

# Student Association of George Brown College

## Board of Directors Meeting Minutes

**Date:** Monday, October 17, 2016

**Time:** 6:00pm-8:00pm

**Location:** Casa Loma - Boardroom

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<b>Board of Directors – Voting Members:</b>	
<b>Executive Members:</b>	
Director, Communications & Internal	<b>Vacant</b>
Director, Campus Life	Brittney DaCosta
Director, Education	Tiffany White
Director, Equity	Rajai Refai
Director, Operations	Gemeda Beker
<b>Campus Directors:</b>	
St. James Campus Director	Francis Torres
Casa Loma Campus Director	Naqeeb Omar
Ryerson Campus Director	<b>Vacant</b>
Waterfront Campus Director	<b>Vacant</b>
<b>Educational Representatives:</b>	
Business	Ron Greenberg
Community Services	Andrew Murrell
Construction and Engineering Technologies	<b>Vacant</b>
Health Sciences	<b>Vacant</b>
Hospitality and Culinary Arts	Cathy Chung
Liberal and Preparatory Studies	Michelle Harrypaul
Art and Design	Rajat Sood
<b>Constituency Representatives:</b>	
Accessibility Representative	Carolyn Mooney
First Nations, Métis and Inuit Representative	Leslie Van Every
LGBTQ Representative	Sheldon Mortimore
International Student Representative	Gurjot Singh
Women and Trans People Representative	<b>Vacant</b>
<b>Non-Voting Members:</b>	
Executive Director	Lorraine Gajadharsingh
<b>Resources:</b>	
Operations Manager	Faris Lehn
Manager, Equity and Advocacy	Rosalyn Miller
Chair	Alastair Woods
Minute Taker	Jessica Pasion
GBC Rep	Gerard Hayes
Clubs Coordinator	Cameron Wathey
Interpreters	
<b>Guests:</b>	Dialog Reporters (names TBA)

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### 1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets Sent
<b>Executive Members:</b>			
Director, Communications & Internal	N / A		
Director, Campus Life	✓		
Director, Education	✓		
Director, Equity		✓	
Director, Operations	✓		
<b>Campus Directors:</b>			
St. James Campus Director	✓		
Casa Loma Campus Director	✓		
Satellite Campus Director	N / A		
Waterfront Campus Director	N / A		
<b>Educational Representatives:</b>			
Business	✓		
Community Services	✓		
	<i>6:30pm arrival</i>		
Construction and Engineering Technologies	N / A		
Health Sciences	N / A		
Hospitality and Culinary Arts	✓		
Liberal and Preparatory Studies			✓
Art and Design	✓		
<b>Constituency Representatives:</b>			
Accessibility	✓		
First Nations, Métis and Inuit	✓		
LGBTQ	✓		
	<i>6:36pm arrival</i>		
International Student	✓		
Women and Trans People	N / A		
<b>Non-Voting Members:</b>			
Executive Director			

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## Board of Directors Meeting Minutes

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### ***Land Recognition Statement:***

*I would like to take a brief moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississaugas of the New Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.*

### **2. Call to Order**

**Time:** 6:16PM

### **3. Approval of the Agenda**

**Be it resolved** that the Board of Directors accept the agenda as presented. Any amendments to the Agenda should be made at this point in time.

**Moved by:** Director of Education, Tiffany White

**Seconded:** St. James Campus Director, Francis Torres

**Vote:** Carries

### **4. Speaking Time**

**Be it resolved** that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

**Moved by:** Director of Education, Tiffany White

**Seconded:** Business Representative, Ron Greenberg

**Vote:** Carries

### **5. Limitation of Speakers**

**Be it resolved** that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

**Moved by:** Director of Education, Tiffany White

**Seconded:** St. James Campus Director, Francis Torres

**Vote:** Carries

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### **Discussion:**

- Ron – Why limit to 3 speakers?
- Alastair – Typically 3 speakers are under Roberts Rules
- Ron – Can we amend to 4 speakers?

**Be it resolved** that all discussions and/or debates be limited to four (4) speakers for and four (4) speakers against each individual motion.

**Moved by:** Business Representative, Ron Greenberg

**Seconded:** Director of Education, Tiffany White

**Vote:** Carries

### **6. Approval of Past Meeting Minutes**

**Whereas** the meeting minutes from the June 27, 2016, board meeting require approval (see Appendix I); and

**Whereas** the meeting minutes from the August 15, 2016, board meeting require approval (see Appendix II); and

**Whereas** the meeting minutes from the September 19, 2016, board meeting require approval (see Appendix III); therefore

**Be it resolved** that the Board of Directors accept the meeting minutes as presented for June 27, 2016 (please refer to Appendix I). Any amendments to the meeting minutes should be made at this time.

**Be it further resolved** that the Board of Directors accept the meeting minutes as presented for August 15, 2016 (please refer to Appendix II). Any amendments to the meeting minutes should be made at this time.

**Be it further resolved** that the Board of Directors accept the meeting minutes as presented for September 19, 2016 (please refer to Appendix III). Any amendments to the meeting minutes should be made at this time.

**Moved by:** Director of Education, Tiffany White

**Seconded:** Hospitality and Culinary Arts Representative, Cathy Chung

**Vote:** Carries

**Abstention:** 1

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### **7. United Way CN Tower Stair Climb**

**Presentation:** Clubs Coordinator, Cameron Wathey

- Date: Saturday October 22, 2016
- Time: 6AM-10AM, GBC will climb at 6AM. Be there for 5:30AM
- Check-in location: Metro Toronto Convention Centre, North Building, Hall C 255 Front Street West
- Goal: build a community that is full of opportunity for everyone
- 100% of your fundraising will go directly to changing individual lives and entire communities, from the waterfront of Toronto to the southern shore of Lake Simcoe
- Dollar goal: minimum of \$5000 by October 22
- Each climber must raise a minimum of \$75 to climb the day, continue to raise money up until Friday November 11 at 5PM

### **8. Report Back: Equity and Advocacy (tabled item from Sept 19 meeting)**

**Presentation:** Equity and Advocacy Manager, Rosalyn Miller

- Summer time involved hiring for the various equity and advocacy department
- Equity and Advocacy worked on developing consistency in posting, shortlisting/ranking, interview questions, and the development of training manuals and provision of training resources
- Planning for the upcoming year, well on its way
- Major focus in the summer – communication strategies, cross department and team planning
- Goal: Enhance Student Engagement with the SA
- Goal: Improve Awareness of the SA and its Services delivery
- Goal: Improve Student Employability
- Goal: Advocate on behalf of Students with GBC
- Goal: Improve SA Governance

### **9. Executive Committee Report: Board of Governors Position**

**Report Presented By:** Director of Education, Tiffany White

### **10. Update: Executive Director**

**Presentation:** Executive Director, Lorraine Gajadharsingh

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### **11. BOD Transportation Allowances for Travel Related to Board Meetings**

**Whereas** this board of directors has decided to have standing, pre-set board meetings on the 3rd Monday of each month at the time of 6:00pm; and

**Whereas** the location of the board meetings generally alternates between Casa Loma and St James campuses; and

**Whereas** many board members are students and students may have classes scheduled up until 6pm; and

**Whereas** each board member is meant to represent a valued portion of the student population, and as such full participation is both expected and encouraged; and

**Whereas** the travel time between Casa Loma and St James campuses is reduced when travelling by vehicle rather than by public transit; and

**Whereas** board members arriving late one by one is more disruptive to the meeting overall than many arriving late at the same time; therefore

**Be it resolved** the Student Association provide a taxi chit once per board meeting for students with late classes and commitments from the campus opposite that which is hosting the meeting to travel to the board meeting.

**Be it further** resolved that correct procedures for obtaining and using the taxi chit be written and distributed to board members by the next board meeting.

