

Student Association of George Brown College

Board Of Directors Meeting Minutes

Date: Monday, August 19, 2019

Time: 2:00pm – 5:00pm

Location: St. James Campus

Board of Directors – Voting Members:	
Executive Members:	
Director, Communications & Internal	Vacant
Director, Education & Equity	Manisha Punjabi
Director, Operations	Kushagra Manchanda
Educational Representatives:	
Arts, Design and Information Technology Representative	Suspended
Business Representative	Taranjeet Singh Manchanda
Community Services and Early Childhood Representative	Benny Brown
Construction and Engineering Technologies Representative	Ricardo Brown
Health Sciences Representative	Jolie Tadros
Hospitality and Culinary Arts Representative	Jamie Jamison
Preparatory and Liberal Studies Representative	Vacant
Student Association Staff and Board Liaison:	
(Acting) General Manager	Rosalyn Miller
Resources:	
Chair	Hildah Otieno
Acting General Manager	Rosalyn Miller
Interim Operations Manager	Martin Rochon
George Brown College Representative	Gerard Hayes
Minute Taker	Jessica Pasion
Guests:	
CRO	Charles Wilson
Dialog	

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1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets Sent
Executive Members:			
Director, Communications & Internal	Vacant		
Director, Education & Equity	✓		
Director, Operations	✓		
Educational Representatives:			
Arts, Design and Information Technology	Suspended		
Business	✓		
Community Services and Early Childhood	✓		
Construction and Engineering Technologies	✓		
Health Sciences			✓
Hospitality and Culinary Arts	✓		
Preparatory and Liberal Studies	Vacant		

Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.

2. Call to Order

Time: 2:25PM

3. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented. Any amendments to the Agenda should be made at this time.

Moved by: Ricardo Brown, Construction and Engineering Technologies Representative

Seconded: Jamie Jamieson, Hospitality and Culinary Arts Representative

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Motion to amend the agenda to add item Director's Access as item #10

Moved by: Ricardo Brown, Construction and Engineering Technologies Representative

Seconded: Jamie Jamieson, Hospitality and Culinary Arts Representative

Vote:

Discussion: Ricardo

Motion to amend the agenda to push to item #14

Moved by: Benny Brown, Community Services and Early Childhood Representative

Seconded: Ricardo Brown, Construction and Engineering Technologies Representative

Vote: Carries

Vote: Carries

4. Limitation of Speakers

Be it resolved that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

Moved by: Jamie Jamieson, Hospitality and Culinary Arts Representative

Seconded: Benny Brown, Community Services and Early Childhood Representative

Vote: Carries

5. Approval of Meeting Minutes

Whereas the meeting minutes from the July 15, 2019, Board meeting requires approval (please refer to Appendix A); therefore

Be it resolved that the Board of Directors accept the meeting minutes as presented (Appendix A). Any amendments to the meeting minutes should be made at this time.

Moved by: Benny Brown, Community Services and Early Childhood Representative

Seconded: Kushagra Manchanda, Director of Operations

Vote: Carries

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6. Proposed By law Amendments

Whereas Charles Wilson Governance Consultant and current CRO was consulted regarding further changes to the By-laws especially in light of changes to the regulatory frameworks and other incidental matters which were not addressed in 2019 amendments; and

Whereas, under the current fee protocol agreed to by the College and SAGBC, there is a membership fee; and

Whereas during the current vacancy in the Director of Communications and Internal, and the previous vacancy in the Director of Operations (summer 2017), a number of clarifications is needed regarding the way in which vacancies are filled; and

Whereas there is a need to codify the already existing practice regarding the external chair; and

Whereas a percentage of the budget (fees) of the Student Association is mandated for specific purposes such as constituency groups, and this is no longer possible under the new ancillary fee framework;

Be it resolved that the proposed By-Law amendments be approved as presented in Appendix 1, 11, 111 and 1V

Be it further resolved that the proposed By-Law amendments go to the Annual General Meeting for approval.

Moved by: Jamie Jamieson, Hospitality and Culinary Arts Representative

Seconded: Benny Brown, Community Services and Early Childhood Representative

Discussion: Charles to summarize document changes and to go through each section of the changes. Note to change Class A and B to voting and non-voting throughout the document.

