

# Student Association of George Brown College

## Board Of Directors Meeting Agenda

**Date:** Monday, August 19, 2019

**Time:** 2:00pm – 5:00pm

**Location:** St. James Campus

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<b>Board of Directors – Voting Members:</b>	
<b>Executive Members:</b>	
Director, Communications & Internal	Vacant
Director, Education & Equity	Manisha Punjabi
Director, Operations	Kushagra Manchanda
<b>Educational Representatives:</b>	
Arts, Design and Information Technology Representative	Suspended
Business Representative	Taranjeet Singh Manchanda
Community Services and Early Childhood Representative	Benny Brown
Construction and Engineering Technologies Representative	Ricardo Brown
Health Sciences Representative	Jolie Tadros
Hospitality and Culinary Arts Representative	Jamie Jamison
Preparatory and Liberal Studies Representative	<b>Vacant</b>
<b>Student Association Staff and Board Liaison:</b>	
(Acting) General Manager	Rosalyn Miller
<b>Resources:</b>	
Chair	Hildah Otieno
Acting General Manager	Rosalyn Miller
Interim Operations Manager	Martin Rochon
George Brown College Representative	Gerard Hayes
Minute Taker	Jessica Pasion
<b>Guests:</b>	
<b>CRO</b>	Charles Wilson
<b>Dialog</b>	

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### 1. Roll Call:

<b>Board of Directors: Voting Members</b>	<b>Present</b>	<b>Absent</b>	<b>Regrets Sent</b>
<b>Executive Members:</b>			
Director, Communications & Internal			
Director, Education & Equity			
Director, Operations			
<b>Educational Representatives:</b>			
Arts, Design and Information Technology			
Business			
Community Services and Early Childhood			
Construction and Engineering Technologies			
Health Sciences			
Hospitality and Culinary Arts			
Preparatory and Liberal Studies			

### ***Land Recognition Statement:***

*I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga's of the Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.*

### 2. Call to Order

**Time:**

### 3. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented. Any amendments to the Agenda should be made at this time.

**Moved by:**

**Seconded:**

**Vote:**

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### 4. Limitation of Speakers

**Be it resolved** that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

**Moved by:**

**Seconded:**

**Vote:**

### 5. Approval of Meeting Minutes

**Whereas** the meeting minutes from the July 15, 2019, Board meeting requires approval (please refer to Appendix A); therefore

**Be it resolved** that the Board of Directors accept the meeting minutes as presented (Appendix A). Any amendments to the meeting minutes should be made at this time.

**Moved by:**

**Seconded:**

**Vote:**

### 6. Proposed By law Amendments

**Whereas** Charles Wilson Governance Consultant and current CRO was consulted regarding further changes to the By-laws especially in light of changes to the regulatory frameworks and other incidental matters which were not addressed in 2019 amendments; and

**Whereas**, under the current fee protocol agreed to by the College and SAGBC, there is a membership fee; and

**Whereas** during the current vacancy in the Director of Communications and Internal, and the previous vacancy in the Director of Operations (summer 2017), a number of clarifications is needed regarding the way in which vacancies are filled; and

**Whereas** there is a need to codify the already existing practice regarding the external chair; and

**Whereas** a percentage of the budget (fees) of the Student Association is mandated for specific purposes such as constituency groups, and this is no longer possible under the new ancillary fee framework;

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**Be it resolved that** the proposed By-Law amendments be approved as presented in Appendix 1, 11, 111 and 1V

**Be it further resolved that** the proposed By-Law amendments go to the Annual General Meeting for approval.

**Moved by:**

**Seconded:**

**Vote:**

### 7. Selection of Candidates for Appointment for Position of Director of Communication and Internal

**Whereas** the office of the Director of Communication and Internal is vacant as of August 1, 2019; and

**Whereas** article 5.3 of the SAGBC By-Laws states that the Board shall appoint a member to fill the vacancy no later than 30 days following such vacancy; and

**Whereas** the an application process was made available to the board members to seek candidates for appointment to the office of Director of Communication and Internal; and

**Whereas** the Chief Returning Officer of the cooperation performed the first stage of the process by initiating and reviewing all applications of candidates to be presented to the remainder of the Board; and

**Whereas** the candidates presented on why they should be appointed,

**Be it resolved** that the Board approves of candidate \_\_\_\_\_ selected through the secret ballot process to the position of Director of Communication and Internal