#### **Discussion:**

Carolyn – suggests, approx. \$20-40 pending on time of day. A taxi chit be available to board members each month; seems reasonable

Ron – states that students have class, but what about those who have other obligations? Suggest to amend to include those who have placement

Naqeeb – believes taxi's tend to take long and isn't always the quickest way of transportation

Gem – Agrees with Naqeeb. In Gem's past experience taking a taxi, the travel was long going from one campus to another

Carolyn – Questions, can we not just have it available? If no one uses the taxi chit, there will be no cost then for the month then

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Tiffany – How do you determine the number of people? How do you legitimize this process?

Naqeeb – Taxi/Uber, max of 6 people. More than one taxi might be needed depending

Sheldon – Questions, what is the policy for staff employees? Can we not have that policy in place for us?

Lorraine – Answers, taxi rides are meant for folks traveling to meetings, but use only in emergencies within 30 minutes of the meeting or moving supplies and equipment.

Rose – Agrees with Lorraine's statement, emergency or lifting heavy equipment

Sheldon – Asks, can we look at changing the time of the meeting?

Brittney – States, changing the time would be difficult for those who don't or can't stay late until 10pm

Ron – Agrees with Brittney on her opinion

**Move by:** Accessibility Representative, Carolyn Mooney

**Seconded:** Ron Greenberg, Business Rep

**Vote:** Fails to carry (1 in favour, 2 abstention and 5 oppose)

## **12. Motion To Go In-Camera**

**Be it resolved** that the Board of Directors will be discussing sensitive subject matter, resulting in the need for a brief in-camera discussion.

**Moved by:** Director of Education, Tiffany White

**Seconded:** LGBTQ Representative, Sheldon Mortimore

**Vote:** Carries

- **Time:** 7:27PM
- **Present:** Board of Directors; Lorraine Gajadharsingh, Alastair Woods
- **Excused:** Guests, Rosalyn Miller, Faris Lehn, Jessica Pasion
- **Out of Camera:** 7:48PM

# **Student Association of George Brown College**

## **Board of Directors Meeting Minutes**

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**Location:** Casa Loma - Boardroom

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### **13. CFS Reform Package**

**Whereas** an open letter was submitted to the Canadian Federation of Students by ten (10) member locals across Canada, not including the Student Association, on September 19, 2016 (see Appendix IV); and

**Whereas** an undated response was sent to each member local involved in the open letter from the Canadian Federation of Students (see Appendix V for letter sent to UTSU); and

**Whereas** the Student Association of George Brown College's Board of Directors were approached by two (2) individuals involved in the open letter on September 19, 2016, asking for the Student Association's support in the motions to be moved and seconded at the 35<sup>th</sup> Annual General Meeting in November; and

**Whereas** the Student Association's Board of Directors were required to make a decision of whether to support the motions or not prior to the October 7 deadline to submit the motions to the Annual General Meeting, thus resulting in a delayed formal process of motioning the decision; and

**Whereas** the Board of Directors deliberated for one week and unanimously agreed to support the motions proposing changes to the Canadian Federation of Students' existing constating documents; and

**Whereas** the proposed changes to the Canadian Federation of Students' existing constating documents has been submitted in the form of a reform package (see Appendix VI) consisting of fourteen (14) motions to be considered at the 35<sup>th</sup> Annual General Meeting; therefore

**Be it resolved** that the Student Association Board of Directors formally accepts the reform package as presented and supports the motions submitted for the 35<sup>th</sup> Annual General Meeting by means of moving or seconding one or more of the motions submitted.

**Moved by:** Casa Loma Campus Director, Naqeeb Omar

**Seconded:** Director of Education, Tiffany White

**Vote:** Carries

**Abstention:** 1

#### **Discussion:**

Faris – recommends that the be it resolved be adjusted to include and approves

Naqeeb – informs that if anything comes up we can change

Tiffany – motion to amend the statement



# **Student Association of George Brown College**

## **Board of Directors Meeting Minutes**

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**Amendment - Be it resolved** that the Student Association Board of Directors formally accepts and approves the reform package as presented and supports the motions submitted for the 35<sup>th</sup> Annual General Meeting by means of moving or seconding one or more of the motions submitted.

**Moved by:** Casa Loma Campus Director, Naqeeb Omar

**Seconded:** Director of Education, Tiffany White

**Vote:** Carries

### **14. CFS 35<sup>th</sup> Annual General Meeting**

**Preamble:** The 35<sup>th</sup> Annual National General Meeting is being held from November 18 to November 21, 2016. The Director of Education is a mandatory attendee, and the Director of Internal and Communications has been selected by the Executive Committee to attend with the Director of Education, as it is the role of the Director of Internal and Communications to publicly represent the Student Association, and the Director of Education is the appointed representative for Student Association of George Brown College, also recognized as Local 92. The Executive Director will also be in attendance, so as to be able to report back to staff on the results of the AGM.

**Whereas** the Casa Loma Campus Director, Naqeeb Omar, has been heavily involved with many of the motions being submitted to the Canadian Federation of Students' 35<sup>th</sup> Annual General Meeting; and

**Whereas** the Casa Loma Campus Director is the most knowledgeable with the reform package that the Student Association is supporting; and

**Whereas** the Casa Loma Campus Director has been the main point of contact with the other member locals involved in the reform package; therefore

**Be it resolved** that the Board of Directors approve of the Casa Loma Campus Director, Naqeeb Omar, attending the CFS 35<sup>th</sup> Annual General Meeting.

#### **Discussion:**

Naqeeb – would like to be there since he is more knowledgeable and heavily informed of the reform package

Leslie – questions Naqeeb being more knowledgeable than Tiffany

Carolyn – asks what is the cost to send another person to attend

Faris – answers Carolyn's questions; \$800-\$850 including transportation and accommodations

# **Student Association of George Brown College**

## **Board of Directors Meeting Minutes**

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**Location:** Casa Loma - Boardroom

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Sheldon – asks how many people is SA sending?

Tiffany – responds to Sheldon’s question with three

**Moved by:** Casa Loma Campus Director, Naqeeb Omar

**Seconded:** St. James Campus Director, Francis Torres

**Vote: Carries** (4 in favour, 2 abstention and 3 oppose)

### **15. Changing Title of Human Resources (HR) Specialist to HR Manager**

**Whereas** the Student Association of George Brown needs to employ a lead Human Resources personnel; and

**Whereas** the Student Association of George Brown has posted the position for HR Specialist; and

**Whereas** the Student Association has interviewed and assessed the applicants, but were unable to find a suitable candidate for the position; and

**Whereas** if the title for the head HR personnel is changed to HR Manager from an HR Specialist, the Student Association believes it will be able to get a larger pool of more suitable candidates for the position; therefore

**Be it resolved** that the title for the head Human Resources position be changed from Human Resources Specialist to Human Resources Manager, effective immediately.

#### **Discussion:**

Gem – The has been posted and accumulated a small pool which wasn’t adequate to find a suitable position

Brittney – Asks if the board has to make any reference to previous minutes

Lorraine – No

Carolyn – Will they be unionized?

Lorraine – No

Ron – Asks whether this will affect the budget?

Lorraine – No change.

# **Student Association of George Brown College**

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**Moved by:** Gameda Beker, Director of Operations

**Seconded:** Accessibility Representative, Carolyn Mooney

**Vote:** Carries

### **16. Second October Board Meeting – Ratification of By-Election Votes and Candidates**

**Whereas** by-elections are currently in progress where new members of the Board of Directors will be voted for; and

**Whereas** the votes need to be ratified in order to begin training sessions for the new board members; and

**Whereas** the new board members must be prepared and adequately trained on their roles within the Student Association Board of Directors prior to the SA Annual General Meeting on November 16, 2016; and

**Whereas** intersession, where students are given a week off of school, occurs during the week of October 24 to October 28, 2016; therefore

**Be it resolved** that the Board of Directors agrees to hold a second board meeting for the month of October during the week of October 24 to October 28, 2016, on a date to be determined.

#### **Discussion:**

Tiffany – Would like to proposed a Thursday, Friday or weekend

Lorraine – Rose, Faris and herself, away during the week. Leslie, Brittney and Sheldon, away during intercession as well. Asks Alastair if he sees a problem with ratifying members through an email

Alastair – Yes, ratifying through an email is not a good idea

Carolyn – Informs, somewhere in the bylaws there's a policy regarding an emergency meeting.

