

Be it resolved that the Board Meeting is adjourned at 4:10PM

Moved by: Urvish Patel, Director of Communications and Internal

Seconded by: Sri Krishna Rajan, Director of Education & Equity

Discussion: None

Vote: Carries