**Moved by:**

**Seconded:**

**Vote:**

### 8. Vacant Position of Director of Communications and Internal

**Whereas** key work priorities of the cooperation must continue

**Whereas** the organization is preparing for the full academic year activities and plans

**Whereas** the orientation and onboarding of new person requires time

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**Whereas** the position of Director of Communication and Internal is a signing officer of the cooperation alongside the Director of Operations

**Whereas** there is a conflict of interest with the remaining two directors

**Be it resolved** that key organization matters be brought forward to the full board for review discussion

**Be it further resolved** that a member of the board is appointed as back up signatory, if so required

**Moved by:**

**Seconded:**

**Vote:**

### 9. Mediation Committee ( In Camera)

### 10. Fall By-Elections – Timeline

**Whereas** there are vacant positions and positions with term ending December 31, 2019 within the Student Association's Board of Directors; and

**Whereas** those positions are the Director of Internal and Communication, Director of Operations and Liberal and Preparatory Representative,

**Whereas** a full Board of Directors is required for proper representation of all student members within George Brown College; and

**Whereas** the requirement of holding a fall by-election has been recognized by both the Elections Committee and Board of Directors; and

**Whereas** it has been recognized that notice of the date of the by-election and the nomination procedures must be given to members in advance

**Be it resolved** that the Board of Directors sets fall by election of the Student Association of George Brown College for the following dates:

- a. The nominations shall open October 28, 2019 and close on November 4, 2019 at 12:00 p.m.;
- b. The all candidates meeting shall occur on November 7, 2019;
- c. Campaigning shall commence at 12:00 p.m. on November 14, 2019;

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- d. Voting shall take place on November 15, 2019 to November 21, 2019 at such places and times as set by the Chief Returning Officer.

**Be it further resolved** that Board of Directors sets the method of elections as a combination paper and online ballots

**Discussion:**

**Moved by:**

**Seconded:**

**Vote**

### **11. Elections Committee**

**Whereas** Bylaws 12:2 requires the elections committee to have two members of the board; and

**Whereas** the Bylaw 12:2 B prohibits those seeking office to be members of the election committee

**Be it further resolve** that the following individuals \_\_\_\_\_ and \_\_\_\_\_ is nominated to the election committee.

**Moved by:**

**Seconded:**

**Vote:**

### **12. Annual General Meeting – Proposed Date**

**Whereas** the Student Association of George Brown College is required to have at least one (1) Annual General Meeting (AGM) of the Members to be held in or around the fall of each year SAGBC By-Laws Article 9, Section 9.1); and

**Whereas** the AGM's purpose is to present the corporation's financial statements, reports of the Board of Directors, the report of the auditor and consider amendments to the constitution and bylaws (SAGBC By-Laws Article 9, Section 9.1); and

**Whereas** the voting rights of members may be amended which requires notice to be available on the website no later than 21 days before the meeting

**Whereas** intersession falls on the week of October 21 to 25, and students will not be present on campus during this week;

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**Be it resolved** that the Board of Directors accepts and understands the need to begin planning and preparation of the Annual General Meeting of the Members

**Be it further resolved** that the Annual General Meeting be scheduled for October 16, 2019

**Moved by:**

**Seconded:**

**Vote:**

### 13. GBC Foundation

**Whereas** the Student Association of George Brown College prides itself on the support of student success; and has determined the feasibility of a charitable contribution to the George Brown College Foundation

**Whereas** the Student Association has provided this support in prior years,

**Be it resolved** that the Student Association of George Brown College provide support for the George Brown College Foundation's Food Court Social as a show of solidarity in the support of students within the Augmented Education programs in the amount \_\_\_\_\_

**Moved by:**

**Seconded:**

**Vote:**

### 14. December 2019 Board Meeting Date

**Whereas** the Board agree on all board meeting will fall every 3rd Monday of every month in May 2019 Board meeting

**Whereas** the Student Association is closing on 17th of December, 2019 for holidays

**Whereas** the elected board members in the By-elections need to ratify by the board before they start their term in January 2020

**Be it resolved** for December 2019 Board Meeting only, Board of directors accept the date December 2nd, 2019 and time 6:00 PM to 8:00 PM

**Moved By:** Manisha Punjabi, Director of Education & Equity

**Seconded By:**

**Vote:**

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### **15. Other business**

### **16. Adjournment:**

**Moved by:**

**Seconded:**

**Vote:**