Tiffany – recommend to defect the motion

Ron – recommends Monday to meet

**Moved by:** Director of Education, Tiffany White

**Seconded:** LGBTQ Representative, Sheldon Mortimore

# **Student Association of George Brown College**

## **Board of Directors Meeting Minutes**

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**Location:** Casa Loma - Boardroom

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**Vote:** Does not carry

### **17. New BOD Training**

**Whereas** the by-elections voting period ends on October 21, 2016; and

**Whereas** the new board members must be prepared and adequately trained on their roles within the SA BOD prior to the SA AGM on November 16, 2016; and

**Whereas** there is greater availability during intersession week to conduct a full day of training without interrupting the academic schedules of the newly elected board members; therefore

**Be it resolved** that the Board of Directors agrees to conduct a full day of training for the newly elected board members during the week of October 24 to October 28, 2016, on a date to be determined.

**Moved by:** Director of Education, Tiffany White

**Seconded:** Casa Loma Campus Director, Nageeb Omar

**Vote:** Does not carry

### **18. Report Back: Food Court Social – “Dream Team”**

**Presentation:** Hospitality Representative, Cathy Chung

- Raised over \$235,000
- Six BOD volunteered, 1 BOD attended and 3 staff as well
- Sheldon inquired if the BOD had finalized the amount given; Cathy confirms.

### **19. Report Back: Campus Life and Events / Frosh (tabled item from Sept 19 meeting)**

**Presentation:** Director of Campus Life and Events, Brittney DaCosta; Operations Manager, Faris Lehn

- Over 700 attended the Alessia Cara concert
- Boat cruise and Jays game were sold out
- Over 4000 ice cream cones given out
- Over 3000 roasted corn
- Mistake to not have any events at the theatre campus; something to correct for next year
- 10 out of 15 BOD members at frosh, thank you for attending
- End of November, GBC Winter festival to be finalized – wouldn't be fair to not have one in January for the intake students

# **Student Association of George Brown College**

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### **20. Report Back: Operations** (tabled item from Sept 19 meeting)

**Presentation:** Operations Manager, Faris Lehn

- Huge challenge understanding everyone's department
- Approximately 88 part-time staff combined in all departments under operations
- Challenge – July and August recruitment, training staff in the different departments, different process for returning students

### **21. Other Business**

Any discussions regarding other business will be brought forth at this time.

- Ron – The heat in the boardroom is the worst
- Tiffany – Students at the distillery district are open to folks dropping by and saying on behalf of the Student Association
- Naqeeb – Article 6.7 in the bylaws talk about stipends; very vague
- Tiffany – November 2<sup>nd</sup> Day of Action; any questions contact Tiffany, Rose and or Michelle
- Previous Women and Trans Rep is working on a Jobs Fair; November 20; interested in volunteering contact Biko
- Carolyn – Expresses disappointment

### **22. Motion to Adjourn**

**Moved by:** Hospitality Representative, Cathy Chung

**Seconded:** Art and Design Representative, Rajat Sood

**Vote:** Carries

**Meeting is adjourned at 8:28PM**

# Student Association of George Brown College

## Board of Directors Meeting Minutes

**Date:** Monday, June 27, 2016

**Time:** 9:00am-10:30am

**Location:** Kempenfelt Conference Center, Barrie, ON (SA Staff and BOD Retreat)

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<b>Board of Directors – Voting Members:</b>	
<b>Executive Members:</b>	
Director, Communications & Internal	<b>Vacant</b>
Director, Campus Life	Brittney DaCosta
Director, Education	Tiffany White
Director, Equity	Rajai Refai
Director, Operations	Gemeda Beker
<b>Campus Directors:</b>	
St. James Campus Director	Francis Torres
Casa Loma Campus Director	Naqeeb Omar
Satellite Campus Director	<b>Vacant</b>
Waterfront Campus Director	<b>Vacant</b>
<b>Educational Representatives:</b>	
Business	Ron Greenberg
Community Services	Andrew Murrell
Construction and Engineering Technologies	<b>Vacant</b>
Health Sciences	<b>Vacant</b>
Hospitality and Culinary Arts	Cathy Chung
Liberal and Preparatory Studies	Michelle Harrypaul
Art and Design	Rajat Sood
<b>Constituency Representatives:</b>	
Accessibility Representative	Carolyn Mooney
First Nations, Métis and Inuit Representative	Leslie Van Every
LGBTQ Representative	Sheldon Mortimore
International Student Representative	Gurjot Singh
Women and Trans People Representative	<b>Vacant</b>
<b>Non-Voting Members:</b>	
Executive Director	Lorraine Gajadharsingh
<b>Resources:</b>	
Interim Operations Manager	Faris Lehn
Chair	Rosalyn Miller
Minute Taker	Jessica Pasion
Interpreters	
<b>Guests:</b>	

# Student Association of George Brown College

## Board of Directors Meeting Minutes

**Date:** Monday, June 27, 2016

**Time:** 9:00am-10:30am

**Location:** Kempfenfelt Conference Center, Barrie, ON (SA Staff and BOD Retreat)

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### 1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets Sent
<b>Executive Members:</b>			
Director, Communications & Internal	N / A		
Director, Campus Life	✓		
Director, Education	✓		
Director, Equity	✓		
Director, Operations			✓
<b>Campus Directors:</b>			
St. James Campus Director	✓		
Casa Loma Campus Director	✓		
Satellite Campus Director	N / A		
Waterfront Campus Director	N / A		
<b>Educational Representatives:</b>			
Business	✓		
Community Services	✓		
Construction and Engineering Technologies	N / A		
Health Sciences	N / A		
Hospitality and Culinary Arts	✓		
Liberal and Preparatory Studies	✓ (late)		
Art and Design			✓
<b>Constituency Representatives:</b>			
Accessibility	✓		
First Nations, Métis and Inuit			✓
LGBTQ		✓	
International Student			✓
Women and Trans People	N / A		
<b>Non-Voting Members:</b>			
Executive Director			

# Student Association of George Brown College

## Board of Directors Meeting Minutes

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**Time:** 9:00am-10:30am

**Location:** Kempenfelt Conference Center, Barrie, ON (SA Staff and BOD Retreat)

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### ***Land Recognition Statement:***

*I would like to take a brief moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississaugas of the New Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.*

### **2. Call to Order**

**Time:** 9:25AM

### **3. Approval of the Agenda**

**Be it resolved** that the Board of Directors accept the agenda as presented. Any amendments to the Agenda should be made at this point in time.

**Moved by:** Casa Loma Campus Director, Naqeeb Omar

**Seconded:** Accessibility Representative, Carolyn Mooney

**Vote:** Carries

### **4. Speaking Time**

**Be it resolved** that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

**Moved by:** Accessibility Representative, Carolyn Mooney

**Seconded:** Casa Loma Campus Director, Naqeeb Omar

**Vote:** Carries



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### **5. Budget 2016-2017**

**Presentation:** Tiffany White, Director of Education, in absence of Director of Internal and Communications and Director of Operations; Galina Chible, Interim Finance Co-ordinator; and Lorraine Gajardhasingh, Executive Director

**Whereas** the Student Association of George Brown College requires the use of a budget during the fiscal year 2016-2017; therefore

**Be it resolved** that the Board of Directors accepts and employs the budget that has been reviewed by the finance committee as it is being presented to the board.

#### **Discussion:**

**Moved by:** Hospitality and Culinary Arts Representative, Cathy Chung

**Seconded:** Business Representative, Ron Greenberg

**Vote:** Carries

### **6. Student Association of George Brown College Business**

**Presentation:** Lorraine Gajadharsingh, Executive Director

**Discussion:** In Camera Session

- **Time:** 10:15AM
- **Present:** Board of Directors; Lorraine Gajardhasingh, Executive Director; Galina Chible, Interim Finance Co-ordinator (for first half, then excused)
- **Excused:** Jessica Pasion, Internal Co-ordinator; Faris Lehn, Interim Operations Manager; Rosalyn Miller, Equity & Advocacy Manager
- **Time Out of Camera:** 10:52AM

### **7. Other Business**

Any discussions regarding other business will be brought forth at this time.

