

# Student Association of George Brown College

## Board of Directors Meeting Minutes

**Date:** Tuesday February 18<sup>th</sup>, 2020

**Time:** 6:00pm – 8:00pm

**Location:** St. James Campus

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<b>Board of Directors – Voting Members:</b>	
<b>Executive Members:</b>	
Director, Communications & Internal	Carla Rudberg
Director, Education & Equity	Manisha Punjabi
Director, Operations	Shemar Jordan
<b>Educational Representatives:</b>	
Arts, Design and Information Technology Representative	Vimal
Business Representative	Taranjeet Singh Machanda
Community Services and Early Childhood Representative	Benny Brown
Construction and Engineering Technologies Representative	Ricardo Brown
Health Sciences Representative	Jolie Tadros
Hospitality and Culinary Arts Representative	<b>Vacant</b>
Preparatory and Liberal Studies Representative	<b>Vacant</b>
<b>Student Association Staff and Board Liaison:</b>	
(Acting) General Manager	Rosalyn Miller
<b>Resources:</b>	
Chair	Sami Pritchard
Operations Manager	Wafa Ulliyani
George Brown College Representative	Gerard Hayes
Minute Taker	Carla Rudberg
<b>Guests:</b>	
Dialog	

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### 1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets Sent
<b>Executive Members:</b>			
<i>Director, Communications &amp; Internal</i>	✓		
<i>Director, Education &amp; Equity</i>	✓		
<i>Director, Operations</i>	✓		
<b>Educational Representatives:</b>			
<i>Arts, Design and Information Technology</i>	✓		
<i>Business</i>			✓
<i>Community Services and Early Childhood</i>	✓		
<i>Construction and Engineering Technologies</i>	✓ – 6:41pm		
<i>Health Sciences</i>	✓ – via phone		
<i>Hospitality and Culinary Arts</i>			
<i>Preparatory and Liberal Studies</i>			

### **Land Recognition Statement:**

*I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.*

### 2. Call to Order

**Time:** 6:15pm

### 3. Approval of the Agenda

**Be it resolved** that the Board of Directors accept the agenda as presented. Any amendments to the Agenda should be made at this time.

**Moved by:** Carla Rudberg, Director of Communication & Internal

**Seconded:** Benny Brown, Community Services and Early Childhood Representative

**Discussion:**

\*amendment to the motion\*

**Be it resolved** that we change the order of items 10 and 12

**Moved by:** Benny Brown, Community Services and Early Childhood Representative

**Seconded:** Vimal, Arts, Design and Information Technology Representative

**Vote:** Carries

**Discussion:**

\*amendment to the motion\*

**Be it further resolved** that we add election committee before mediation committee

**Moved by:** Manisha Punjabi, Director of Education and Equity

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---

**Seconded:** Shemar Jordan, Director of Operations

**Vote:** Carries

\*Back to main motion with amendments:\*

**Be it resolved** that the Board of Directors accept the agenda with amendments as presented.

**Be it resolved** that we change of order of items 10 and 12.

**Be it further resolved** that we add election committee before mediation committee.

**Moved by:** Carla Rudberg, Director of Communications and Internal

**Seconded:** Benny Brown, Community Services and Early Childhood Representative

**Vote:** Carries

#### 4. **Limitation of Speakers**

**Be it resolved** that all discussions and/or debates be limited to three (3) speakers for and Three (3) speakers against each individual motion.

**Moved by:** Manisha Punjabi, Director of Education & Equity

**Seconded:** Carla Rudberg, Director of Communications and Internal

**Vote:** Carries

#### 5. **Speaking time**

**Be it resolved** that the Board of Directors, resource persons and guests respect Robert's Rules of Orders and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

**Moved by:** Manisha Punjabi, Director of Education and Equity

**Seconded:** Benny Brown, Community Services and Early Childhood Representative

**Vote:** Carries

#### 6. **Approval of Meeting Minutes**

**Whereas** the meeting minutes from the January 20<sup>th</sup>, 2020 (Appendix 1) and January 27<sup>th</sup>, 2020 (Appendix 2) board meetings requires approval

**Be it resolved** that the Board of Directors accept the meeting minutes as presented. Any amendments to the meeting minutes should be made at this time.

**Moved by:** Carla Rudberg, Director of Communication & Internal

**Seconded:** Benny Brown, Community Services and Early Childhood Representative

**Vote:** Carries

#### 7. **Declaration of Conflict**

At this time members are to come forward to disclose any conflicts of interest they may have, either work related, personal relationships... etc.

- No new ones were presented

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---

### 8. **Acceptance of Resignation**

**Whereas** the Hospitality and Culinary Arts Representative has announced his resignation from his position on the board on January 30<sup>th</sup>, 2020.

