

Student Association of George Brown College**Board Meeting Minutes****Date:** Monday, August 17th, 2020**Time:** 2:00 PM – 4:00 PM**Location:** Games Room, Casa Loma Campus/ Online Microsoft Teams

Board of Directors – Voting Members	
Executive Members:	
Interim Director of Communications and Internal	Vacant
Director of Operations	Shemar Jordan
Director of Education & Equity	Taranjeet Singh Manchanda
Director of Student Experience	Sri Krishna Rajan
Educational Centre Representatives:	
Arts, Design and Information Technology Representative	Urvish Patel
Business Representative	Naman Bafna
Community Services and Early Childhood Representative	Vacant
Construction and Engineering Representative	Dishant Patel
Health Science Representative, including school of Nursing	Vacant
Hospitality and Culinary Arts Representative	Purvin Patel
Preparatory and Liberal Studies Representative	Vacant
Student Association Board Liaison and Resource:	
General Manager	Rosalyn Miller
Resources:	
Chair	Hildah Otieno
Equity & Advocacy Manager	Vacant
Operations Manager	Wafa Ulliyan
George Brown College Representative	Joe Stapleton
Internal Coordinator (Minute Taker)	Jessica Pasion
Guests:	
SAGBC Chief Returning Officer (CRO)	Charles Wilson
SAGBC Publications and Communications Coordinator	William Brown

Student Association of George Brown College**Board Meeting Minutes****Date:** Monday, August 17th, 2020**Time:** 2:00 PM – 4:00 PM**Location:** Games Room, Casa Loma Campus/ Online Microsoft Teams**1. Roll Call:**

Board of Directors: Voting Members	Present	Absent	Regrets Sent
Executive Members:			
<i>Interim Director of Communications and Internal</i>		Vacant	
<i>Director of Operations</i>	✓		
<i>Director of Education & Equity</i>	✓		
<i>Director of Student Experience</i>	✓		
Educational Centre Representatives:			
<i>Arts, Design and Information Technology Representative</i>	✓		
<i>Business Representative</i>	✓		
<i>Community Services and Early Childhood Representative</i>		Vacant	
<i>Construction and Engineering Representative</i>	✓		
<i>Health Science Representative</i>		Vacant	
<i>Hospitality and Culinary Arts Representative</i>	✓		
<i>Preparatory and Liberal Studies Representative</i>		Vacant	
Guests:			
<i>General Manager</i>	✓		
<i>Operations Manager</i>	✓		
<i>Internal Coordinator</i>	✓		
<i>George Brown College Representative</i>	✓		
<i>SAGBC Chief Returning Officer (CRO)</i>	✓		
<i>SAGBC Publications and Communications Coordinator</i>	✓		

Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is the traditional territory of the Mississaugas of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.

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2. Call to order:

Time: 2:19PM

3. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented with the amendments if any.

Moved by: Carla Rudberg, Director of Communications and Internal

Seconded by: Naman Bafna, Business Representative

Discussion: *Any amendments to the meeting minutes should be made at this time.*

Motion to amend item #9 on the agenda to change the date to October 7th

Moved by: Shemar Jordan, Director of Operations

Seconded by: Purvin Patel, Hospitality and Culinary Arts Representative

Discussion: None

Vote: Carries

Motion to amend item #16 on the agenda to BIR clause to change committee name to Marketing and Communications committee

Moved by: Shemar Jordan, Director of Operations

Seconded by: Taranjeet Singh Manchanda, Director of Education & Equity

Discussion: None

Vote: Carries

Vote: Carries

4. Limitation of Speakers

Be it resolved that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

Moved by: Urvisch Patel, Arts, Design and Information Technology Representative

Seconded by: Purvin Patel, Hospitality and Culinary Arts Representative

Discussion: None

Vote: Carries

5. Speaking Time

Be it resolved that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

Moved by: Urvish Patel, Arts, Design and Information Technology Representative

Seconded by: Dishant Patel, Construction and Engineering Representative

Discussion: None

Vote: Carries

6. Approval of Minutes

Whereas the meeting minutes from the July 20th, 2020, Board meeting requires approval.

Be it resolved that the Board of Directors accept the meeting minutes of July 20th, 2020 Board meeting as presented with the amendments if any.

Moved by: Carla Rudberg, Director of Communications and Internal

Seconded by: Naman Bafna, Business Representative

Discussion: *Any amendments to the meeting minutes should be made at this time.*

Vote: Carries

7. Approval of Online Motion

Whereas, the Board of Directors had an emergency motion in regard to the vacancy on the board

Whereas, the motion took place online via email

Be it resolved that the Board of Directors approve the motion from the online vote as presented.

Moved by: Carla Rudberg, Director of Communications and Internal

Seconded by: Urvish Patel, Arts, Design and Information Technology Representative

Discussion: *Any amendments to the meeting minutes should be made at this time.*

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Vote: Carries

8. Declaration of Conflict

At this time members are to come forward to disclose any conflicts of interest they may have, either work related, personal relationships, etc.

