

Student Association of George Brown College

Board of Directors Meeting Minutes

Date: Monday May 14, 2018

Time: 2:00pm – 5:00pm

Location: Casa Loma Campus – Games Room

Board of Directors – Voting Members:	
Executive Members:	
Director, Communications & Internal	Jasmyn St. Hilaire
Director, Campus Life	Alex Stewart
Director, Education	Arnel Fleurant
Director, Equity	Kizzie St. Clair
Director, Operations	Kushagra Manchanda
Campus Directors:	
Casa Loma Campus Director	Vimal
St. James Campus Director	Shelly Garcia
Satellite Campuses Director	Vacant
Waterfront Campus Director	Vanessa Truong
Educational Representatives:	
Arts, Design and Information Technology Representative	Omar Gordon
Business Representative	Amane Abdurhman
Community Services and Early Childhood Representative	Stephanie Stortz
Construction and Engineering Technologies Representative	Tejinder Pal singh
Health Sciences Representative	Jolie Tadros
Hospitality and Culinary Arts Representative	Vacant
Preparatory and Liberal Studies Representative	Vacant
Constituency Representatives:	
Accessibility Representative	Paul Bourgeois
First Nations, Métis and Inuit Students' Representative	Vacant
LGBTQ Students' Representative	Garth Vernon
International Students' Representative	Erick Almedia Japor
Women and Transgendered Students' Representative	Manisha Pujabi
Black Students' Representative	Shayana Gayle
Student Association Staff and Board Liaison:	
General Manager	Vacant
Resources:	
Chair	Hildah Otieno
Operations Manager	Faris Lehn
Equity and Advocacy Manager	Rosalyn Miller
George Brown College Representative	Gerard Hayes
Minute Taker	Jessica Pasion
Interpreters	Rogue Benajamin
	Matt Tell
Guests:	Dialog Staff

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1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets Sent
Executive Members:			
Director, Communications & Internal	✓		
Director, Campus Life	✓		
Director, Education	✓		
Director, Equity	✓		
Director, Operations	✓		
Campus Directors:			
St. James Campus Director	✓		
Casa Loma Campus Director	✓		
Satellite Campuses Director	N/A		
Waterfront Campus Director	✓		
Educational Representatives:			
Arts, Design and Information Technology	✓		
Business			✓
Community Services and Early Childhood	✓		
Construction and Engineering Technologies			✓
Health Sciences	✓		
Hospitality and Culinary Arts	N/A		
Preparatory and Liberal Studies	N/A		
Constituency Representatives:			
Accessibility	✓		
Black Students	✓		
First Nations, Métis and Inuit Students	N/A		
LGBTQ Students	✓		
International Students	✓		
Women and Transgendered Students			✓

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Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississaugas of the New Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.

2. Call to Order

Time: 2:12PM

3. Ratification of the Chairperson

Be it resolved that the Board of Directors of the Student Association of George Brown College appoint Hildah Otieno as the chairperson of all Board meetings for the 2018-2019 term.

Moved by: Arnel Fleurant, Director of Education

Seconded: Alex Stewart, Director of Campus Life

Vote: Carries

4. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented. Any amendments to the Agenda should be made at this time.

Moved by: Jasmyn St. Hilaire, Director of Communication & Internal

Seconded: Arnel Fleurant, Director of Education

Vote: Carries

5. Limitation of Speakers

Be it resolved that all discussions and/or debates be limited to three (3) speakers for and Three (3) speakers against each individual motion.

Moved by: Kizzie St. Clair, Director of Equity

Seconded: Shayana Gayle, Black Students' Representative

Vote: Carries

6. Speaking Time

Be it resolved that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

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Moved by: Kizzie St. Clair, Director of Equity

Seconded: Erick Almedia Japor, International Students' Representative

Vote: Carries

7. Approval of Meeting Minutes

Whereas the meeting minutes from the April 17th, 2018 board meeting requires approval (see Appendix 1); therefore

Be it resolved that the Board of Directors accept the meeting minutes as presented (please refer to Appendix 1). Any amendments to the meeting minutes should be made at this time.

Moved by: Jasmyn St. Hilaire, Director of Communication & Internal

Seconded: Omar Gordon, Arts, Design & Information Technology Representative

Vote: Carries

8. Ratification of the Executive Committee

Whereas the Executive Committee is a standing committee of the Student Association of George Brown College; and

Whereas the Executive Committee is defined in Article 7.2 of the Bylaws of the Student Association as consisting of five (5) executive members: Director of Communications and Internal, Director of Campus Life and Events, Director of Education, Director of Equity, and Director of Operations; and

Whereas the individuals elected to the Executive positions, as defined in the Bylaws, are mandated to compose the Executive Committee (please refer to Appendix II); therefore

Be it resolved that the Board of Directors accepts the proposed composition of the Executive Committee as presented (Appendix II) for the 2018-2019 term.

