

# Student Association of George Brown College

## Board of Directors Meeting Minutes

**Date:** Monday, May 13th, 2019

**Time:** 2:00pm – 5:00pm

**Location:** Casa Loma Campus

<b>Board of Directors – Voting Members:</b>	
<b>Executive Members:</b>	
Director, Communications & Internal	Jasmyn St. Hilaire
Director, Education & Equity	Manisha Punjabi
Director, Operations	Kushagra Manchanda
<b>Educational Representatives:</b>	
Arts, Design and Information Technology Representative	Vimal
Business Representative	Taranjeet Singh Manchanda
Community Services and Early Childhood Representative	Benny Brown
Construction and Engineering Technologies Representative	Ricardo Brown
Health Sciences Representative	Jolie Tadros
Hospitality and Culinary Arts Representative	Jamie Jamieson
Preparatory and Liberal Studies Representative	Shathvahi Ramesh
<b>Student Association Staff and Board Liaison:</b>	
(Acting) General Manager	Rosalyn Miller & Faris Lehn
<b>Resources:</b>	
Chair	Hildah Otieno
Operations Manager	Faris Lehn
Equity and Advocacy Manager	Rosalyn Miller
George Brown College Representative	Gerard Hayes
Minute Taker	Jessica Pasion
<b>Guests:</b>	
	Dialog Staff

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### 1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets Sent
<b>Executive Members:</b>			
Director, Communications & Internal	✓		
Director, Education & Equity	✓		
Director, Operations	✓		
<b>Educational Representatives:</b>			
Arts, Design and Information Technology			✓
Business	✓		
Community Services and Early Childhood	✓		
Construction and Engineering Technologies	✓		
Health Sciences	✓		
Hospitality and Culinary Arts	✓		
Preparatory and Liberal Studies	✓		

### ***Land Recognition Statement:***

*I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississaugas of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.*

### 2. Call to Order

**Time:** 2:19PM

### 3. Approval of the Agenda

**Be it resolved** that the Board of Directors accept the agenda as presented. Any amendments to the Agenda should be made at this time.

**Moved by:** Jasmyn St. Hilaire, Director of Communications & Internal

**Seconded:** Kushagra Manchanda, Director of Operations

**Vote:** Carried

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### 4. Ratification of Chairperson

**Be it resolved** that the Board of Directors of the Student Association of George Brown College appoint Hildah Otieno as the chairperson of all Board meetings for the 2019-2020 term.

**Moved by:** Jasmyn St. Hilaire, Director of Communications & Internal

**Seconded:** Jamie Jamieson, Hospitality and Culinary Arts

**Vote:** Carries

### 5. Limitation of Speakers

**Be it resolved** that all discussions and/or debates be limited to three (3) speakers for and Three (3) speakers against each individual motion.

**Moved by:** Manisha Punjabi, Director of Education & Equity

**Seconded:** Jolie Tadros, Health Sciences Representative

**Vote:** Carries

### 6. Speaking Time

**Be it resolved** that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

**Moved by:** Manisha Punjabi, Director of Education & Equity

**Seconded:** Taranjeet Singh Manchanda, Business Representative

**Vote:** Carries

### 7. Approval of Meeting Minutes

Whereas the meeting minutes from the April 15th, 2019 board meeting requires approval

**Be it resolved** that the Board of Directors accept the meeting minutes as presented. Any amendments to the meeting minutes should be made at this time.

**Moved by:** Jasmyn St. Hilaire, Director of Communications & Internal

**Seconded:** Jolie Tadros, Health Sciences Representative

**Vote:** Carries

### 8. Code Of Conduct

Whereas the 2018 -2019 Board of directors and General Manager, realized that our code of conduct was out dated and no longer in relevant use and n longer in line with the SA Values.

Whereas with the guidance of our legal team, we have a new code of conduct that that is significantly valuable to the SA and its core values.

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**Be it resolved** that we accept the revised and edited Code of conduct, effective immediately.

**Moved by:** Jasmyn St. Hilaire, Director of Communications & Internal

**Seconded:** Jamie Jamieson, Hospitality and Culinary Arts Representative

**Vote:**

**Motion to amend,** be it resolved that we accept the revised and edited Voting Director Code of Conduct, Conflict of Interest, and Confidentiality Policy effective immediately.

**Moved by:** Manisha Punjabi, Director of Education & Equity

**Seconded:** Jamie Jamieson, Hospitality and Culinary Arts Representative

**Vote:** Carries

### 9. **Declaration of Conflict**

At this time members are to come forward to disclose any conflicts of interest they may have, either work related, personal relationships... etc.

