

Student Association of George Brown College

Board of Directors Meeting Minutes

Date: Monday, January 16, 2017

Time: 6:00pm - 8.30pm

Location: St James Campus – Quiet Lounge

Board of Directors – Voting Members:	
Executive Members:	
Director, Communications & Internal	Riddhi Modi
Director, Campus Life	Brittney DaCosta
Director, Education	Tiffany White
Director, Equity	Carlos Carli
Director, Operations	Gemeda Beker
Campus Directors:	
St. James Campus Director	Francis Torres
Casa Loma Campus Director	Naqeeb Omar
Satellite Campus Director	Vacant
Waterfront Campus Director	Gracel Quibrantar
Educational Representatives:	
Business	Ron Greenberg
Community Services	Andrew Murrell
Construction and Engineering Technologies	Temiloluwa “Mufasa” Fashina
Health Sciences	Nikki Shumaker
Hospitality and Culinary Arts	Cathy Chung
Liberal and Preparatory Studies	Michelle Harrypaul
Art and Design	Rajat Sood
Constituency Representatives:	
Accessibility Representative	Carolyn Mooney
First Nations, Métis and Inuit Representative	Leslie Van Every
LGBTQ Representative	Sheldon Mortimore
International Student Representative	Gurjot Singh
Women and Trans People Representative	Jimberly Cotoner
Non-Voting Members:	
Executive Director	Lorraine Gajadharsingh
Resources:	
Chair	Alastair Woods
Operations Manager	Faris Lehn
Equity and Advocacy Manager	Rosalyn Miller
George Brown College Representative	Gerard Hayes
Minute Taker	Jessica Pasion
Interpreters	
Guests:	
	Dialog Staff
	Jodi Serwatak
	Melinda Mattos
	Bill Reid

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1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets Sent
Executive Members:			
Director, Communications & Internal	✓		
Director, Campus Life	✓		
Director, Education	✓		
Director, Equity	✓		
Director, Operations	✓		
Campus Directors:			
St. James Campus Director	✓		
Casa Loma Campus Director	✓		
Satellite Campus Director	N/A		
Waterfront Campus Director	✓		
Educational Representatives:			
Business	✓		
Community Services	✓ (late)		
Construction and Engineering Technologies	✓		
Health Sciences	✓		
Hospitality and Culinary Arts	✓		
Liberal and Preparatory Studies	✓ (late)		
Art and Design	✓		
Constituency Representatives:			
Accessibility	✓		
First Nations, Métis and Inuit	✓ (late)		
LGBTQ	✓		
International Student	✓		
Women and Trans People	✓		
Non-Voting Members:			
Executive Director	✓		

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Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississaugas of the New Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.

2. Call to Order

Time: 6:10PM

3. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented. Any amendments to the Agenda should be made at this point in time.

Moved by: Riddhi Modi, Director Communications and Internal

Seconded: Francis Torres, St. James Campus Director

Vote: Carries

4. Speaking Time

Be it resolved that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

Moved by: Riddhi Modi, Director Communications and Internal

Seconded: Catherine Chung, Hospitality and Culinary Arts Representative

Vote: Carries

5. Limitation of Speakers

Be it resolved that all discussions and/or debates be limited to four (4) speakers for and four (4) speakers against each individual motion.

Moved by: Riddhi Modi, Director Communications and Internal

Seconded: Naqeeb Omar, Casa Loma Campus Director

Vote: Carries

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6. Approval of Meeting Minutes

Whereas the meeting minutes from the December 12, 2016 board meeting requires approval (see Appendix I); therefore

Be it resolved that the Board of Directors accept the meeting minutes as presented (please refer to Appendix I). Any amendments to the meeting minutes should be made at this time.