Moved by: Jasmyn St. Hilaire, Director of Communication & Internal

Seconded: Arnel Fleurant, Director of Education

Discussion

Jasmyn – note there are no positions available under this committee. There will be 2-3 spots available for other committees. If not part of a committee but would like to attend, folks can sit in as a guest

Vote: Carries

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Location: Casa Loma Campus – Games Room

9. Ratification of the Education Committee

Whereas the Education Committee is a standing committee of the Student Association of George Brown College; therefore

Be it resolved that the Board of Directors accepts the composition of the Education Committee as presented (Appendix II) for the 2018-2019 term.

Moved by: Arnel Fleurant, Director of Education

Seconded: Kushagra Manchanda, Director of Operations

Be it resolved that the Board of Directors accepts the composition of the Education Committee with the addition of Vanessa Truong, Waterfront Campus Director and Vimal, Casa Loma Campus Director (Appendix II) for the 2018-2019 term.

Vote: Carries

10. Ratification of the Equity Committee

Whereas the Equity Committee is a standing committee of the Student Association of George Brown College; therefore

Be it resolved that the Board of Directors accepts the proposed composition of the Equity Committee as presented (Appendix II) for the 2018-2019 term.

Moved by: Kizzie St. Clair, Director of Equity

Seconded: Jolie Tadros, Health Sciences Representative

Discussion

Paul – would like to add an ASL Students' Representative position and have a vacant spot available for the individual

Jasmyn – ASL Students' Representative is not currently a position and must be approved at the General Meeting

Be it resolved that the Board of Directors accepts the proposed composition of the Equity Committee with the addition of Alex Stewart, Director of Campus Life and Stephanie Stortz, Community Services and Early Childhood Representative (Appendix II) for the 2018-2019 term.

Vote: Carries

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11. Ratification of the Campus Life Committee

Whereas the Campus Life is a standing committee of the Student Association of George Brown College; therefore

Be it resolved that the Board of Directors accepts the proposed composition of the Campus Life Committee as presented (Appendix II) for the 2018-2019 term.

Moved by: Alex Stewart, Director of Campus Life

Seconded: Kushagra Manchanda, Director of Operations

Be it resolved that the Board of Directors accepts the proposed composition of the Campus Life Committee with the addition of Garth Vernon, LGBTQ Students' Representative and Shayana Gayle, Black Students' Representative (Appendix II) for the 2018-2019 term.

Vote: Carries

12. Ratification of the Operations and Finance Committee

Whereas the Operations Committee is a standing committee of the Student Association of George Brown College; therefore

Be it resolved that the Board of Directors accepts the proposed composition of the Operations Committee as presented (Appendix II) for the 2018-2019 term.

Moved by: Kushagra Manchanda, Director of Operations

Seconded: Jasmyn St. Hilaire, Director of Communication & Internal

Be it resolved that the Board of Directors accepts the proposed composition of the Operations Committee with the addition of Vimal, Casa Loma Campus Director and Shelly Garcia, St. James Campus Director (Appendix II) for the 2018-2019 term.

Vote: Carries

13. Ratification of the Internal and Communications Committee

Whereas the Internal and Communications Committee is a standing committee of the Student Association of George Brown College; therefore

Be it resolved that the Board of Directors accepts the proposed composition of the Internal and Communications Committee as presented (Appendix II) for the 2018-2019 term.

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Moved by: Jasmyn St. Hilaire, Director of Communication & Internal

Seconded: Alex Stewart, Director of Campus Life

Be it resolved that the Board of Directors accepts the proposed composition of the Internal and Communications Committee with the addition of Vanessa Truong, Waterfront Campus Director and Garth Vernon, LGBTQ Students' Representative (Appendix II) for the 2018-2019 term.

Vote: Carries

14. Ratification of the Health Benefits Committee

Whereas the Health Benefits Committee is an ad hoc committee of the Student Association of George Brown College; therefore

Be it resolved that the Board of Directors accepts the proposed composition of the Health Benefits Committee as presented (Appendix II) for the 2018-2019 term.

Moved by: Kushagra Manchanda, Director of Operations

Seconded: Stephanie Stortz, Community Services and Early Childhood Representative

Vote: Carries

15. Ratification of the Labour Management Committee

Whereas The Labour Management Committee is an ad hoc committee of the organization created for the purpose of engaging in the collective bargaining processes that is required for the unionization of the staff of the Student Association with OPSEU

Be it resolved that the Board of Directors accepts the proposed composition of the Collective Bargaining Committee as presented (Appendix II) for the 2018-2019 term.

Moved by: Kushagra Manchanda, Director of Operations

Seconded: Kizzie St. Clair, Director of Equity

Vote: Carries

16. Ratification of the Elections Committee

Whereas the Elections Committee is a standing committee of the Student Association of George Brown College; therefore

Be it resolved that the Board of Directors accepts the proposed composition of the Elections Committee as presented (Appendix II) for the 2018-2019 term.

