



Student Association of George Brown College

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| Job Title: | SNAP Support Staff | Job Category: | Support Staff |
| Department/Group: | Student Nutrition Access Program (SNAP) | Will Train: | Yes |
| Location: | GBC campuses: various remote work where applicable | Travel Required: | Yes |
| Rate of Pay: | \$15.00/hr (up to 20 hours per week) | Position Type: | Temporary - Part-Time |
| Reports to: | Community Services Coordinator | Start & End Date: | August 2021-April 30 2022 |
| Number of Vacancies: | *multiple positions available | Posting Expires: | May 31, 2021 11:59pm |

How to Apply:

Submit cover letter and résumé to: humanresources@sagbc.ca

Subject Line: <your name>: SNAP Support Staff Application

Job Overview:

The Student Association represents 24,000+ GBC students, supporting students through shared struggles. The Student Nutrition Access Program (SNAP) provides a range of food, nutrition and related health and wellness supports to meet the needs of GBC students in ways that fuel and sustain, and enhance their academic experience.

As SNAP Support Staff you will be serving students directly, assisting in the access of food and health; through the operation of food pantries and food hampers, food and health nutrition wellness education, event programming and outreach, community services and referrals, and initiatives that seek to end food insecurity and student poverty. This is a front-line service role. You will be part of meaningful work, working cooperatively alongside other part-time staff, SNAP Leads, and the Coordinator. Well suited for those looking to gain/build experience in food security, social services, health & nutrition, and admin.

GENERAL RESPONSIBILITIES:

- Provide students access to food, nutrition and health resources
- Support the operations of the SNAP program including service provision, food hamper and food pantry registration/intake, and service orientation
- Provide support in the operation and delivery of SNAP programs and services (e.g. Food Pantry, Food Hamper Delivery, Good Food Market, Breakfast Table, Community Garden, Social Eats, Income Tax Clinic, etc.)
- Participate in special initiatives, and innovation in online/virtual programs
- Provide informational resources and referrals
- Promote service and issue based awareness through promotions and community outreach
- Communicate and connect students to relevant social services at the Student Association, George Brown College, Toronto and the GTA, for example information of food banks, government and social assistance programs, mental health, housing, employment, and volunteer programs
- Empower students on basic nutrition; for example, meal preparation and reading nutritional labels
- Actively participate in trainings and off-campus learning opportunities

GENERAL RESPONSIBILITIES (continued):

- Listen for student needs and provide assistance and support to members, including explaining procedures
- Respond to questions and requests for support in person and online with accuracy and timeliness
- Participate in research or needs assessments to identify opportunity, understand , and address root causes of student food insecurity and poverty; stay current on issues concerning post-secondary hunger and food injustice
- Receive, un-pack, inspect, stock, store, and organize weekly food deliveries from partners, suppliers, donors
- Repackage, portion bulk foods, and distribute foods as directed
- Perform data entry, inventory controls, reporting, appointment bookings, and general administrative tasks
- Care and safeguard bookings and student information with ethics and confidentiality
- Maintain cleanliness and organization of work spaces and food spaces at all times
- Other duties as assigned

YOU HAVE:

- Experience in food service, grocery, retail, or community work
- Basic knowledge understanding of food, nutrition, health, and wellness
- Listening skills, compassion, and empathy; ability to treat all with dignity
- Comfort with conflict de-escalation
- Ability to follow instruction and protocols, attention to detail
- Ability to be people-oriented, while completing multiple demands and timelines
- Proficiency in computers skills, including Microsoft Office Suite, Microsoft teams, OneDrive, zoom, Google suite, phones, and email
- Ability to work independently with minimal supervision, but team oriented
- Ability to work remotely and assist in online programming and service provision as required
- Commitment to serve students with dignity and empathy; judgement-free and stigma-free
- An understanding of the Student Association and the importance of the student movement
- Value equity, diversity, and inclusion
- Ability to lift minimum of 50lbs (23 kg) repetitively to handle stock and inventory

YOU MIGHT ALSO HAVE:

- Experience with food preparation, knowledge of safe food handling practices
- Work/volunteer experience in a non-profit or social service sector
- Familiarity with community support programs and offerings at George Brown College and Toronto/GTA
- Previous experience working with post-secondary students or within educational environments
- Commitment to food security, social justice, equity, and/or wellness
- Interest in environmentalism and sustainability
- Interest in farming, gardening, indoor gardening
- Excellent service skills, working with marginalized communities from an anti-racist/anti-oppressive lens
- Experience hosting or delivering presentations, trainings, webinars, or online activities



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REQUIRED:

- Full-time GBC students enrolled 2021-2022 prioritized, or part-time student and/or recent GBC grads/alumni
- Availability - Job offer/continued employment contingent on availability; Must be available to work minimum 3 hour shifts Typical shifts occur Monday-Friday 9am-6pm.
- HOW TO APPLY: Must submit cover letter and résumé.

Student Association Vision:

Students are empowered to influence a just world.

Mission Statement:

We are the students of George Brown College committed to supporting each other in the struggle for student rights, the pursuit of quality education and the provision of services in a safe, accessible and equitable environment.

Commitment to Equity:

The SA is committed to employment equity and encourages applications from historically underrepresented groups to apply.