

## **COVID-19 Reporting**

COVID-19 related situation is identified by representatives, employees, students, contractors or clients at SAGBC (i.e. request to isolate/ quarantine or a presumptive positive case).

<b>REPRESENTATIVES (BOD)</b>	<ul style="list-style-type: none"> <li>IMMEDIATELY notify Director of Communications and Internal and or General Manager</li> </ul>
<b>EMPLOYEES</b>	<ul style="list-style-type: none"> <li>IMMEDIATELY notify their supervisor <b>AND</b> SAJHSC</li> </ul>
<b>STUDENTS</b>	<ul style="list-style-type: none"> <li>IMMEDIATELY notify GBC email <a href="mailto:letstalkcovid19@georgebrown.ca">letstalkcovid19@georgebrown.ca</a> or phone 416 415 4000</li> <li>Student can notify SAGBC email <a href="mailto:healthandsafety@sagbc.ca">healthandsafety@sagbc.ca</a></li> <li>SA JHSC will notify GBC</li> </ul>
<b>CONTRACTORS/ CLIENTS</b>	<ul style="list-style-type: none"> <li>IMMEDIATELY notify building/ operations manager who will notify the Senior Leadership team and can also email <a href="mailto:healthandsafety@sagbc.ca">healthandsafety@sagbc.ca</a></li> </ul>