**Be it resolved** that the Board of Directors accepts the resignation of the Hospitality and Culinary Arts Representative and that the position of the Hospitality and Culinary Arts Representative be deemed vacant as of his resignation date

**Moved by:** Carla Rudberg, Director of Communications and Internal

**Seconded:** Jolie Tadros, Health Sciences Representative

**Vote:** Carries

### 9. **Accountability Report**

Presentation by Director of Communications and Internal

### 10. **Operations Committee Report**

Presentation by Director of Operations

**Whereas** the audit report has provided recommendations to invest;

**Whereas** the Finance team has taken into consideration the audit report and submitted the proposal

**Be it resolved** that the operations committee accept the proposal as presented by the finance team

**Moved by:** Shemar Jordan, Director of Operations

**Seconded by:** Carla Rudberg, Director of Communications and Internal

**Vote:** Carries

**Whereas** the Financial Control Binder was last updated in 2017;

**Whereas** developing more comprehensive and detailed policies is important,

**Whereas** there are practices in place for maintaining accurate financial records

**Be it resolved** that the Travel & Expense Claim Policy and Credit Card Use Policy be added to the Financial Control Binder

**Moved by:** Manisha Punjabi, Director of Education and Equity

**Seconded by:** Jolie Tadros, Health Science Representative

**Vote:** Carries

**Whereas** Student Choice Initiative has been deemed unlawful by divisional court and;

**Whereas** the college has given us the deadline of Feb 23, 2020 for providing ancillary fees

**Be it resolved** that the ancillary fees is accepted as presented and;

**Be it further resolved** that the Student Association will be providing bundled ancillary fee to the college

**Moved by:** Shemar Jordan, Director of Operations

**Seconded by:** Jolie Tadros, Health Science Representative

**Vote:** Carries

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**Whereas** Student Association still has a TTC Funds account with funds totalling \$351,022.00;

**Whereas** Student Association does not sell TTC items anymore and;

**Whereas** the audit report shows that the TTC funds bank had to be closed

**Be it resolved** that \$222,289.00 of the TTC funds goes towards the Health plan funds account and

**Be it further resolved** that the remaining amount of \$128,733 goes towards the General Operations account to pay off debt occurred in the past.

**Moved by:** Shemar Jordan, Director of Operations

**Seconded by:** Carla Rudberg, Director of Communications and Internal

\*amendment to the be it further resolved clause\*

**Be it further resolved** that the remaining amount of **\$131,461.45** goes to the General Operations account to pay off debt occurred in the past

**Moved by:** Shemar Jordan, Director of Operations

**Seconded by:** Jolie Tadros, Health Sciences Representative

**Vote:** Carries

\*back to the main motion with the amendment\*

**Vote:** Carries

Motion:

**Be it resolved** that the operations committee report and all of its motions be accepted as presented.

**Moved:** Shemar Jordan, Director of Operations

**Seconded:** Benny Brown, Community Services and Early Childhood Representative

**Vote:** carries

### 11. Elections committee

**Whereas,** elections are starting from March 4<sup>th</sup> 2020 and

**Whereas,** CRO needs a job description for Director of Student Experience before the elections

**Whereas,** the election committee has drafted the job description

**Be it resolved** that the job description of Director of Student Experience be accepted as presented

**Moved by:** Manisha Punjabi, Director of Education and Equity

**Seconded:** Vimal, Arts, Design and Information Technology Representative

**Discussion:** if this is passed by the SGM tomorrow then we have to go out with the election. This is just a draft, will go to the communications committee and can fix it.

Question will this be part time or full time? This position will be part time

**Vote:** Carries

### 12. Mediation Committee (In-Camera)

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---

**Motion:**

**Be it resolved** that the board of directors go into camera with the presence of the General Manager

**Moved by:** Manisha Punjabi, Director of Education and Equity

**Seconded:** Shemar Jordan, Director of Operations

**Vote:** Carries

**Be it resolved** that the board of directors go out of camera

**Moved by:** Carla Rudberg, Director of Communications and Internal

**Seconded:** Manisha Punjabi, Director of Education and Equity

**Vote:** Carries

**Be it resolved** that the board of directors accept mediation committee report

**Moved by:** Benny Brown, Community Services and Early Childhood Representative

**Seconded:** Jolie Tardos, Health Sciences Representative

**Vote:** Carries

### **13. SCI Update (In – Camera)**

**Motion:**

**Be it resolved** that the board of directors go in camera

**Moved by:** Manisha Punjabi, Director of Education and Equity

**Seconded:** Shemar Jordan, Director of Operations

**Vote:** Carries

**Be it resolved** that the board of directors go out of camera

**Moved by:** Carla Rudberg, Director of Communications and Internal

**Seconded:** Manisha Punjabi, Director of Education and Equity

**Vote:** Carries

### **14. Other Business**

- Over the past 2 years GBC has been looking at ways to engage students better, they reviewed each department.
- Update from Ricardo
  - o Getting chairs from ergonomic for staff at a discounted price. Getting the first batch of chairs soon.
  - o Construction work group, working with professors, alternative way to showcasing spaces within the SA, and the possible operations. Camera, tripod, and software. Gives us the ability for businesses to see our spaces digitally. Looked in to the cost, most ideal is from Henrys, cost is around \$16,000 something. The software can take measurements as well. More of a visual aid.
- Construction at Arbour

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- Reminder about Spring General Meeting taking place tomorrow morning at St. James campus

### **15. Adjournment**

**Time:** 7:21pm

**Moved by:** Carla Rudberg, Director of Communications and Internal

**Seconded:** Shemar Jordan, Director of Operations

**Vote:** Carries