### **8. Motion to Adjourn**

**Moved by:** Casa Loma Campus Director, Naqeeb Omar

**Seconded:** Director of Campus Life, Brittney DaCosta

**Vote:** Carries

**Time:** 10:54AM

# Student Association of George Brown College

## Board of Directors Meeting Minutes

**Date:** Monday, August 15, 2016

**Time:** 3:00pm-5:00pm

**Location:** Casa Loma Campus - Boardroom

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<b>Board of Directors – Voting Members:</b>	
<b>Executive Members:</b>	
Director, Communications & Internal	<b>Vacant</b>
Director, Campus Life	Brittney DaCosta
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<b>Constituency Representatives:</b>	
Accessibility Representative	Carolyn Mooney
First Nations, Métis and Inuit Representative	Leslie Van Every
LGBTQ Representative	Sheldon Mortimore
International Student Representative	Gurjot Singh
Women and Trans People Representative	<b>Vacant</b>
<b>Non-Voting Members:</b>	
Executive Director	Lorraine Gajadharsingh
<b>Resources:</b>	
Chair	Alastair Woods
Equity and Advocacy Manager	Rosalyn Miller
George Brown College Representative	Gerard Hayes
Interpreters	
<b>Guests:</b>	
Publications and Communications Coordinator	Mick Sweetman
Dialog Assitant Editor	Steve Cornwell

# Student Association of George Brown College

## Board of Directors Meeting Minutes

**Date:** Monday, August 15, 2016

**Time:** 3:00pm-5:00pm

**Location:** Casa Loma Campus - Boardroom

---

### 1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets Sent
<b>Executive Members:</b>			
Director, Communications & Internal	N / A		
Director, Campus Life			✓
Director, Education			✓
Director, Equity	✓		
Director, Operations	✓		
<b>Campus Directors:</b>			
St. James Campus Director	✓		
Casa Loma Campus Director	✓ (late)		
Satellite Campus Director	N / A		
Waterfront Campus Director	N / A		
<b>Educational Representatives:</b>			
Business			✓
Community Services	✓		
Construction and Engineering Technologies	N / A		
Health Sciences	N / A		
Hospitality and Culinary Arts	✓		
Liberal and Preparatory Studies			✓
Art and Design	✓		
<b>Constituency Representatives:</b>			
Accessibility	✓		
First Nations, Métis and Inuit	✓		
LGBTQ	✓		
International Student	✓		
Women and Trans People	N / A		
<b>Non-Voting Members:</b>			
Executive Director	✓		

# **Student Association of George Brown College**

## **Board of Directors Meeting Minutes**

**Date:** Monday, August 15, 2016

**Time:** 3:00pm-5:00pm

**Location:** Casa Loma Campus - Boardroom

---

### ***Land Recognition Statement:***

*I would like to take a brief moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississaugas of the New Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.*

### **2. Call to Order**

**Time:** 3:33PM

### **3. Approval of the Agenda**

**Be it resolved** that the Board of Directors accept the agenda as presented. Any amendments to the Agenda should be made at this point in time.

**Moved by:** Director of Equity, Rajai Refai

**Seconded:** St James Campus Director, Francis Torres

**Vote:** Carries

### **4. Speaking Time**

**Be it resolved** that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

**Moved by:** Hospitality and Culinary Arts Representative, Cathy Chung

**Seconded:** Arts and Design Representative, Rajat Sood

**Vote:** Carries

# **Student Association of George Brown College**

## **Board of Directors Meeting Minutes**

**Date:** Monday, August 15, 2016

**Time:** 3:00pm-5:00pm

**Location:** Casa Loma Campus - Boardroom

---

### **5. Approval of Meeting Minutes**

**Whereas** the meeting minutes from the June 27, 2016, board meeting require approval (see Appendix I); and

**Whereas** the meeting minutes from the July 18, 2016, board meeting require approval (see Appendix II); therefore

**Be it resolved** that the Board of Directors accept the meeting minutes as presented (please refer to Appendix I and II). Any amendments to the meeting minutes should be made at this time.

- June 20<sup>th</sup> 2016 board meeting minutes will be presented at the next board meeting.

**Moved by:** Arts and Design Representative, Rajat Sood

**Seconded:** International Representative, Gurjot Singh

**Vote:** Carries

### **6. Fall By-Elections – Hiring of CRO**

**Whereas** a Chief Returning Officer (CRO) is required, as per SAGBC By-laws (see Appendix III), as a member of the Election Committee and for overseeing the elections process (SAGBC By-Laws Article 13, Section 13.2); and

**Whereas** our previous CRO is no longer available for our elections period; and

**Whereas** the hiring of a new CRO is required in order to commence with the fall by-elections; therefore

**Be it resolved** that the Board of Directors approves the hiring of a new CRO; and

**Be it further resolved** that the hiring of the CRO be referred to Jessica Pasion, Internal Co-ordinator.

#### **Discussion:**

**Moved by:** St James Campus Director, Francis Torres

**Seconded:** Accessibility Representative, Carolyn Mooney

**Vote:** Carries

# **Student Association of George Brown College**

## **Board of Directors Meeting Minutes**

**Date:** Monday, August 15, 2016

**Time:** 3:00pm-5:00pm

**Location:** Casa Loma Campus - Boardroom

---

### **7. Fall By-Elections – Timeline**

**Whereas** there are currently seven (7) vacant positions within the Student Association's Board of Directors; and

**Whereas** those vacant positions are the Director of Internal and Communication, Waterfront Campus Director, Satellite Campus Director, Engineering Representative, Health Sciences Representative, Women and Trans Gender Peoples Representative, and the Board of Governors Representative; and

**Whereas** a full Board of Directors is required for proper representation of all student members within George Brown College; and

**Whereas** the requirement of holding a fall by-election has been recognized by both the Elections Committee and Board of Directors; and

**Whereas** the Elections Committee has considered the timeline of by-elections, as per the Student Association By-Laws document (please refer to Appendix III in the highlighted areas); and

**Whereas** it has been recognized that notice of the date of the by-election and the nomination procedures must be given to members by publication in a campus newspaper at least fourteen (14) days prior to the start of the nomination period (SAGBC By-laws Article 13, Section 13.5); and

**Whereas** it has been determined that the first date of publication of the Student Association's campus newspaper, The Dialog, will be on August 22, 2016; and

**Whereas** the nomination period has to be at least five (5) business days and must be advertised on all Student Association bulletin boards and in the campus newspaper (SAGBC By-laws Article 13, Section 13.11); and

**Whereas** there is no specified timeline given in the by-laws as to when the All Candidates Meeting should be held after the nomination period ends, so it is assumed to be left to the discretion of the Elections Committee to determine the date and period of time that is appropriate to elapse after the nomination period ends (SAGBC By-laws Article 13, Section 13.10); and

**Whereas** the campaign period shall last for a period of a minimum of ten (10) business days, including a five (5) business day overlap with the voting period (SAGBC By-laws Article 13, Section 13.12); and

# **Student Association of George Brown College**

## **Board of Directors Meeting Minutes**

**Date:** Monday, August 15, 2016

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**Location:** Casa Loma Campus - Boardroom

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**Whereas** voting will take place on each day between Monday and Friday for over a period of not more than two (2) weeks (SAGBC By-laws Article 13, Section 13.16), which implies that the minimum number of days for voting to take place is no less than five (5) days, as per the required overlap of the campaigning period and voting period (SAGBC By-Laws Article 13, Section 13.12); and

**Whereas** ballot counting to take place no later than 24 hours after the official poll stations close (SAGBC By-laws Article 13, Section 13.17); and

**Whereas** results must be announced as unofficial for 24-48 hours following the ballot count (SAGBC By-laws Article 13, Section 13.17); and