Vote: Carries

** Manisha Punjabi, Director of Education and Equity, arrival to BOD Meeting at 2:44pm**

7. Vacant Position of Director of Communications and Internal

Whereas key work priorities of the cooperation must continue

Whereas the organization is preparing for the full academic year activities and plans

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Whereas the orientation and onboarding of new person requires time

Whereas the position of Director of Communication and Internal is a signing officer of the cooperation alongside the Director of Operations

Whereas there is a conflict of interest with the remaining two directors

Be it resolved that key organization matters be brought forward to the full board for review discussion

Be it further resolved that a member of the board is appointed as back up signatory, if so required

Moved by: Jamie Jamieson, Hospitality and Culinary Arts Representative

Seconded: Kushagra Manchanda, Director of Operations

Motion to amend be it further resolved that a member of the board is appointed as back up signatory, if so required for the vacancy up until the Director of Communications and Internal is appointed

Moved by: Manisha Punjabi, Director of Education and Equity

Seconded: Jamie Jamieson, Hospitality and Culinary Arts Representative

Vote: Carries

Vote: Carries

***** Be it further resolved** that Taranjeet Singh Manchanda, Business Representative is appointed as back up signatory

Moved by: Benny Brown, Community Services and Early Childhood Representative

Seconded: Ricardo Brown, Construction and Engineering Technologies Representative

Vote: Carries

8. Mediation Committee (In Camera)

Motion to go in camera and to include Rosalyn Miller, Acting General Manager

Moved by: Benny Brown, Community Services and Early Childhood Representative

Seconded: Manisha Punjabi, Director of Education and Equity

Vote: Carries

***** In camera time, 3:53PM *****

Motion to go out of camera

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Moved by: Benny Brown, Community Services and Early Childhood Representative

Seconded: Manisha Punjabi, Director of Education and Equity

Vote: Carries

*** Out of camera time, 4:38PM ***

Be it resolved that the Director of Arts, Design and Information Technology Representative be reappointed effective end of Board meeting adjournment

Moved by: Jamie Jamieson, Hospitality and Culinary Arts Representative

Seconded: Manisha Punjabi, Director of Education and Equity

Vote: Carries

VDAM Hours

Be it resolve the recommendation of the mediation committee be upheld

Moved by: Jamie Jamieson, Hospitality and Culinary Arts Representative

Seconded: Benny Brown, Community Services and Early Childhood Representative

Vote: Carries

9. Fall By-Elections – Timeline

Whereas there are vacant positions and positions with term ending December 31, 2019 within the Student Association’s Board of Directors; and

Whereas those positions are the Director of Internal and Communication, Director of Operations and Liberal and Preparatory Representative,

Whereas a full Board of Directors is required for proper representation of all student members within George Brown College; and

Whereas the requirement of holding a fall by-election has been recognized by both the Elections Committee and Board of Directors; and

Whereas it has been recognized that notice of the date of the by-election and the nomination procedures must be given to members in advance

Be it resolved that the Board of Directors sets fall by election of the Student Association of George Brown College for the following dates:

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- a. The nominations shall open October 28, 2019 and close on November 4, 2019 at 12:00 p.m.;
- b. The all candidates meeting shall occur on November 7, 2019;
- c. Campaigning shall commence at 12:00 p.m. on November 14, 2019;
- d. Voting shall take place on November 15, 2019 to November 21, 2019 at such places and times as set by the Chief Returning Officer.

Be it further resolved that Board of Directors sets the method of elections as a combination paper and online ballots

Discussion:

Moved by: Jamie Jamieson, Hospitality and Culinary Arts Representative

Seconded: Manisha Punjabi, Director of Education and Equity

Vote: Carries

10. Elections Committee

Whereas Bylaws 12:2 requires the elections committee to have two members of the board; and

Whereas the Bylaw 12:2 B prohibits those seeking office to be members of the election committee

Be it resolved that the following individuals Manisha Punjabi and Ricardo Brown is nominated to the election committee.

Moved by: Manisha Punjabi, Director of Education and Equity

Seconded: Benny Brown, Community Services and Early Childhood

Vote: Carries

11. Annual General Meeting – Proposed Date

Whereas the Student Association of George Brown College is required to have at least one (1) Annual General Meeting (AGM) of the Members to be held in or around the fall of each year SAGBC By-Laws Article 9, Section 9.1); and

Whereas the AGM's purpose is to present the corporation's financial statements, reports of the Board of Directors, the report of the auditor and consider amendments to the constitution and bylaws (SAGBC By-Laws Article 9, Section 9.1); and

Whereas the voting rights of members may be amended which requires notice to be available on the website no later than 21 days before the meeting

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Whereas intersession falls on the week of October 21 to 25, and students will not be present on campus during this week;

Be it resolved that the Board of Directors accepts and understands the need to begin planning and preparation of the Annual General Meeting of the Members

Be it further resolved that the Annual General Meeting be scheduled for October 16, 2019

Moved by: Ricardo Brown, Construction and Engineering Technologies Representative

Seconded: Benny Brown, Community Services and Early Childhood

Vote: Carries

12. GBC Foundation

Whereas the Student Association of George Brown College prides itself on the support of student success; and has determined the feasibility of a charitable contribution to the George Brown College Foundation

Whereas the Student Association has provided this support in prior years,

Be it resolved that the Student Association of George Brown College provide support for the George Brown College Foundation's Food Court Social as a show of solidarity in the support of students within the Augmented Education programs in the amount \$1200.00