Moved by: Jasmyn St. Hilaire, Director of Communication & Internal

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Seconded: Shelly Garcia, St. James Campus Director

Discussion

Jasmyn – note those a part of the committee cannot run for any position in the Fall or Spring

Be it resolved that the Board of Directors accepts the proposed composition of the Elections Committee with the addition of Jasmyn St.Hilaire, Director of Communications and Internal and Omar Gordon, Arts, Design and Information Technology Representative (Appendix II) for the 2018-2019 term.

Vote: Carries

17. Other Business

Jasmyn

- *Office space is used for work and not just a hangout spot*

Arnel

- *June conferences, 3 spots available; National General Meeting in Ottawa.*
- *June 9-12*
- *Once you are registered, you are registered*
- *There are other spots/conferences available*

Michelle – Conferences & Conferencing Presentation

Paul – has ideas to implement; scholarship – deaf scholarship

- *Jasmyn – ideas should be directed to Kizzie*
- *Kizzie – can certainly discuss at the committee meeting*

Shayana

- *how to go about changing job position requirement to include a permanent task*
- *Scholarship; Black Students Fund*
- *Hildah -> direct inquiry to the communications committee*

18. Motion to Adjourn

Moved by: Garth Vernon, LGBTQ Students' Representative

Seconded: Paul Bourgeois, Accessibility Representative

Vote: Carries

Adjourn: 3:47PM

Student Association of George Brown College Committee Composition Proposals 2017-2018

Executive/Leadership Committee

	NAME	TITLE
<i>Chairperson</i>	Jasmyn St. Hilaire	Director, Communications and Internal
	Kizzie St. Clair	Director, Equity
	Alexander Stewart	Director, Campus Life
	Arnel Fleurant	Director, Education
	Kushagara Manchanda	Director, Operations
<i>Staff support/resource</i>	Rosalyn Miller	Manager, Equity and Advocacy
<i>Staff support/resource</i>	Faris Lehn	Operations Manager
<i>Staff support/resource</i>	<i>Vacant</i>	General Manager

Purpose: This committee is mandated in the bylaws (Article 5) of the Student Association of George Brown College. The executives are the officers of the organization. All action items, motions, etc. formed in other committees must be discussed within the Executive Committee prior to presentation at Board meetings as a way to streamline communications, finalize information, and ensure adherence to governing policies, documents, and laws (both in the bylaws of the organization and Canadian/Provincial laws).

Education Committee

	NAME	TITLE
<i>Chairperson</i>	Arnel Fleurant	Director, Education
	Omar Gordon	Arts, Design, and Information Technologies Representative
	Amane Abdurhman	Business Representative
	Stephanie Stortz	Community Services and Early Childhood Representative
	Tejinder Pal Singh	Construction and Engineering Technologies Representative
	Jolie Tadros	Health Sciences Representative
		Hospitality and Culinary Arts Representative
	Vacant	
	Vacant	Preparatory and Liberal Studies Representative
	Vimal	Casa Loma Campus Director
<i>Staff support/resource</i>	Vanessa Truong	Waterfront Campus Director
<i>Staff support/resource</i>	Rosalyn Miller	Manager, Equity and Advocacy
<i>Staff support/resource</i>	Karla Orantes	Senior Coordinator, Academic Advocacy

Purpose: This committee is a standing committee of the organization. This committee is to serve as a medium for planning education/advocacy initiatives and campaigns throughout the term and

updates/information from the Canadian Federation of Students (CFS), Academic Policies and Issues Committee (APIC) and College Council are discussed here.

Equity Committee

	NAME	TITLE
<i>Chairperson</i>	Kizzie St. Clair	Director, Equity
	Paul Bourgeois	Accessibility Representative
	Erick Almedia Japor	International Students' Representative
	Garth Vernon	LGBTQ Students' Representative
	Manisha Punjabi	Women and Trans Students' Representative
	<i>Vacant</i>	First Nations, Metis, and Inuit Students' Representative
	Shayana Gayle	Black Students' Representative
	Alex Stewart	Director, Campus Life
	Stephanie Stortz	Community Service and Early Childhood Repressive
<i>Staff support/resource</i>	Rosalyn Miller	Manager, Equity and Advocacy
<i>Staff support/resource</i>	Michelle Pettis	Community Action Center Coordinator

Purpose: This committee is a standing committee of the organization. This committee is to serve as a medium for planning equity/diversity initiatives and campaigns throughout the term and updates/information from College Council, Black Student Success Network, and the Canadian Federation of Students (CFS) are discussed here.

