



# Student Association of George Brown College

<b>Job Title:</b>	Community Care WOMEN & TRANS STUDENTS' Support Staff	<b>Job Category:</b>	Support Staff
<b>Department/Group:</b>	Community Care Centre	<b>Will Train:</b>	Yes
<b>Location:</b>	GBC campuses: St. James and various remote work where applicable	<b>Travel Required:</b>	Yes
<b>Rate of Pay:</b>	\$15.00/hr (up to 20 hours per week)	<b>Position Type:</b>	Temporary - Part-Time
<b>Reports to:</b>	Community Care Coordinator	<b>Start &amp; End Date:</b>	August 2021-April 30 2022
<b>Number of Vacancies:</b>	1 position available	<b>Posting Expires:</b>	May 31, 2021 11:59pm

**How to Apply:**

Submit cover letter and résumé to: [humanresources@sagbc.ca](mailto:humanresources@sagbc.ca)

Subject Line: <your name>: CCC, Women & Trans Students' Support Staff Application

**Job Overview:**

Are you passionate about supporting Women & Trans students' health, wellness, and excellence?  
Do you believe in a college experience where equity, harm reduction, and consent is honoured everywhere?

The Community Care Centre (CCC) is a vibrant provider of integrated health services, community programs, and peer education initiatives that enable student wellness. The CCC recognizes the importance of peer support and making connections through lived experiences. It is a place for all students – students who care about social justice and each other. Specializing in serving those who traditionally face barriers to care (e.g. Black; First Nations, Inuit, Métis; Disabilities; LGBTQ; Racialized/International; and Women & Trans students). Through the Student Association, this role staffs community centres, provides care, and empowers students from the margins to centre their needs.

This work occurs creatively in-person and online, on campus and in community.

**GENERAL RESPONSIBILITIES:**

**Core Work:**

- Staffing/maintaining the Community Centres as welcoming, accessible, inclusive, and safer spaces open to all  
(the day-to-day functioning of the physical spaces, and the adaption to virtual spaces)
- Delivering a range of judgement-free front-line professional peer supports and creative care practices that empower students in their capacity-building for self-care, mutual care, and collective care  
(e.g. workshops, trainings, meetings, programming, drop-ins, activities)
- Engaging students by providing peer supports, referrals, info, and assistance in accessing resources
- Administering resources and education outreach on care/health/wellness/safety campaigns  
(e.g. sexual health, consent, harm reduction, trans inclusion) as assigned
- Strengthening and maintaining relationships/collaborations across SA departments, community groups/partners

## More About the Role:

- Provides supports, active listening, and community referrals
- Supports by positively participating in Centre-run events as assigned
- Helps implement campaigns, including equity awareness work and education
- Welcomes opportunity to source/design/deliver equity-based learning through effective presentations
- Gets creative. Thinks strategic. Crafts and delivers effective outreach/communication plans
- Distributes information to students (e.g. tabling, class talks, webinars, poster, online delivery, etc.)
- Appreciates planning and processes. Reports on deliverables and outcomes.
- Effectively participates in meetings, trainings, learning opportunities, and event attendance
- Builds up others by positively participating in Centre-run events/programming (in-person and online)
- Takes great care in maintaining cleanliness of spaces. Organizes data and resources

## YOU HAVE:

- **MUST IDENTIFY AS A MEMBER OF THE COMMUNITY IN WHICH YOU ARE APPLYING**
- An anti-oppression analysis; you treat all with dignity
- Willingness to engage students across different levels of awareness
- Demonstrated understanding of peer support, and how it differs from counselling or crisis support
- Active listening, compassion, and conflict transformation skills
- Enthusiasm to accept hard work, including care work/emotional labour; Balance self-care with deliverables
- The talent to accept feedback without negativity or defensiveness. The empathy to give criticism with care
- Willingness to learn and teach; you extend patience and care to yourself and others
- Generosity to share your skills/networks/education. You connect peers to ideas, each other, opportunities
- People oriented, with the ability to work independently with minimal supervision
- Reliability/Dependability; you honour time commitments (e.g. shifts), deadlines/timeliness, and relationships
- Adaptability; able to navigate change, ambiguity, potential distractions, and shifting demands/priorities
- Growing confidence to present; you're willing to be where the people are (including on screen/video)
- Growing competencies with zoom, Microsoft teams, g-suite, facebook live, Instagram live
- Familiarity with systemic barriers facing students. Understand the impacts of oppression on health

## YOU MIGHT ALSO HAVE:

- Demonstrated understanding of anti-racism and anti-colonialism frameworks
- Previous post-secondary education. Familiarity with the importance of student unions
- Lived/work/volunteer experience with focus on women, feminist, trans communities
- Peer support trainings/certifications or related experience
- Previous training work/volunteer experience with crisis call centres/support lines
- Experience with group facilitation, and/or coalition work; and/or event and project planning
- Photography skills an asset
- Experience with promotions and/or social media in a professional capacity (incl. art/design/videography)
- Experience with social justice and equity work. Including in any areas of consent, ending gender based violence, reproductive justice, sexual health, menstrual health, mental health, harm reduction, etc.
- Retail experience that includes upkeep of spaces, displays, or inventories as orderly and user-friendly
- Community building approach to COVID-19; aware of resources and understanding of impacts on students



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## REQUIRED:

- Open to all qualified applicants  
Full-time GBC students enrolled 2021-2022 prioritized, or part-time student and/or recent GBC grads/alumni
- Availability - Job offer/continued employment contingent on availability; Typical shifts occur Monday-Friday 10:00am-4:00pm. Shifts are pending availability, skill-set, and workload. Expected to be available minimum of 2 days per week
- HOW TO APPLY:
  1. **MUST SUBMIT COVER LETTER AND RÉSUMÉ**
  2. **AND SHORT WRITTEN RESPONSE TO THE FOLLOWING QUESTION (1 PAGE MAX):**

**“How have students from your equity group(s) been impacted through the pandemic? For example, what might they still need, what are they learning, what remains hopeful?”**

*Student Association Vision:  
Students are empowered to influence a just world.*

*Mission Statement:  
We are the students of George Brown College committed to supporting each other in the struggle for student rights, the pursuit of quality education and the provision of services in a safe, accessible and equitable environment.*

*Commitment to Equity:  
The SA is committed to employment equity and encourages applications from historically underrepresented groups to apply.*