Moved by: Manisha Punjabi, Director of Education and Equity

Seconded: Kushagra Manchanda, Director of Operations

Motion to amend the amount of \$1200.00 to \$650.00

Moved by: Ricardo Brown, Construction and Engineering Technologies Representative

Seconded: Jamie Jamieson, Hospitality and Culinary Arts Representative

Vote:

Motion to amend the amount of \$650.00 to \$400.00

Moved by: Manisha Punjabi, Director of Education and Equity

Seconded: Kushagra Manchanda, Director of Operations

Vote: Carries

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Be it resolved that the Student Association of George Brown College provide support for the George Brown College Foundation's Food Court Social as a show of solidarity in the support of students within the Augmented Education programs in the amount \$400.00

Moved by: Manisha Punjabi, Director of Education and Equity

Seconded: Kushagra Manchanda, Director of Operations

Vote: Carries

13. December 2019 Board Meeting Date

Whereas the Board agree on all board meeting will fall every 3rd Monday of every month in May 2019 Board meeting

Whereas the Student Association is closing on 17th of December, 2019 for holidays

Whereas the elected board members in the By-elections need to ratify by the board before they start their term in January 2020

Be it resolved for December 2019 Board Meeting only, Board of directors accept the date December 2nd, 2019 and time 6:00 PM to 8:00 PM

Moved By: Manisha Punjabi, Director of Education & Equity

Seconded By: Jamie Jamieson, Hospitality and Culinary Arts Representative

Vote: Carries

14. Matters tabled from previous meeting - Ricardo's motion

Whereas the Student Association aims to be successful in campaigning against the SCI, encourage current students to remain members, and emphasize the prominent role of said Student Association as a whole.

Whereas Representatives (and Executives Directors) intend to host numerous class talks, town halls etc.; the importance and ability to deliver concise, effective, and persuasive statements and/or presentations is therefore essential and requires sufficient preparation.

Whereas all Directors including Executives shall submit monthly reports to the Board, as well as reports on conferences attended.

Be it resolved the Board of Directors be subjected to additional professional development training sessions; public speaking, report writing networking tactics and mental health first aid.

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Be it further resolved the current Board of Directors shall complete the training sessions discussed and agreed upon in this meeting before the fall/winter semester begins.

Be it further resolved the recommended training sessions be adopted as mandatory when on-boarding future boards

Moved by: Ricardo Brown, Construction and Engineering Technologies Representative

Seconded: Jamie Jamieson, Hospitality and Culinary Arts Representative

Motion to amend to add ‘group’ to be it resolved the Board of Directors be optional following group professional development training sessions; public speaking, report writing networking tactics and mental health first aid.

Moved By: Manisha Punjabi, Director of Education & Equity

Seconded: Benny Brown, Community Services and Early Childhood

Vote: Carries

Motion to amend to change mental health awareness session

Moved By: Manisha Punjabi, Director of Education & Equity

Seconded: Kushagra Manchanda, Director of Operations

Vote: Carries

Abstain: Benny Brown, Community Services and Early Childhood

Oppose: Jamie Jamieson, Hospitality and Culinary Arts Representative

Motion to amend change subject to provide the following optional group

Moved By: Kushagra Manchanda, Director of Operations

Seconded: Ricardo Brown, Construction and Engineering Technologies Representative

Vote: Carries

Motion to amend strike as mandatory

Moved By: Benny Brown, Community Services and Early Childhood

Seconded: Kushagra Manchanda, Director of Operations

Vote: Carries

Vote: Carries

**** Motion to table remaining items

Moved By: Ricardo Brown, Construction and Engineering Technologies Representative

Seconded: Benny Brown, Community Services and Early Childhood

Vote: Carries

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15. Directors' Access

Whereas it currently stands, numerous Directors have no access (via their student card) to their home office, or offices on other campuses;

Whereas 'no access' and current restrictions on hours of operation pose and considerable inconvenience to Directors' need for fluidity when forecasting scheduling complications and factoring directors obligations towards 'hours completion', as well as other obligations outside the SA or College;

Whereas taking prudent proactive measures to accommodate our Directors and their need to serve out students in a given constituency, campus wide, or outside home campuses; whether through the tool of meetings, small events/gatherings, one-on-one's, or speaking to a group of students after classes etc.;

Be it resolved our Acting General Manager oversees that access be granted to all Directors both for their home campus and for all other campuses to SA offices/ Director's offices;

Be it further resolved this process shall be mandatory when onboarding future Board members

16. Other business

17. Adjournment:

Moved by: Taranjeet Singh Manchanda, Business Representative

Seconded: Jamie Jamieson, Hospitality and Culinary Arts Representative

Vote: Carries

Ajourn: 6:06PM