Moved by: Riddhi Modi, Director Communications and Internal

Seconded: Sheldon Mortimore, LGBTQ Representative

Vote: Carries

7. George Brown College Corporate Communications Narrative

Presentation: Jodi Serwatak, Corporate Communications Manager; Melinda Mattos, Writer/Editor at George Brown College

Discussion: See powerpoint slides for presentation

Discussion Questions presented to the board after presentation;

- What do you think are the biggest issues impacting our students?
- How do you see George Brown College as a whole contributing to the city of Toronto today?
- What would you like to see George Brown College taking a thought leadership position on in the media?
 - Affordable housing
 - Innovation
 - Precarious employment
 - Waterfront Toronto revitalization

8. Spring General Elections Hiring of CRO

Whereas a Chief Returning Officer (CRO) is required, as per SAGBC By-laws, as a member of the Election Committee and for overseeing the elections process (please refer to SAGBC By-Laws Article 13, Section 13.2); and

Whereas the hiring of a CRO is required in order to commence with the spring general elections; therefore

Be it resolved that the Board of Directors approves the hiring of a CRO.

Be it further resolved that the hiring of the CRO be referred to Jessica Pasion, Internal Co-ordinator.

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Discussion:

Tiffany – we need a CRO for the Spring Elections

Moved by: Tiffany White, Director of Education

Seconded: Carolyn Mooney, Accessibility Representative

Vote: Carries

9. Elections Committee

Whereas one or more of Elections Committee members intends to run for a Board of Directors position in the Spring General Election; and

Whereas the Elections Committee requires two board members, as per SAGBC By-Laws, Article 13.2; therefore

Be it resolved that the Board of Directors fill the vacant Board position(s) on the Elections Committee.

Be it further resolved that if more Directors are interested in sitting on the Elections Committee than there are available positions, the Board hold a secret ballot vote naming the individual(s) they wish to have sit on the Elections Committee.

Be it further resolved that the new member(s) of the Elections Committee be [insert name(s) here].

Discussion:

Tiffany – Plans on running, therefore cannot be a part of the committee

Alastair – standard practice to have board members, not necessary for the member to be an executive board member

Michelle – interested in being a part for the committee

Tiffany – the committee, responsible for hiring CRO. Following the guidelines of the by-laws and ensuring the elections go smoothly

Carolyn – can include as part of your hours

Motion to amend be it further resolved that the new member(s) of the Elections Committee be Michelle Harrypaul, Liberal Arts and Preparatory Studies Representative and Jimberly Cotoner, Women and Trans People Representative

Moved by: Tiffany White, Director of Education

Seconded: Catherine Chung, Hospitality and Culinary Arts Representative

Vote: Carries

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Moved by: Tiffany White, Director of Education

Seconded: Francis Torres, St. James Campus Director

Vote: Carries

10. Spring General Elections Timeline

Whereas the term of the 2016-2017 Board of Directors ends April 30, 2017; and

Whereas the Elections Committee consists of the CRO, Executive Director, and two Board members: Leslie Van Every and Tiffany White; and

Whereas the Elections Committee has considered the timeline of by-elections, as per the Student Association By-Laws; and

Whereas it has been recognized that notice of the date of the by-election and the nomination procedures must be given to members by publication in a campus newspaper at least fourteen (14) days prior to the start of the nomination period (SAGBC By-laws Article 13, Section 13.5); and

Whereas the nomination period has to be at least five (5) business days and must be advertised on all Student Association bulletin boards and in the campus newspaper (SAGBC By-laws Article 13, Section 13.11); and

Whereas there is no specified timeline given in the by-laws as to when the All Candidates Meeting should be held after the nomination period ends, so it is assumed to be left to the discretion of the Elections Committee to determine the date and period of time that is appropriate to elapse after the nomination period ends (SAGBC By-laws Article 13, Section 13.10); and

Whereas the campaign period shall last for a period of a minimum of ten (10) business days, including a five (5) business day overlap with the voting period (SAGBC By-laws Article 13, Section 13.12); and

Whereas voting will take place on each day between Monday and Friday for over a period of not more than two (2) weeks (SAGBC By-laws Article 13, Section 13.16), which implies that the minimum number of days for voting to take place is no less than five (5) days, as per the required overlap of the campaigning period and voting period (SAGBC By-Laws Article 13, Section 13.12); and

Whereas ballot counting to take place no later than 24 hours after the official poll stations close (SAGBC By-laws Article 13, Section 13.17); and

Whereas results must be announced as unofficial for 24-48 hours following the ballot count (SAGBC By-laws Article 13, Section 13.17); and

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Whereas all scheduling must take into consideration dates for mid-term exams, final exams, intersession, religious and statutory holidays; therefore

Be it resolved that the Board of Directors refer all decisions regarding the Spring General Elections and all scheduling to the Elections Committee.