- Manisha Punjabi and Kushagra Manchanda are in a personal relationship
- Manisha Punjabi is currently working with the Con-Ed department
- Jamie Jamieson is currently a part of the D&D (Dungeons & Dragons) Club as a member
- Taranjeet Singh Manchanda is an executive member of the Helping Each Other club
- Ricardo Brown is currently the president of the Construction and Engineering Technology club

### 10. **Ratification of Committees**

*Communications Committee* – 2 rep spots – up for a vote – Ricardo Brown, Construction and Engineering Technologies Representative and Shathvahi Ramesh, Preparatory and Liberal Studies Representative

*Mediation Committee* – All Execs and 2-3 individuals (to remain anonymous)

*Operations Committee* – 2 rep spots – up for a vote - Jolie Tadros, Health Sciences Representative and Jamie Jamieson, Hospitality and Culinary Arts Representative

**Be it resolved** we ratify the communications, Education and Operations committee as presented.

**Moved by:** Jasmyn St. Hilaire, Director of Communications & Internal

**Seconded:** Kushagra Manchanda, Director of Operations

**Discussion:**

- Communications Committee lead - Jasmyn St. Hilaire, Director of Communications & Internal

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- Mediation Committee – Hildah Otieno, Chair
- Operations Committee - Kushagra Manchanda, Director of Operations

**Vote:** Carries

### **11. SCI Over Time**

Whereas the SCI initiative is going to affect the SA for years to come

Whereas Galina Chible, Avez Hasham (Finance department), Faris Lehn (Operations Manager), Rosalyn Miller (Equity Manager) and Kushagra Manchanda (Operations Director) have worked tremendously hard to get the essential fees that no college has been able to receive

**Be it resolved** the team that was involved in shaping the future of the SA be given 1 day of paid leave for the hard work

**Moved by:** Jasmyn St. Hilaire, Director Communications & Internal

**Seconded by:** Jamie Jamieson, Hospitality and Culinary Arts Representative

**Vote:** Carries

### **12. 2019 -2020 Budget**

Whereas the board has approved the Ancillary fee's for the sagbc in the April board meeting

Whereas the Sagbc has now prepared a budget with the new fees reflected

**Be it resolved** that the board accepts the proposed budget for the fiscal year 2019-2020, as presented by the finance team.

**Moved by:** Kushagra Manchanda, Director Operations

**Seconded by:** Taranjeet Singh Manchanda, Business Representative

**Discussion -** Kushagra Manchanda

**Vote:** Carries

### **13. BOD Meeting Date:**

**Be it resolved** going forward all board meetings will fall every 3<sup>rd</sup> Monday of the month.

**Be it further resolved** that the board meeting times be as followed: 2pm -5pm May – August, 6pm – 8pm September to April.

**Moved by:** Jasmyn St. Hilaire, Director Communications & Internal

**Seconded by:** Jolie Tadros, Health Sciences Representative

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**Discussion** - Jasmyn St. Hilaire

**Vote:** Carries

### 14. The Board remuneration policy

Whereas the remunerations policy was in need of an update

**Be it resolved** that we accepted the revised remuneration policy as presented.

**Moved by:** Jasmyn St. Hilaire, Director Communications & Internal

**Seconded by:** Shathvahi Ramesh, Preparatory and Liberal Studies Representative

**Discussion** - Jasmyn St. Hilaire and Rosalyn Miller

**Vote:** Carries

### 15. Reminder on office space

Folks are paid based on hours completed ~~Monday—Friday~~ Thursday-Wednesday 9am - 6pm. Any hours logged that are not reflective in this time frame will not go towards your pay. The executives are continuing to discuss ways to work with all of you in regards to overtime on conferences.

**Discussion** - Jasmyn St. Hilaire

### 16. General Manager

Whereas Rosalyn Miller & Faris Lehn were Co – General Managers

Whereas Faris Lehn will no longer be with us as of May 17<sup>th</sup> 2019

**Be it resolved** that we appoint Rosalyn Miller as the Acting General Manager for the student association of George Brown College as of 5:00pm of May 17<sup>th</sup> 2019

**Moved by:** Jasmyn St. Hilaire, Director Communications & Internal

**Seconded by:** Benny Brown, Community Services and Early Childhood Representative

**Discussion** – Rosalyn Miller

**Vote:** Carries

### 17. Vimal Departure

Whereas the arts and technology rep Vimal gad left on a trip without a return date.

Whereas there has been no formal email sent to the dir communications & internal in regards to a return date

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**Be it resolved** we give Vimal 1 months grace period (June 17th) of leave of absence

**Be it further resolved** that if Vimal has not returned by June 17th this position will be considered vacant

**Moved by:** Jasmyn St. Hilaire, Director Communications & Internal

**Seconded by:** Benny Brown, Community Services and Early Childhood Representative

**Discussion -** Jasmyn St. Hilaire

**Vote:** Carries

### **18. Other business**

- Ricardo Brown – suggestion to promote and educate students on the Student Choice initiative; ie. tabling and class talks
- Jasmyn St. Hilaire – suggests checking work email, add the email app and select notification to keep up with emails coming in regarding updates, general info and training
- Jasmyn St. Hilaire – If anyone is interested in attending the Tommy Douglas Institute info for any interest? Jessica to send a calendar invite and register (Jamie, Taranjeet, Jolie, Shathvahi, Benny)

### **19. Adjournment:**

**Moved by:** Jamie Jamieson, Hospitality and Culinary Arts Representative

**Seconded by:** Jolie Tadros, Health Sciences Representative

**Vote:** Carries

**Adjourn:** 4:42PM