Campus Life Committee

	NAME	TITLE
<i>Chairperson</i>	Alexander Stewart	Director, Campus Life
	Shelly Garcia	St. James Campus Director
	Vimal	Casa Loma Campus Director
	<i>Vacant</i>	Satellite Campuses Director
	Vanessa Truong	Waterfront Campus Director
	Garth Vernon	LGBTQ Students' Representative
	Shayanna Gayle	Black Students' Representative
<i>Staff support/resource</i>	Faris Lehn	Operations Manager
<i>Staff support/resource</i>	Neill Cumberbatch	Senior Coordinator, Events and Marketing
<i>Staff support/resource</i>	Russ	Clubs Coordinator

Purpose: This committee is a standing committee of the organization. This committee is to serve as a medium for planning events and campus life activities/initiatives and collaborations with the College (i.e.: student life, athletics, etc.) throughout the term.

Operations Committee (Budget, Finance, Operations)

	NAME	TITLE
<i>Chairperson</i>	Kushagara Manchanda	Director, Operations
	Arnel Fleurant	Director, Education
	Alexander Stewart	Director, Campus Life
	Kizzie St. Clair	Director, Equity
	Jasmyn St.Hilaire	Director, Communications and Internal
	Vimal	Casa Loma Campus Director
	Shelly Garcia	St. James Campus Director
<i>Staff support/resource</i>	Faris Lehn	Operations Manager
<i>Staff support/resource</i>	Avez/Galina	Finance Coordinator
<i>Staff support/resource</i>	Rosalyn Miller	Manager, Equity and Advocacy

Purpose: This committee is a standing committee of the organization. This committee is to serve as the medium for discussing the budget (i.e.: formulation, revisions, etc.), finance, and operational aspects of the Student Association. This committee will also be consulted in respect to any requests from the College regarding revisions to the ancillary fees.

Communications and Internal Committee (Bylaws, Policies, Communications)

	NAME	TITLE
<i>Chairperson</i>	Jasmyn St. Hilaire	Director, Communications and Internal
	Kizzie St. Clair	Director, Equity
	Alexander Stewart	Director, Campus Life
	Arnel Fleurant	Director, Education
	Kushagara Manchanda	Director, Operations
	Vanessa Truong	Waterfront Campus Director
	Garth Vernon	LGBTQ Students' Representative
<i>Staff support/resource</i>	Faris Lehn	Operations Manager
<i>Staff support/resource</i>	Rosalyn Miller	Manager, Equity and Advocacy
<i>Staff support/resource</i>	Mick Sweetman	Publications and Communications Coordinator
<i>Staff support/resource</i>	Jessica Pasion	Internal Coordinator

Purpose: This committee is a standing committee of the organization. This committee is to serve as the medium for discussing the bylaws, policies, and all governing documents of the Student Association. This committee will also serve as the medium for which all communications from the Board will be formulated and presented to the Executive Committee for final review prior to presentation at Board meetings. Such communications may be: solidarity statements, press releases, etc.

Health Benefits Committee

	NAME	TITLE
	Rosalyn Miller	Manager, Equity and Advocacy
	Yukiko Ito	Senior Coordinator, Members Services
	Jasmyn St. Hilaire	Director, Communications and Internal
	Kushagara Manchanda	Director, Operations

Purpose: This committee is an ad hoc committee of the organization created for the purpose of reviewing the new health benefits provider and reviewing any concerns/issues raised by the student members. This committee is to serve as the medium for which any changes to the health benefits and/or provider are discussed and implemented. This committee may need to make decisions in real time, thus are not held to the same requirements as the standing committee to report first to the Executive Committee and Board meetings. However, this committee will provide updates, as they arise, to the Board at the monthly meetings.

Collective Bargaining Committee (not open to additional members)

	NAME	TITLE
	Rosalyn Miller	Manager, Equity and Advocacy
	Jasmyn St. Hilaire	Director, Communications and Internal
	Kushagara Manchanda	Director, Operations
<i>External member</i>	Douglas MacLeod	Lawyer
	<i>Opseu Reps</i>	General Manager

Purpose: This committee is an ad hoc committee of the organization created for the purpose of engaging in the collective bargaining process that is required for the unionization of the staff of the Student Association with OPSEU. This committee may need to make decisions in real time, thus are not held to the same requirements as the standing committee to report first to the Executive Committee and Board meetings. However, this committee will provide updates, as they arise, to the Board at the monthly meetings.

Elections Committee

	NAME	TITLE
	Faris Lehn	Operations Manager
	Jasmyn St. Hilaire	Dir, Communications & Internal
	Omar Gordon	Arts, Design, and Information Technologies Representative
	<i>vacant</i>	CRO
	<i>vacant</i>	General Manager

Purpose: This committee is a standing committee of the organization. This committee is responsible for the hiring of the CRO, DROs, and poll clerks and for the execution of the Fall By-Elections and Spring General Elections. Please refer to Article 13 in the By-Laws for further information.