**Whereas** the Board of Directors have already begun verbally advertising the upcoming fall by-elections at GBC functions/events, such as Up & Running, and the SLA Retreat; and

**Whereas** the Board of Directors have plans in place to verbally advertise the upcoming fall by-elections through presentations at orientation, Frosh Week/Week of Welcome, class talks, and the Fall Week 3 Service Fair; therefore

**Be it resolved** that the publication of the by-election dates and nomination procedures will commence on August 22, 2016, with the fourteenth (14<sup>th</sup>) business day of publication being September 9, 2016 (refer to Appendix IV); and

**Be it further resolved** that the nomination period will take place from September 12, 2016, to September 16, 2016 (refer to Appendix IV); and

**Be it further resolved** that the All Candidates Meeting will be tentatively scheduled for September 19, 2016, and requires input from the CRO to determine the confirmed date (refer to Appendix IV); and

**Be it further resolved** that the campaign period will tentatively be scheduled to commence on September 20, 2016 and will end on October 3, 2016, which will be confirmed upon consultation with the CRO (refer to Appendix IV); and

**Be it further resolved** that the voting period will tentatively be scheduled to commence on September 27, 2016, and will end on October 3, 2016, which will be confirmed upon consultation with the CRO (refer to Appendix IV).

**Moved by:** Director of Equity, Rajai Refai

**Seconded:** LGBTQ Representative, Sheldon Mortimore

**Vote:** --

# Student Association of George Brown College

## Board of Directors Meeting Minutes

**Date:** Monday, August 15, 2016

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**Location:** Casa Loma Campus - Boardroom

---

### **Discussion:**

- Carolyn – has concerns about the notification period and how effective it will be as student are just coming back from holidays, also for new students as they will not be exposed to the Dialog ad campaign until late in the notification period.
- Lorraine – Scheduling should take into consideration religious holidays, Rosh Hashanah Oct 2-4.
- Rosalyn – Yom Kippur is also Oct 11-12. In accordance with our new goals of civic action and student engagement, we should really try to have the option to run available for all returning and new students. Think of giving them more time as the first few weeks of school are always hectic and students are overloaded with information.
- Cathy – We can also use the Week 3 Service Fairs to help promote the elections if they are held later.

**Amendment** to amend Be it further resolved that the nomination period will take place from September 26, 2016, to September 30, 2016 (refer to Appendix IV); and

**Amendment** to amend Be it further resolved that the All Candidates Meeting will be tentatively scheduled for October 5<sup>th</sup>, 2016, and requires input from the CRO to determine the confirmed date (refer to Appendix IV); and

**Amendment** to amend Be it further resolved that the campaign period will tentatively be scheduled to commence on October 6, 2016 and will end on October 21, 2016, which will be confirmed upon consultation with the CRO (refer to Appendix IV); and

**Amendment** to amend Be it further resolved that the voting period will tentatively be schedule to commence on October 14, 2016, and will end on October 21, 2016, which will be confirmed upon consultation with the CRO (refer to Appendix IV).

**Moved by:** LGBTQ Representative, Sheldon Mortimore

**Seconded:** Hospitality and Culinary Arts Representative, Cathy Chung

**Vote:** Carries

## 8. Dress Code

**Whereas** a current dress code specific to the Student Association's Staff and Board of Directors currently exists (see Appendix V); and

**Whereas** there are currently no consequences for violation of this dress code; and



# Student Association of George Brown College

## Board of Directors Meeting Minutes

**Date:** Monday, August 15, 2016

**Time:** 3:00pm-5:00pm

**Location:** Casa Loma Campus - Boardroom

---

**Whereas** there have been instances when the dress code has not been respected; and

**Whereas** the dress code has been examined in detail and it has been found that many aspects of the dress code are sexist; and

**Whereas** dress codes are not always intended to be oppressive, as they help with maintaining professionalism in the workplace; and

**Whereas** it is within the SAGBC Mandate that the Student Association will represent student members not only within the college, but on a municipal, provincial, and federal level; therefore

**Be it resolved** that the current dress code be reviewed by the Board of Directors as an ad-hoc committee, with membership of the committee open to any and all interested Student Association Board of Directors and staff; and

**Be it further resolved** that the current dress code be revised and updated by the ad-hoc committee in order to eliminate sexist provisions; and

**Be it further resolved** that the ad-hoc committee will be chaired by Tiffany White, Director of Education; and

**Be it further resolved** that there is strong recommendation for Karla Orantes, Senior Academic Advocacy Coordinator, to be a supporting staff member within the ad-hoc committee; and

**Be it further resolved** that an accountability process be implemented into the revised dress code.

**Moved by:** LGBTQ Representative, Sheldon Mortimore

**Seconded:** Accessibility Representative, Carolyn Mooney

**Vote:** --

### **Discussion:**

- Carolyn – The motion is open-ended, make a bring-back deadline so there is definite progress and accountability, before a board meeting so we can approve any results.

**Amendment** to add a Be it further resolved that the ad hoc committee report back with progress and notes no later than October 31, 2016, for the November Board of Directors meeting.

**Moved by:** Accessibility Representative, Carolyn Mooney

**Seconded:** LGBTQ Representative, Sheldon Mortimore

**Vote:** Carries

# **Student Association of George Brown College**

## **Board of Directors Meeting Minutes**

**Date:** Monday, August 15, 2016

**Time:** 3:00pm-5:00pm

**Location:** Casa Loma Campus - Boardroom

---

### **9. Orientation Week – August 30 to September 6**

**Whereas** the Student Association of George Brown College Board of Directors are responsible for the engagement of its student members; and

**Whereas** it is within the SAGBC mandate to work with the College to maintain a positive environment for every student, and promote awareness of pertinent College activities and policies; and

**Whereas** it is the duty and responsibility of each and every board member to ensure students within their constituency, and the student members at large know who they are and how to contact them; and

**Whereas** the executive members of the Board of Directors are required to perform a presentation on the Student Association's programs and services at the Dean's Welcome during orientation; and

**Whereas** the Board Members outside of the executives are not required to be present, but are strongly encouraged to assist in the George Brown College orientation; therefore

**Be it resolved** that the Board Members who are not a part of the executive committee and/or are not already committed to participating in orientation come together to plan out which dates they will be available and present; and

**Be it further resolved** that the Board Members who are available for August 30 to September 1 will coordinate with Student Life staff, Student Association staff and the executive committee to determine how they will participate in orientation (please refer to Appendix VI).

**Preamble:** At the beginning of every semester, there is an orientation conducted specific to the programs. Student Life organizes these orientations. The role of the Student Association (SA) in these orientations is to present the programs and services of the SA at the Dean's Welcome. This is largely the responsibility of the Executives.

The remaining Board Members, in the past, have had little to no participation in orientation. However, there is an opportunity for Board Members to participate in one of two ways.

Student Life has a team of volunteers called the "O-Crew", and their job is to lead the groups of new incoming students on campus tours and ensure that they make it to where they need to be. They will be hosting two training days for those interested in taking part in the campus tours, which will be on Monday, August 22, at the Casa Loma campus in room 321. The second training date will be on Tuesday, August 23, at the Waterfront campus in room 237. Both of these days will run from 10:00am until

# **Student Association of George Brown College**

## **Board of Directors Meeting Minutes**

**Date:** Monday, August 15, 2016

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**Location:** Casa Loma Campus - Boardroom

---

3:00pm, with high probability of an earlier dismissal. There will be general training in the morning, followed by lunch, which is provided, and campus tours will follow in the afternoon. Tuesday will have tours at both St. James and Waterfront campuses. Those interested in participating in the O-Crew **must** contact Norman Javier and confirm attendance to the training.

The second option to participate will be as an SA representative stationed at the Student Association office at the respective campuses where orientations are occurring. This role would be to introduce yourself, as well as any staff present, to the tour groups and briefly discuss some of our services and programs, and to encourage them to contact you further should they have any additional questions (please refer to Appendix VI for list of dates and locations respective to orientation).

