

Student Association of George Brown College

Board Meeting Minutes

Date: Monday, June 15th, 2020

Time: 2:00 PM – 5:00 PM

Location: Microsoft Teams Meeting

Board of Directors – Voting Members	
Executive Members:	
Interim Director of Communications and Internal	Manisha Punjabi
Director of Operations	Shemar Jordan
Director of Education & Equity	Taranjeet Singh Manchanda
Director of Student Experience	Sri Krishna Rajan
Educational Centre Representatives:	
Arts, Design and Information Technology Representative	Urvish Patel
Business Representative	Naman Bafna
Community Services and Early Childhood Representative	Vacant
Construction and Engineering Representative	Dishant Patel
Health Science Representative, including school of Nursing	Vacant
Hospitality and Culinary Arts Representative	Purvin Patel
Preparatory and Liberal Studies Representative	Vacant
Student Association Board Liaison and Resource:	
General Manager	Rosalyn Miller
Resources:	
Chair	Hildah Otieno
Equity & Advocacy Manager	Vacant
Operations Manager	Wafa Ulliyan
George Brown College Representative	Melissa Gallo on behalf of Joe Stapleton
Internal Coordinator (Minute Taker)	Jessica Pasion
Guests:	
Strategic Planning Facilitator	Neil price
Senior Finance Coordinator	Galina Chible
Senior Finance Coordinator	Avez Hasham
SAGBC Publications and Communications Coordinator	William Brown

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1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets Sent
Executive Members:			
<i>Interim Director of Communications and Internal</i>	✓		
<i>Director of Operations</i>	✓		
<i>Director of Education & Equity</i>	✓		
<i>Director of Student Experience</i>	✓		
Educational Centre Representatives:			
<i>Arts, Design and Information Technology Representative</i>	✓		
<i>Business Representative</i>	✓		
<i>Community Services and Early Childhood Representative</i>		Vacant	
<i>Construction and Engineering Representative</i>	✓		
<i>Health Science Representative</i>		Vacant	
<i>Hospitality and Culinary Arts Representative</i>	✓		
<i>Preparatory and Liberal Studies Representative</i>		Vacant	
Guests:			
<i>General Manager</i>	✓		
<i>Operations Manager</i>			✓
<i>Internal Coordinator</i>	✓		
<i>Senior Finance Coordinator, Galina Chible</i>	✓		
<i>Senior Finance Coordinator, Avez Hasham</i>	✓		
<i>George Brown College Representative</i>	✓		
<i>Strategic Planning Facilitator, Neil Price</i>	✓		

Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.

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2. Call to Order:

Time: 2:10PM

3. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented with the amendments if any.

Moved by: Manisha Punjabi, Interim Director of Communications & Internal

Seconded by: Shemar Jordan, Director of Operations

Discussion:

Any amendments to the meeting minutes should be made at this time.

Vote: Carries

4. Strategic Planning Presentation

Strategic Planning Presentation by Neil Price, Facilitator

5. Limitation of Speakers

Be it resolved that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

Moved by: Taranjeet Singh Manchanda, Director of Education & Equity

Seconded by: Shemar Jordan, Director of Operations

Discussion:

Vote: Carries

6. Speaking Time

Be it resolved that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

Moved by: Taranjeet Singh Manchanda, Director of Education & Equity

Seconded by: Shemar Jordan, Director of Operations

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Discussion:

Vote: Carries

7. Approval of Minutes

Whereas the meeting minutes from the May 19th, 2020, Board meeting requires approval;

Be it resolved that the Board of Directors accept the meeting minutes of May 19th, 2020 Board meeting as presented with the amendments if any.

Moved by: Manisha Punjabi, Interim Director of Communications & Internal

Seconded by: Naman Bafna, Business Representative

Discussion: *Any amendments to the meeting minutes should be made at this time.*

Vote: Carries

8. Declaration of Conflict

At this time members are to come forward to disclose any conflicts of interest they may have, either work related, personal relationships, etc.

9. Operations Committee Report

Presented by the Chair of Operations Committee, Director of Operations.

Be it resolved that the Board of Directors accepts the Operations Committee Report as presented

Moved by: Shemar Jordan, Director of Operations

Seconded by: Sri Krishna Rajan, Director of Student Experience

Discussion:

Vote: Carries

10. Financial Forecast (in-camera)

Motion to go in Camera

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Whereas, the Financial forecast is an internal discussion among the board members

Be it resolved that the Board of Directors go in-camera including Rosalyn Miller, General Manager, Galina Chible, Senior Finance Coordinator, Avez Hasham, Senior Finance Coordinator and Wafa Ulliyan, Operations Manager.