Motion to amend be it resolved that the Board of Directors refer all decisions regarding the Spring General Elections and all scheduling to the Elections Committee in consultation with the by-laws committee.

Moved by: Carolyn Mooney, Accessibility Representative

Seconded: Sheldon Mortimore, LGBTQ Representative

Vote: Carries

Discussion:

Moved by: Tiffany White, Director of Education

Seconded: Riddhi Modi, Director of Communications and Internal

Vote: Carries

11. Ad-hoc committee for programs

Whereas there has been a report of high stress levels within the nursing program; and

Whereas there are many factors which may cause these high stress levels; and

Whereas many students report a lack of faculty support; and

Whereas students report communication between teacher and student often is lacking; and

Be it resolved that we may brainstorm options for students to express their needs to the teachers; Therefore

Be it resolved that the board create an ad-hoc committee consisting of 4-5 members to brain storm options for students to express their needs to the teachers

Be it further resolved that, the committee may provide specific feedback for the teachers; and

Be it further resolved that, the ad-hoc committee may see that the reasonable requirements are actually implemented upon.

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Discussion:

Moved by: Nikki Shumaker, Health Sciences Representative

Seconded: Naqeeb Omar, Casa Loma Campus Director

Vote: Carries

12. Board reports

Whereas Board Members may also be attending Full time studies; and,

Whereas Board Members have expressed difficulties with the timely completion of Monthly Board Reports and,

Whereas the Board Campus Directors are expected to complete a work load of ten hours a week while the Board Constituency Representatives, and Educational Center Representatives are expected to complete five Hours a week. This was expressed by some board members who feel their weekly hours are consumed by completing the monthly board report.

Whereas the current monthly board report template is time consuming, and has an ineffective breakdown, which is inaccessible to write, follow, read, and comment on.

Whereas the board reports are meant to be distributed amongst board members, for the purposes of accountability, transparency, and succession planning.

Whereas the board report is supposed to be available to our membership for publication, and is currently not orderly, decipherable, or environmentally sustainable for publication purposes.

Be it resolved that the board of directors adopt the proposed simplified templates with a deadline of Friday February 4th 2017, using this time frame to submit any revisions to the Accessibility and LGBTQ Representatives by E-Mail, which will come into effect starting Monday February 7th 2017.

Be it further resolved that the Board Campus Directors, Constituency Representatives, and Educational Center Representatives submit a bi-monthly board report on the 12th of every month. Using the adopted bi-weekly template

Be it further resolved that the Board of director's Executives, submit a monthly board report on the 12th of every month, using the adopted monthly template.

Discussion:

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Moved by: Sheldon Mortimore, LGBTQ Representative

Seconded: Carolyn Mooney, Accessibility Representative

Vote: Carries

13. Town Halls

Update: Tiffany White, Director of Education

Not feasible of having different town halls at different campuses due to the timeline.

- February 1, Waterfront campus, concourse Level from 11am-2pm
- February 8, St. James campus, King's Lounge 11am-2pm
- February 15, Casa Loma campus, exterior games room
- February 21, Residence (pending)
- March 8, Distillery District, Student Lounge
- Ryerson and academic advocacy to collaborate

Point is to solicit feedback from students; inform students this is who we are, and open to students of their feedback.

14. Motion to Go In-Camera

Moved by: Jimberly Cotoner, Women and Trans People Representative

Seconded: Michelle Harrypaul, Liberal Arts and Preparatory Studies Representative

Vote: Carries

Time: 7:58PM

Present: Board of Directors, Alastair Woods, Lorraine Gajadharsingh

Excused: Rosalyn Miller, Gerard Hayes, Mick Sweetman, Ron Greenberg, Carlos Carli

Out of Camera: 8:17PM

15. Other Business

Student Orientation SA Presentation: Francis Torres Update

Any discussions regarding other business will be brought forth at this time.

16. Motion to Adjourn

Moved by: Tiffany White, Director of Education

Seconded: Gracel Quibrantar, Waterfront Campus Director

Vote: Carries

Time: 8:44PM