### **Discussion:**

- Cathy – Already volunteering, as are Sheldon and Francis. Maybe make a quick schedule of who is interested so we can spread the SA representation across the three campuses/days.
- Lorraine – Make sure dates are not conflicting with SA events, staff training, etc.

**Moved by:** Director of Equity, Rajai Refai

**Seconded:** St James Campus Director, Francis Torres

**Vote:** Carries

## **10. Annual General Meeting – Proposal of Dates**

**Whereas** the Student Association of George Brown College is required to have at least one (1) Annual General Meeting (AGM) of the Members to be held in or around the fall of each year (Refer to Appendix VII; SAGBC By-Laws Article 9, Section 9.1); and

**Whereas** the AGM's purpose is to present the corporation's financial statements, reports of the Board of Directors, and the report of the auditor (SAGBC By-Laws Article 9, Section 9.1); and

**Whereas** it is the responsibility of the Director of Internal and Communications to call the Meeting of the Members (SAGBC By-Laws Article 4, Section 4.1.f & Article 9, Section 9.2); and

**Whereas** Tiffany White, Director of Education, has been appointed as the interim Director of Internal and Communications until the fall by-elections are completed; and

**Whereas** at least five (5) days prior notice of the AGM is required (SAGBC By-Laws Article 9, Section 9.3); and

# **Student Association of George Brown College**

## **Board of Directors Meeting Minutes**

**Date:** Monday, August 15, 2016

**Time:** 3:00pm-5:00pm

**Location:** Casa Loma Campus - Boardroom

---

**Whereas** quorum for the AGM is thirty (30) current members in person or by proxy (SAGBC By-Laws Article 9, Section 9.4); and

**Whereas** providing only five (5) days' notice of the AGM is not sufficient to properly garner interest and encourage participation; and

**Whereas** the fall by-elections are tentatively scheduled to conclude on the week of October 3 to 7; and

**Whereas** intersession falls on the week of October 24 to 28, and students will not be present on campus during this week; and

**Whereas** it is beneficial to the Student Association to begin planning immediately to reduce potential setbacks and to ensure adequate advertisement to the student members of the AGM's purpose and dates; therefore

**Be it Resolved** that the Board of Directors accepts and understands the need to begin planning and preparation of the Annual General Meeting of the Members; and

**Be it further resolved** that the Annual General Meeting be scheduled for a date within the week of October 17 to October 21, to be agreed upon collectively by the Board of Directors.

**Moved by:** Casa Loma Campus Director, Naqeeb Omar

**Seconded:** LGBTQ Representative, Sheldon Mortimore

### **Discussion:**

- Dates conflict with new election period dates
- Lorraine – Lots of prep required for the AGM including: 1. The yearly audit, would be nice to present it; 2. Would like the new board members trained and up to speed; and 3. Booklet for attendees of the AGM. Also generally has been held in November.
- Carolyn – We still have not done any serious by-law review, committee has not met once. Also practicing due diligence, maybe not scheduling at a time when students are stressed with exams, elections, etc.

**Amendment** to amend Be it further resolved that the Annual General Meeting be scheduled for a date within the weeks of November 7, 2016, to November 18, 2016, to be agreed upon collectively by the Board of Directors.

**Moved by:** Casa Loma Campus Director, Naqeeb Omar

**Seconded:** Hospitality and Culinary Arts Representative, Cathy Chung

**Vote:** Carries

# **Student Association of George Brown College**

## **Board of Directors Meeting Minutes**

**Date:** Monday, August 15, 2016

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**Location:** Casa Loma Campus - Boardroom

---

### **11. Other Business**

Alastair: CFSO AGM Details

- Held at the Yorkdale Holiday Inn. Thursday Aug 18 - Registration starts at 1:00PM, Sessions start at 3:00PM. Sunday Aug 21 sessions finish by 3:00PM latest. Own transportation.

Naqeeb: CAMH Mental Health App

- Crowd-sourced review about mental health services across the city, like Yelp for Mental Health-related resources. Focus group-participants needed, email Naqeeb if you want to get involved.
- Brittany and Carolyn have also been contacted about this separately, good initiative.

Carolyn: Monthly Board Reports

- Current format taking too much time/energy, people are struggling with finishing reports. Is the board's time being well spent when reports are taking hours away from other front-facing service/event work? Board has not received promised training or examples from June Board Meeting.
- Lorraine will facilitate training, will set up doodle poll for dates that work. Meanwhile, 1-on-1 training always available in the meantime.

### **12. Motion to Adjourn**

**Moved by:** Community Services Representative, Andrew Murrell

**Seconded:** St James Campus Directors, Francis Torres

**Vote:** Carries

**Time:** 5:10PM

# Student Association of George Brown College

## Board of Directors Meeting Minutes

**Date:** Monday, September 19, 2016

**Time:** 6:00pm-8:00pm

**Location:** St. James – Quiet Lounge

<b>Board of Directors – Voting Members:</b>	
<b>Executive Members:</b>	
Director, Communications & Internal	<b>Vacant</b>
Director, Campus Life	Brittney DaCosta
Director, Education	Tiffany White
Director, Equity	Rajai Refai
Director, Operations	Gemeda Beker
<b>Campus Directors:</b>	
St. James Campus Director	Francis Torres
Casa Loma Campus Director	Naqeeb Omar
Satellite Campus Director	<b>Vacant</b>
Waterfront Campus Director	<b>Vacant</b>
<b>Educational Representatives:</b>	
Business	Ron Greenberg
Community Services	Andrew Murrell
Construction and Engineering Technologies	<b>Vacant</b>
Health Sciences	<b>Vacant</b>
Hospitality and Culinary Arts	Cathy Chung
Liberal and Preparatory Studies	Michelle Harrypaul
Art and Design	Rajat Sood
<b>Constituency Representatives:</b>	
Accessibility Representative	Carolyn Mooney
First Nations, Métis and Inuit Representative	Leslie Van Every
LGBTQ Representative	Sheldon Mortimore
International Student Representative	Gurjot Singh
Women and Trans People Representative	<b>Vacant</b>
<b>Non-Voting Members:</b>	
Executive Director	Lorraine Gajadharsingh
<b>Resources:</b>	
Chair	Alastair Woods
Operations Manager	Faris Lehn
Equity and Advocacy Manager	Rosalyn Miller
George Brown College Representative	Gerard Hayes
Minute Taker	Cathy Chung
<b>Guests:</b>	
CAC Coordinator	Michelle Pettis
CAC Assistant	Steff Pinch
Communications Coordinator	Mick Sweetman
Dialog Reporter - Editor	Shaun Iyer
Dialog Online Editor	Manseeb Khan

# Student Association of George Brown College

## Board of Directors Meeting Minutes

**Date:** Monday, September 19, 2016

**Time:** 6:00pm-8:00pm

**Location:** St. James – Quiet Lounge

---

### 1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets Sent
<b>Executive Members:</b>			
Director, Communications & Internal	N / A		
Director, Campus Life	✓		
Director, Education	✓		
Director, Equity	✓		
Director, Operations	✓		
<b>Campus Directors:</b>			
St. James Campus Director	✓		
Casa Loma Campus Director	✓		
Satellite Campus Director	N / A		
Waterfront Campus Director	N / A		
<b>Educational Representatives:</b>			
Business	✓		
Community Services	✓ (late)		
Construction and Engineering Technologies	N / A		
Health Sciences	N / A		
Hospitality and Culinary Arts	✓		
Liberal and Preparatory Studies			✓
Art and Design	✓		
<b>Constituency Representatives:</b>			
Accessibility	✓		
First Nations, Métis and Inuit	✓		
LGBTQ	✓ (late)		
International Student	✓		
Women and Trans People	N / A		
<b>Non-Voting Members:</b>			
Executive Director	✓		

# Student Association of George Brown College

## Board of Directors Meeting Minutes

**Date:** Monday, September 19, 2016

**Time:** 6:00pm-8:00pm

**Location:** St. James – Quiet Lounge

---

### ***Land Recognition Statement:***

*I would like to take a brief moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississaugas of the New Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.*

## **2. Call to Order**

**Time: 6:09PM**

## **3. Approval of the Agenda**

**Be it resolved** that the Board of Directors accept the agenda as presented. Any amendments to the Agenda should be made at this point in time.