Moved by: Manisha Punjabi, Interim Director of Communications & Internal

Seconded by: Taranjeet Singh Manchanda, Director of Education & Equity

Discussion: None

Vote: Carries

Time: 3:28PM

Motion to come out of Camera

Be it resolved that the Board of Directors Come out of Camera

Moved by:

Seconded by:

Discussion: None

Vote:

Time:

After coming out of camera

Whereas the COVID-19 has caused an unprecedented impact on services and operations

Whereas the SA can only approve a rolling budget due to uncertainty related to the potential decline in ancillary fee revenues and potential restrictions of SA fees

Whereas the SA can only estimate the number of student enrollment for the academic year 2020-2021 due to online learning and international visa restrictions

Whereas the Operations Committee has recommended to accept the Scenario 1 as presented; therefore

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Be it resolved that the Board of Directors Accept the Scenario 1 as presented, and

Be it further resolved that the board reviews and update the 2020-2021 budget no later than November 30th, 2020

Moved by Shemar Jordan, Director of Operations

Seconded by: Purvin Patel, Hospitality and Culinary Arts Representative

Discussion:

Vote: Carries

11. Appointment of Chief Returning Officer

Whereas Charles Wilson has been Chief Returning Officer for the last few elections for Student Association of George Brown College

Whereas having the same Chief Returning Officer has brought consistency to the election process

Whereas there are vacant positions in the Board for the year 2020-2021 and the Chief Returning Officer is needed and

Whereas Charles Wilson is available and has confirmed interest in returning

Be it resolved that the Charles Wilson to continue the role of Chief Returning Officer, for the remainder of 2020

Moved by: Manisha Punjabi, Interim Director of Communications & Internal

Seconded by: Naman Bafna, Business Representative

Discussion: None

Vote: Carries

12. Appointment of By-Election Committee Member

Whereas the Interim Director of communications & Internal position is only till June 24th, 2020

Whereas Manisha Punjabi, Interim Director of Communications & Internal have withdrawn their name

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Whereas the By-Election Committee is till December 2020

Be it resolved that the Board of Directors ratify Dishant Patel as the By-Election Committee member

Moved by: Manisha Punjabi, Interim Director of Communications & Internal

Seconded by: Taranjeet Singh Manchanda, Director of Education & Equity

Discussion: None

Vote: Carries

13. Executive Committee Report

Report presented by the Director of Operations

14. Board Report May 2020

Report presented by the Interim Director of Communications & Internal

15. COVID-19 Update

Presented by Rosalyn Miller, General Manager

16. Remote Guidelines

Presented by Rosalyn Miller, General Manager

17. HR Director of Communications and Internal (in-camera)

Motion to go in Camera

Whereas, the HR Director of Communications & Internal is an internal discussion among the board members

Be it resolved that the Board of Directors go in-camera including Rosalyn Miller, General Manager without the Interim Director of Communications & Internal, Manisha Punjabi

Moved by: Manisha Punjabi, Interim Director of Communications & Internal

Seconded by: Shemar Jordan, Director of Operations

Discussion: None

Vote: Carries

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Time: 4:27PM

Motion to come out of Camera

Be it resolved that the Board of Directors Come out of Camera

Moved by: Urvish Patel, Arts, Design and Information Technology Representative

Seconded by: Purvin Patel, Hospitality and Culinary Arts Representative

Discussion: None

Vote: Carries

Time: 5:03PM

After coming out of camera

Motion to extend meeting until 5:20PM

Moved by: Taranjeet Singh Manchanda, Director of Education & Equity

Seconded by: Naman Bafna, Business Representative

Discussion: None

Vote: Carries

Motion:

Whereas Carla Rudberg was asked to submit a report as requested in the Board Mediation Committee

Whereas Carla Rudberg complete a survey on their training & abilities

Whereas the executives were tasked to make a determination on Carla's reinstatement prior to June 24th, 2020

Whereas Carla's return date would be June 25th

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Be it resolved that the Executive Committee is recommending to reinstate Carla Rudberg as Director of Communications & Internal

Be it further resolved that the remaining executives will review her performance after three months post reinstatement

Moved by: Shemar Jordan, Director of Operations

Seconded by: Naman Bafna, Business Representative

Discussion:

Vote: Carries

Against: 1 – Interim Director of Communications and Internal

18. Other Business

Interim Director of Communication encouraged board members to think about the best interest of the organization, students and staff

19. Adjournment

Whereas, the Board Meeting was scheduled till 5:00 PM

Be it resolved that the Board Meeting is adjourned at 5:25PM

Moved by: Naman Bafna, Business Representative

Seconded by: Taranjeet Singh Manchanda, Director of Education & Equity

Vote: Carries