

Elections Committee

Meeting Minutes

May 23, 2017

I. Call to order

Faris Lehn called to order the regular meeting of the Elections Committee at 11:30 a.m. on May 23, 2017 at St. James Quiet Lounge.

II. Roll call

Tiffany White conducted a roll call. The following persons were present:

Faris Lehn – Operation Manager (Chairperson)
Tiffany White – Director, Education (note taker)
Francis Torres – St. James Campus Director

Resources: Jessica Pasion – Internal Coordinator
Mick Sweetman – Publications & Communications Coordinator

III. Approval of minutes from last meeting

No minutes available from last meeting. Committee referred to CRO and DRO 2017 Spring General Elections reports.

IV. Open issues

a) Nomination Dates

Discussion:

Tiffany – the Bylaws state that the nomination period must be a minimum of 5 business days (Article 13.7 on page 24 of the Bylaws). The AGM has been scheduled already for September 27 to correct the issues with our Bylaws that currently prevent many students from running for certain positions, particularly if a by-elections must be held for the executive positions.

Faris – we need to ensure that we also look at the holidays calendar provided by the College to ensure we don't unintentionally exclude students from the elections process.

Jessica – Be cautious about the Friday times, as we close early on Fridays. If we keep nominations open until 4:30 pm on the Friday, then we will need to discuss this with SAMS staff.

MOTION: Be it resolved that the recommendations from the Elections Committee for the nominations period to begin at 9:30 a.m. on October 2, 2017, and end at 2:00 p.m. on October 6, 2017, will be presented to the Board of Directors for approval at the June 2017 Board meeting.

Moved by: Tiffany White, Director of Education

Seconded: Francis Torres, St. James Campus Director

Vote: Carries

b) Campaign Dates

Discussion:

Tiffany – The Bylaws state that the campaign period needs to be a minimum of 10 business days, with a 5 day overlap for the voting period (Article 13.8.b. on page 24 of the Bylaws).

Jessica - October 9 is Thanksgiving. We can have the All Candidates Meeting take place after Thanksgiving, which prevents any issues for those who are leaving early Friday to go away for the long weekend.

Faris – Sukkoth is a Jewish holiday that will be occurring Oct 5, 6, 10 and 11, and it's an important holiday in the Jewish community. This will impact a couple of days within both the nominations period and the campaign period, but it should be okay if it only impacts the last two days of nominations and only two out of the ten minimum days of campaigning.

Mick – The Dialog won't be able to publish candidate bios in the paper because it will be too close to the deadline for submissions, so we can create an ad in The Dialog to refer students to the SA website to see bios.

MOTION: Be it resolved that the recommendations from the Elections Committee for the campaign period to begin at 9:30 a.m. on October 12, 2017, and end at 4:30 p.m. on November 3, 2017, will be presented to the Board of Directors for approval at the June 2017 Board meeting.

Moved by: Faris Lehn, Operations Manager

Seconded: Tiffany White, Director of Education

Vote: Carries

c) Voting Dates

Discussion:

Tiffany – so we know that the voting period must be a minimum of five business days, so lets have the last week of campaigns be the week after intersession, which we can then have the voting period take place and the CRO can determine when the debates can happen during that week or perhaps even the week before intersession, as there may be midterms going on for some students.

MOTION: Be it resolved that the recommendations from the Elections Committee for the voting period to begin at 9:30 a.m. on October 30, 2017, and end at 4:30 p.m. on November 3, 2017, will be presented to the Board of Directors for approval at the June 2017 Board meeting.

Moved by: Tiffany White, Director of Education

Seconded: Francis Torres, St. James Campus Director

Vote: Carries

d) Dates for Interviews/Hiring CRO

MOTION: Be it resolved that the job posting for the CRO will be posted in June 2017.

Be it further resolved that the posting for the CRO position will close on July 21, 2017.

Be it further resolved that the interview process for the CRO will take place in the first week of August 2017.

Be it further resolved that the second round of interviews, if necessary, will take place in the second week of August 2017.

Be it further resolved that the CRO start date will be from August 21 on a part-time contract until September 1st to facilitate training, preparation for elections, and hiring of the DROs.

Be it further resolved that the CRO will commence a full-time contract from September 2nd to November 20th.

Moved by: Tiffany White, Director of Education

Seconded: Francis Torres, St. James Campus Director

Vote: Carries

V. New business

a) OMEC (Operations Manual for the Elections Committee)

TABLED TO NEXT MEETING

VI. Adjournment

Faris Lehn adjourned the meeting at 12:45 p.m.

Minutes submitted by: Tiffany White – Director, Education

Minutes approved by: Elections Committee on July 4, 2017