

Student Association of George Brown College

Board Meeting Minutes

Date: Monday, December 7th, 2020

Time: 6:00 PM – 8:00 PM

Location: MS Teams Meeting

Board of Directors – Voting Members	
Executive Members:	
Director of Communications and Internal	Manisha Punjabi
Director of Operations	Shemar Jordan
Director of Education & Equity	Taranjeet Singh Manchanda
Director of Student Experience	Sri Krishna Rajan
Educational Centre Representatives:	
Arts, Design and Information Technology Representative	Urvish Patel
Business Representative	Naman Bafna
Community Services and Early Childhood Representative	Vacant
Construction and Engineering Representative	Dishant Patel
Health Science Representative, including school of Nursing	Vacant
Hospitality and Culinary Arts Representative	Purvin Patel
Preparatory and Liberal Studies Representative	Robby Thompson
Student Association Board Liaison and Resource:	
General Manager	Rosalyn Miller
Resources:	
Chair	Hildah Otieno
Equity & Advocacy Manager	Vacant
Operations Manager	Wafa Ulliyan
George Brown College Representative	Joe Stapleton
Minute Taker	Jessica Pasion
Guests:	
Chief Returning Officer	Charles Wilson
Director of Operations Candidate	Sagar Sharma
Community Services & Early Childhood Educational Centre Representative Candidate	Victoria Villanueva
Publications & Communications Coordinator	William Brown
Senior Finance Coordinator	Galina Chible

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1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regret
Executive Members:			
Interim Director of Communications and Internal			✓
Director of Operations	✓		
Director of Education & Equity	✓		
Director of Student Experience	✓		
Educational Centre Representatives:			
Arts, Design and Information Technology Representative	✓		
Business Representative	✓		
Community Services and Early Childhood Representative		Vacant	
Construction and Engineering Representative	✓		
Health Science Representative		Vacant	
Hospitality and Culinary Arts Representative	✓ (late 6:12pm)		
Preparatory and Liberal Studies Representative	✓		
Guests:			
General Manager	✓		
Operations Manager	✓		
Internal Coordinator	✓		
George Brown College Representative	✓		
Chief Returning Officer	✓		
Publications & Communications Coordinator	✓		
Senior Finance Coordinator	✓		
Director of Operations Candidate	✓		
Community Services & Early Childhood Educational Centre Representative Candidate	✓		

Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honor, protect and sustain this land.

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2. Call to Order:

Time: 6:05PM

3. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented with the amendments if any.

Moved by: Manisha Punjabi, Director of Communications & Internal

Seconded by: Taranjeet Singh Manchanda, Director of Education & Equity

Discussion: Any amendments to the meeting minutes should be made at this time.

Vote: Carries

4. Limitation of Speakers

Be it resolved that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

Moved by: Taranjeet Singh Manchanda, Director of Education & Equity

Seconded by: Shemar Jordan, Director of Operations

Discussion: None

Vote: Carries

5. Speaking Time

Be it resolved that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

Moved by: Taranjeet Singh Manchanda, Director of Education & Equity

Seconded by: Urvish Patel, Arts Design and Information Technology

Discussion: None

Vote: Carries

6. Approval of Minutes

Whereas the meeting minutes from the November 16th, 2020 Board meeting requires approval.

Be it resolved that the Board of Directors accept the meeting minutes of November 16th, 2020 Board meeting as presented with the amendments if any.

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Moved by: Manisha Punjabi, Director of Communications & Internal

Seconded by: Sri Krishna Rajan, Director of Student Experience

Discussion: Any amendments to the meeting minutes should be made at this time.

Vote: Carries

7. Declaration of Conflict

At this time members are to come forward to disclose any conflicts of interest they may have, either work related, personal relationships, etc.

- Naman Bafna, Business Representative – part of a Executive team on a club, Executive of Communications and Events for the Sustainability Squad

8. Spring General Meeting Dates

Whereas the Strategic Plan of the Student Association must be presented to the members

Whereas the Strategic Plan of the Student Association will be ready by February 2021

Whereas the Student Association is planning to hold Elections in March 2021

Be it resolved that the Board of Directors schedule the Spring General Meeting on February 24th, 2021 from 5:30 PM to 7:00 PM through online method.

Moved by: Manisha Punjabi, Director of Communications & Internal

Seconded by: Shemar Jordan, Director of Operations

Discussion:

Vote: Carries

9. Operations Committee

A. Operations Committee Report

Presented by the Chair of Operations Committee, Director of Operations.

Be it resolved that the Board of Directors accepts the Operations Committee Report as presented.

Moved by: Shemar Jordan, Director of Operations

Seconded by: Urvish Patel, Arts, Design and Information Technology Representative

Discussion: None

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Vote: Carries

B. Financial Statement Year to Date

Whereas the Operations Committee reviewed and is bringing forward the Year to financial statement as of October 31st, 2020

Be it resolved that the Board of Directors accept the Year to Date Financial statement as of October 31st, 2020 as presented

Moved by: Shemar Jordan, Director of Operations

Seconded by: Dishant Patel, Construction and Engineering Representative

Discussion: None

Vote: Carries

C. Investment Proposal

Whereas the audit report has provided recommendations to invest

Whereas the Finance team has taken into consideration the audit report and submitted a proposal

Be it resolved that the Board of Directors accept the 2-year redeemable GIC investment currently at .70% totaling \$1,000,000 as recommended by the Operations Committee

Moved by: Shemar Jordan, Director of Operations

Seconded by: Urvish Patel, Arts, Design and Information Technology Representative

Discussion: None

Vote: Carries

10. Internal Policies & Procedure Committee

A. Internal Policies & Procedures

Presented by the Chair of Internal Policies & Procedures Committee, Director of Communications & Internal.