**Discussion:** The proposal being discussed in item #6 is currently being printed.

**Motion to amend** the agenda and move item #6 to item #14.

**Moved by:** Tiffany White, Director of Education

**Seconded:** Carolyn Mooney, Accessibility Representative

**Vote:** Carries

**Moved by:** Tiffany White, Director of Education

**Seconded:** Francis Torres, St. James Campus Director

**Vote:** Carries

## **4. Speaking Time**

**Be it resolved** that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

**Moved by:** Tiffany White, Director of Education

**Seconded:** Carolyn Mooney, Accessibility Representative

**Vote:** Carries



# **Student Association of George Brown College**

## **Board of Directors Meeting Minutes**

**Date:** Monday, September 19, 2016

**Time:** 6:00pm-8:00pm

**Location:** St. James – Quiet Lounge

---

### **5. Approval of Meeting Minutes**

**Whereas** the meeting minutes from the June 27, 2016, board meeting require approval (see Appendix I); and

**Be it resolved** that the Board of Directors accept the meeting minutes as presented (please refer to Appendix I). Any amendments to the meeting minutes should be made at this time.

**Motion to table** until the next board meeting.

**Moved by:** Tiffany White, Director of Education

**Seconded by:** Carolyn Mooney, Accessibility Representative

**Vote:** Carries

### **6. Standing Rock Sioux Tribe – No Direct Access Pipeline (NoDAPL)**

**Whereas** Dakota Access is working to build a direct access pipeline that, if built, would carry toxic fracked oil from North Dakota across four states and under the Missouri River, immediately upstream from the Standing Rock Sioux Nation; and

**Whereas** this direct access pipeline is a threat to the sacred land and water of Native communities and a disaster for the climate; and

**Whereas** thousands of Indigenous activists have set up prayer camps along the pipeline route in a historic moment of nonviolent resistance where they are fighting with everything they have to protect their water, the land, their history, and the climate; and

**Whereas** on September 13, 2016, people around the United States, and even in Toronto, took part in a day of action in solidarity with Standing Rock calling on President Obama to instruct the Army Corps of Engineers to revoke permits for this dirty oil pipeline; therefore

**Be it resolved** that the Student Association of George Brown College supports the fight against the building of this direct access pipeline; and

**Be it further resolved** that the Student Association of George Brown College will issue a solidarity statement to show that we stand with the Standing Rock Sioux Nation and support their fight in saying “No Direct Access Pipeline”.

**Discussion:** None

**Moved by:** Leslie Van Every, First Nations, Métis, and Inuit Representative

**Seconded:** Tiffany White, Director of Education

**Vote:** Carries

# **Student Association of George Brown College**

## **Board of Directors Meeting Minutes**

**Date:** Monday, September 19, 2016

**Time:** 6:00pm-8:00pm

**Location:** St. James – Quiet Lounge

---

### **7. National Day of Action - November 2**

**Presentation:** Michelle Pettis, CAC Coordinator; Stef Pinch, CAC Assistant

**Whereas** the Canadian Federation of Students have launched a “Fight the Fees” campaign; and

**Whereas** the Canadian Federation of Students and member locals are organizing a National Day of Student Action on November 2, 2016; and

**Whereas** rising tuition fees and the reliance on loan-based financial assistance have pushed student debt to historic levels; and

**Whereas** students on average graduate with over \$28,000 of education-related debt after an undergraduate degree and the amount owed to the Canada Student Loan Program is over \$19 billion and is increasing by nearly \$1 million per day; and

**Whereas** low and middle-income students who are forced to take out student loans end up paying more for their education, as they must repay both tuition fees and the accumulated interest on their public and private student loans; and

**Whereas** these large levels of debt impact the life decisions students make for years to come; and

**Whereas** students are mobilizing to fight back and advocate for their vision of post-secondary education in Canada; and

**Whereas** it is known that public education is a public good that society benefits from as a whole and it must be funded as such; and

**Whereas** education is a right of us all, not a privilege of a few; therefore

**Be it resolved** that the Board of Directors agree and accept that the Student Association supports and stands in solidarity with the Canadian Federation of Students’ “Fight the Fees” campaign; and

**Be it further resolved** that the Student Association, along with the Community Action Center, will work together to organize with the Canadian Federation of Students for the National Day of Action on November 2, 2016.

**Discussion:** Gerard – Offered to display media for us on screens across campuses.

**Moved by:** Tiffany White, Director of Education

**Seconded:** Rajai Refai, Director of Equity

**Vote:** Carries

# **Student Association of George Brown College**

## **Board of Directors Meeting Minutes**

**Date:** Monday, September 19, 2016

**Time:** 6:00pm-8:00pm

**Location:** St. James – Quiet Lounge

---

### **8. Board Structure – Board of Governors**

**Whereas** the position of the Board of Governors Representative is an unpaid position within the Student Association; and

**Whereas** the position of the Board of Governors Representative is currently vacant; and

**Whereas** the position of the Board of Governors Representative is not directly involved with the affairs of the Student Association; and

**Whereas** the individual that holds the position of the Board of Governors Representative does not attend board meetings, and is not required to do so; and

**Whereas** the individual that holds the position of the Board of Governors Representative is unable to properly represent the voice of all students due to the lack of participation within the Student Association; therefore

**Be it resolved** that the Board of Directors agree to terminate the position of the Board of Governors Representative; and

**Be it further resolved** that the by-laws be amended to remove the position.

**Moved by:** Tiffany White, Director of Education

**Seconded:** Brittney DaCosta, Director of Campus Life

**Amendment** to amend Be it further resolved that changes to the by-laws removing this position be presented to the Board for approval and presented to the members at a general meeting for ratification.

**Moved by:** Tiffany White, Director of Education

**Seconded by:** Francis Torres, St. James Campus Director

**Vote:** Carries

### **Discussion:**

Tiffany, Carolyn – The elected students never have good attendance to the 6 Board of Gov.'s meetings per year, has no communication with the Board, and is not well-equipped to represent students. Not removing duties, just reassigning.

Gem – Board of Gov. Rep an important position giving a voice to the students.

Ron – Dir. Internal & Comm. already a heavy position. How are other schools working this position? Is there a way to have them more involved or enmeshed in the SA? Don't know until we check.

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**Motion to table** to next meeting after further research.

**Moved by:** Ron Greenberg, Business Representative

**Seconded by:** None, motion fails.

Tiffany – Suggested by Mark Nesbitt, VP Communications of George Brown, either offer honorarium or move responsibility to another position.

Lorraine – money is a factor, inequitable to have unpaid position alongside paid board of directors. Stipend is incentive and helps students who struggle financially. If responsibility shifts, enhances the Dir. Internal & Comm. role on the College Council.

Rose – Ron has a point, fiduciary duty to figure out best practices, look at all possibilities. Dir. Internal & Comm is heavy in workload, and designed well the Board of Gov Rep could be effective.

Lorraine, Gerard – Position is not in By-Laws. For Board of Governors, student representative must be an elected position, they sit 6 meetings per year. At universities, often reps are fourth year students. Difficult with college student body where turnover is quick.

**Item declared OUT OF ORDER** by Chair as Board of Governors Representative is not defined in the By-Laws.

## **9. Board Structure – Board of Governors**

**Whereas** the Board of Governors requires representation from a member of the Student Association, as per agreements with George Brown College; and

**Whereas** it has been determined that a volunteer position that has no involvement in Board activities, such as monthly meetings, does not properly represent the student voice in the Board of Governors meetings; and

**Whereas** the position of the Director of Internal and Communications requires that the individual represent the Student Association in public relations; therefore

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**Be it resolved** that the Board of Directors agree to appoint the responsibilities of the former Board of Governors position to the position of the Director of Internal and Communications; and

**Be it further resolved** that the by-laws be amended to include these responsibilities under the Director of Internal and Communications; and

**Be it further resolved** that, as the position of the Director of Internal and Communications is currently vacant, the appointed interim Director of Internal and Communications, Tiffany White, Director of Education, will assume the additional responsibilities of the Board of Governors representation until the election of a new Director of Internal and Communications.

