



Student Association of George Brown College

Job Title:	Reporter	Job Category:	Support Staff
Department/Group:	Student Media	Will Train:	Yes
Location:	GBC campuses: multiple as needed remote work where applicable	Travel Required:	Yes
Rate of Pay:	\$15.00/hr (up to 20 hours per week)	Position Type:	Temporary - Part-Time
Reports to:	Publications & Communications Coordinator	Start & End Date:	August 17 2021-April 30 2022
Number of Vacancies:	*multiple positions available	Posting Expires:	May 31, 2021 11:59pm

How to Apply:

Submit cover letter and résumé to: humanresources@sagbc.ca
 Subject Line: <your name>: Reporter Application

Job Overview:

The Student Association is about student representation and voice. It is student media and student journalism that has the power to help students make sense of the world and help students access what they need to know. The importance of staying connected through stories, media, and news is all the more important to students during an era of physical distancing. As a reporter you deliver the students' voice on campus, and amplify the voices of students who may not otherwise be represented elsewhere.

Reporters play a key role. Reporters gather information, conduct interviews, write stories for *the Dialog* student newspaper, and stay attentive and on the look-out for the next story idea. Reporters cover multiple "beats," including news, arts & life, events, sports, features. You'll work with a team of student journalists, and be part of a long-standing, award-winning student newspaper.

GENERAL RESPONSIBILITIES:

- Prepare pitches for story ideas, and accept responsibility for assigned articles
- Generate leads for story ideas, and develop a network of contacts
- Conduct interviews, aligned with department professional ethics, standards, consent
- Keep secure, accurate, and up-to-date records of research, interviews, notes, etc.
- Write stories/articles that are compelling to student readers and factually correct
- Responsible for taking or suggesting accompanying photos or illustrations that tell the story visually
- File stories and photos in a timely manner
- Conduct supplementary, background, or follow-up research to articles
- Actively participate in trainings and off-campus learning opportunities as provided
- Work cohesively with other student media staff and the Editor as delegated

YOU HAVE:

- Interest in journalism and media
- Effective written skills
- Proven ability to work to strict deadlines, without compromise to standards
- Proactive and self-motivated mindset



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YOU HAVE (continued):

- Familiarity with the Student Association, George Brown College, and news that impacts students
- Curiosity to explore issues and ask questions; using media to build a learning community
- An understanding of the Student Association and the importance of the student movement
- Value equity, diversity, and inclusion

YOU MIGHT ALSO HAVE:

- Experience writing and/or editing for newspapers, newsletters, blogs, podcasts, or other media/publishing
- Understanding of language bias and the role of equity in media writing and coverage

REQUIRED:

- Full-time GBC students enrolled 2021-2022 prioritized, or part-time student and/or recent GBC grads/alumni
- Availability - Work hours based on availability and availability of work; average 15hours per week
- HOW TO APPLY:
 1. Must submit cover letter and résumé

Student Association Vision:

Students are empowered to influence a just world.

Mission Statement:

We are the students of George Brown College committed to supporting each other in the struggle for student rights, the pursuit of quality education and the provision of services in a safe, accessible and equitable environment.

Commitment to Equity:

The SA is committed to employment equity and encourages applications from historically underrepresented groups to apply.