Urvish – working at the Career Centre, GBC starting Aug 25, 2020

Purvin & Dishant – Flatmates

Taranjeet – working at the Career Centre, GBC starting Sept 1, 2020

9. Annual General Meeting - Tabled item from the previous board meeting

Whereas Not for Profit Organizations have to call an AGM no more than six months after the organization's fiscal year-end;

Whereas AGM purpose is to present the amendments to the Constitution and By-Laws of Student Association of George Brown College;

Whereas the Student Association is planning to hold Fall By-Elections in November 2020; and

Whereas there are amendment to the By-laws of the Student Association that are needed to present to the members of the Student Association; therefore

Be it resolved that the Communication Committee recommends the Board of Directors to schedule the Annual General Meeting on October 7, 2020 from 5:30 PM to 7:00 PM through online method.

Moved by: Sri Krishna Rajan, Director of Student Experience

Seconded by: Purvin Patel, Hospitality and Culinary Arts Representative

Discussion:

- A question was asked why the AGM will take place online and not in person. The explanation provided was to acknowledge the protocol of the college (still closed) and access is limited. The number of attendees needed for quorum is 30 members and date extended was due to auditor work and access to files. Folks are encouraged to participate, attend and promote to other students

Vote: Carries

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10. Anti – Racism Update - *Report back presented by Director of Education and Equity*

11. Executive Committee Report - *Report presented by Director of Operations*

12. Board report June 2020 - *Report presented by Director of Operations*

13. CRO's Report on the Director of Communications and Internal Nomination Process

Report presented by CRO

14. Selection of Candidate for Appointment of Director of Communication and Internal

Whereas the Director of Communication and Internal position is vacant as of August 14, 2020 and

Whereas article 5.3 of the SAGBC By-Laws states that the Board shall appoint a member to fill the vacancy no later than 30 days following such vacancy: and

Whereas an application process was made available to the board members (2019-2020/2020-2021) to seek appointment to the office of Director of Communication and Internal for the period up to December 31, 2020.

Whereas the applicant(s) names have been brought forward to the board of Directors for determination

Be it resolved that the Board appoints the nominee selected through majority vote to the position of Director of Communication and Internal

Moved by: Shemar Jordan, Director of Operations

Seconded by: Sri Krishna Rajan, Director of Student Experience

Discussion:

- Manisha – went over application, read cover letter
- Shemar – Thank you Manisha for submitting your application

Motion to amend; Be it resolved that the Board of Directors appoint the position of Director of Communication and Internal effective August 20, 2020

Moved by: Shemar Jordan, Director of Operations

Seconded by: Taranjeet Singh Manchanda, Director of Education & Equity

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Discussion: start date required for clarity and transparency

Vote: Carries

Note, secret ballot set in motion as per the Arts, Design and Information Technology Representative

Motion to destroy the secret ballots

Moved by: Shemar Jordan, Director of Operations

Seconded by: Sri Krishna Rajan, Director of Student Experience

Discussion: None

Vote: Carries

Vote: Carries

15. Board report July 2020

Report presented by Director of Communications and Internal

16. Standing Committees

a) **Whereas** the communication committee has been renamed to Internal Policies and Procedures

Whereas the communication committee proposed to establish a standing Publications & Communications Committee

Whereas there is a need for work on marketing, social media and communications to students

Whereas the Chair of the Internal Policies and Procedures Committee has reviewed this recommendation and brought forward to the committee the recommendation

Be It Resolved that the Marketing and Communications Committee composition and mandate is approved as presented

Be It Further resolved that the committee is added to the list of standing committees in the VDAM

Moved by: Carla Rudberg, Director of Communications and Internal

Seconded by: Taranjeet Singh Manchanda, Director of Education & Equity

Discussion:

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Vote: Carries

b) Whereas, the Publication and Communication Committee composition requires two board representatives and one executive appointed through secret ballot

Be it resolved that the Board of Directors ratify the Publications and Communication Committee members as appointed.

Moved by: Carla Rudberg, Director of Communications and Internal

Seconded by: Taranjeet Singh Manchanda, Director of Education & Equity

Discussion:

Motion to amend whereas, the Marketing and Communication Committee composition requires two board representatives and one executive appointed through secret ballot

Be it resolved that the Board of Directors ratify the Arts, Design and Information Technology Representative and the Hospitality and Culinary Arts Representative

Moved by: Shemar Jordan, Director of Operations

Seconded by: Urvish Patel, Arts, Design and Information Technology Representative

Discussion:

Vote: Carries

Vote: Carries

17. Other Business

- Job fair inquiry
- SNAP food share biweekly feasibility
- Review of staff calendar

18. Adjournment

Whereas the Board Meeting was scheduled until 4:00 PM

Be it resolved that the Board Meeting is adjourned at 3:54PM

Moved by: Taranjeet Singh Manchanda, Director of Education & Equity

Seconded by: Naman Bafna, Business Representative

Discussion: None

Vote: Carries