Be it resolved that the Board of Directors accepts the Internal Policies & Procedures Committee Report as presented

Moved by: Manisha Punjabi, Director of Communications & Internal

Seconded by: Shemar Jordan, Director of Operations

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Discussion:

Vote: Carries

B. Policy for using Virtual Communication Platforms

Whereas the Student Association is going through the virtual shift

Whereas it is crucial for the Student Association to maintain privacy, safety, and security of the participants in numerous virtual platform

Whereas that the Internal Policies & Procedures Committee recommends the Board of Directors to accept the Online Community Technology Platform Policy

Be it resolved that the Board of Directors to accept the Online Community Technology Platform Policy as presented

Be it further resolved that the policy will be modified & evolve continuously to ensure that the safety & security of the participants

Moved by: Manisha Punjabi, Director of Communications & Internal

Seconded by: Shemar Jordan, Director of Operations

Discussion:

Vote: Carries

C. VDAM Section 7.3 Operations Committee Mandate

Whereas the Operations Committee proposed a change in VDAM Section 7.3: Operations Committee; point j

Whereas the Internal Policies & Procedures Committee accepted and recommended same to the Board of Directors

Be it resolved that the Board of Directors accept the following amendment in VDAM Section 7.3, point j. as presented, j. Present Bi-monthly financial statements to the Board of Directors highlighting any major expenses or changes in revenue.

Moved by: Manisha Punjabi, Director of Communications & Internal

Seconded by: Taranjeet Singh Manchanda, Director of Education & Equity

Discussion:

Vote: Carries

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D. Class Talk Policy

Whereas there is a need of Class Talk policy due to some ongoing discussions amongst Board of Directors, and

Whereas the Class Talks are mandatory for the Education Centre Representatives

Be it resolved that the Board of Directors accept the Class Talk Policy as presented

Moved by: Manisha Punjabi, Director of Communications & Internal

Seconded by: Urvish Patel, Arts Design and Information Technology

Discussion: Presentation by Director of Student Experience and Arts, Designs and Information Technology Representative

Vote: Carries

11. Update on 2SLGBTQ+ Advocacy (Chosen Name)

Update from Director of Education & Equity, Preparatory & Liberal Arts Studies Representative and George Brown College Representative, Joe Stapleton.

*** Motion to extend meeting until 8:15PM ***

Moved by: Taranjeet Singh Manchanda, Director of Education & Equity

Seconded by: Shemar Jordan, Director of Operations

Discussion: Almost 8pm. Need to extend to accommodated folks needs

Vote: Carries

12. Executive Committee Report & Board Report November 2020

Update from Director of Operations, Shemar Jordan.

13. By-Elections

A. Ratification of the Board of Directors

Be it resolved that Taranjeet Singh Manchanda be ratified as Director of Communications & Internal,

Be it further resolved that Sagar Sharma be ratified as Director of Operations, and

Be it further resolved that Victoria Villanueva be ratified as Community Services & Early Childhood Educational Centre Representative

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Moved by: Manisha Punjabi, Director of Communications & Internal

Seconded by: Shemar Jordan, Director of Operations

Discussion:

Motion to amend be it further resolved that Victoria Villanueva be ratified as Community Services & Early Childhood Educational Centre Representative effective January 5, 2021

Moved by: Shemar Jordan, Director of Operations

Seconded by: Urvish Patel, Arts Design and Information Technology

Discussion: Shemar Jordan

Vote: Carries

Vote: Carries

Abstain: Taranjeet Singh Manchanda, Director of Education & Equity

B. CRO's By-Election Report

Presented by Charles Wilson, Chief Returning Officer.

Be it resolved that the Board of Directors accept the CRO's By-Election 2020 report as presented

Moved by: Manisha Punjabi, Director of Communications & Internal

Seconded by: Urvish Patel, Arts Design and Information Technology

Discussion:

Vote: Carries

C. Director of Education & Equity

Whereas the Director of Education and Equity position will be vacant from January 1st, 2020

Whereas the Director of Education and Equity position will only be vacant for four months

Whereas the Spring Election will be held in March 2020 which includes Director of Education & Equity Position

Be it resolved that the Student Association will not be conducting appointment process for Director of Education & Equity position for four months

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Be it further resolved that the remaining Executives from January 2021 will distribute key responsibilities amongst each other in January Executive Committee.

Moved by: Manisha Punjabi, Director of Communications & Internal

Seconded by: Urvish Patel, Arts Design and Information Technology

Discussion: Shemar, Naman, Rose

Vote: Carries

14. Other Business

A. Ratification of the Board of Directors

As the George Brown College will be closed until January 4th, 2021 and the building will be closed as well. The Student Association will also be closed till January 4th, 2021, the Student Association will open on January 5th, 2021.

B. CRO's By-Election Report

The first work day for the new coming Board of Directors will be January 5th, 2021.

15. Adjournment

Whereas the Board Meeting was scheduled till 8:00 PM

Be it resolved that the Board Meeting is adjourned at **8:16PM**

Moved by: Manisha Punjabi, Director of Communications & Internal

Seconded by: Naman Bafna, Business Representative

Discussion: None

Vote: Carries

****Meeting adjourn at 8:16PM.****