**Moved by:** Tiffany White, Director of Education

**Seconded:** Nageeb Omar, Casa Loma Campus Director

**Motion to refer** to the Executive Committee to be brought back at next meeting.

**Discussion:** (For preliminary discussion refer to item #8.)

Tiffany – Responsibility makes sense with the Dir. Internal & Comm. profile.

Ron, Carolyn – Maybe position should be paid, maybe moved to Internal, maybe something else, just needs more research. Don't make a hasty decision.

Sheldon – by-elections coming up, candidates should be informed if there will be additional responsibility added to their portfolio. Should have decision made.

Gem, Alastair – By-law changes will only happen at AGM/after by-elections, but can just leave the position out of by-elections if needed.

Faris – Compromise, follow by-laws in terms of representation from Dir. Internal & Comm. as it is already under their portfolio.

### **Motion Called to Question**

**Moved by:** Tiffany White, Director of Education

**Vote:** Carries with 2/3rds vote.

**Moved by:** Ron Greenberg, Business Representative

**Seconded by:** Carolyn Mooney, Accessibility Representative

**Vote:** Carries (1 opposed, 1 abstention – Leslie Van Every)

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### **10. Student Fees – International Exchange Students**

**Preface:** The College has a number of reciprocal academic partnerships with institutions overseas. Exchange students come here for an academic experience and we send GBC students there. The agreements stipulate that students should only pay tuition and ancillary fees to their home institution. With all of our outbound GBC students, they are not required to pay any fees to the host institution overseas. GBC has not been providing the same courtesy to incoming exchange students, which has caused unhappiness with our visiting exchange students and their schools back home. (Information provided courtesy of John Porter, Director of International Admissions & Student Services)

**Whereas** the Student Association charges all full time student members ancillary fees for the Student Association (approximately \$95/semester), Canadian Federation of Students (approximately \$8/semester), and the optional Special Student Levy Fee (\$25/year); and

**Whereas** the College also charges all full time international exchange students Admin fees for Post Secondary Technology, Graduation, Athletics, and Assistance, Material fees, Athletics Facility Building Fund fees, Alumni fees, Student ID Card fees, and Student Activity fees; and

**Whereas** the full time international exchange students, who also pay these fees, are also paying the same, or similar, fees in their country of origin, thus being charged double the amount; and

**Whereas** there are only approximately 18 of these international exchange students enrolled for the 2016-17 school year; and

**Whereas** the projected impact in the foreseeable future of these fees effect approximately 25-30 students per year; and

**Be it resolved** that, in the interests of incoming international exchange students, all Student Association ancillary fees be waived on a retroactive basis for the September 2016 intake and for all future intakes; and

**Be it further resolved** that these students will still be charged for the Health Insurance Fee, so as to provide the international exchange students with adequate health care coverage while studying at George Brown College.

**Discussion:** Brittney, Gerard – Removal of fees will not hinder access to services and gym facilities, though student would not be able to run in the elections. GBC Finance confused that students are paying double, will follow SA's lead.

**Moved by:** Gameda Beker, Director of Operations

**Seconded:** Gurjot Singh, International Students Representative

**Vote:** Carries

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### **11. Student Association Charitable Contribution to George Brown College Foundation**

**Whereas** the Student Association of George Brown College prides itself on the support of student success; and

**Whereas** the Student Association of George Brown College has reviewed the annual budget for 2016-2017 and has determined the feasibility of a charitable contribution to the George Brown College Foundation; therefore

**Be it resolved** that the Student Association of George Brown College will offer a co-sponsorship of \$650 to the George Brown College Foundation's Food Court Social as a show of solidarity in the support of students within the Augmented Education programs.

**Discussion:** Brittney, Lorraine – Worried about giving other students, organizations, or groups co-sponsorships; budget available is \$5000 total.

**Moved by:** Gameda Beker, Director of Operations

**Seconded:** Cathy Chung, Hospitality Representative

**Vote:** Carries

### **12. New Student Residence - The George**

**Whereas** the Student Association represents over 24, 000 full time students at George Brown College; and

**Whereas** the College has opened a new student residence called "The George", where 500 students now reside; and

**Whereas** the Student Association currently has no dedicated space within the residence and no representation is present within the residence; therefore

**Be it resolved** that the Board of Directors agree to sponsor the games room within the residence, The George, in the amount of \$5,000; and

**Be it further resolved** that the Student Association will plan future events specifically for the residence.

**Discussion:** Naqeeb, Lorraine, Ron – Money is not a sponsorship, coming from building fund. Works out to \$10 per student which is reasonable for student engagement and awareness of a body of 500 students.

**Amendment** to amend Be it resolved that the Board of Directors agree to financially support the games room within the residence, The George, in the amount of \$5,000, to be taken out of the SA Building Fund.

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**Moved by:** Naqeeb, Casa Loma Campus Director

**Seconded by:** Sheldon Mortimore, LGBTQ Representative

**Vote:** Carries

Gem, Brittney, Gerard, Rose, Alastair – How do we give SA a presence in the Residence, branding or naming of the games room to show SA's involvement. Will revisit in October board meeting for specifics.

**Amendment** to add Be it further resolved that the SA engage in discussion with the College to ensure that the financial support is recognized as part of the room's branding.

**Moved by:** Carolyn Mooney, Accessibility Representative

**Seconded by:** Tiffany White, Director of Education

**Vote:** Carries

**Moved by:** Gameda Beker, Director of Operations

**Seconded:** Francis Torres, St. James Campus Director

**Vote:** Carries

### **13. Satellite Campus - Distillery District**

**Whereas** the Student Association hosts a week of welcome, or "frosh" week, at the beginning of every semester at the three main campuses: Waterfront, St. James, and Casa Loma; and

**Whereas** the Student Association hosts an event at the Ryerson satellite campus on one day during the week of welcome, or "frosh" week, every semester; and

**Whereas** it has been expressed by students that there is no representation of the Student Association during these events at the Distillery District campus; and

**Whereas** no events are held at the Distillery District campus; therefore

**Be it resolved** that there will be an event held at the Distillery District during all future weeks of welcome, or "frosh" weeks; and

**Be it further resolved** that the Student Association will include the Distillery District campus in future events planning; and

**Be it further resolved** that the Student Association will determine the types of events that are most appropriate, as well as requested/desired, for the students of the Distillery District campus by obtaining feedback from the students through such methods as surveys, questionnaires, polls, and direct discussions with students of the campus.



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### **Discussion:**

Tiffany, Gerard – Complaints from Distillery District campus students on lack of SA presence during week of welcome. Around 80-100 students there.

Brittney, Sheldon – Concern for other campuses, all other groups are covered.

Lorraine, Faris, Ron – Good thinking, will have events going forward, soonest sometime first semester.

**Moved by:** Tiffany White, Director of Education

**Seconded:** Leslie Van Every, First Nations, Métis, and Inuit Representative

**Vote:** Carries

### **14. The Truth and Reconciliation Retreat**

**Whereas** First Nations, Metis & Inuit people are misrepresented, and fall victim to harmful stereotypes; and

**Whereas** the retreat will provide an opportunity for students to learn the history of Indigenous people, including the Residential School legacy, visit First Nation's museums and National Historic Sites, as well as tour a thriving First Nations community; and

**Whereas** the retreat will engage students, and help to break down the harmful stigmas that are perpetually placed onto Indigenous people throughout society; and

**Whereas** the First Nations, Metis, & Inuit Constituency Representative has extended the retreat invitation to the other constituencies, and their members to ensure that a variety of students benefit from the educational opportunities offered through the retreat; therefore

**Be it resolved** that the Student Association contribute to the costs of the retreat by providing financial support of \$1,500 to assist in subsidizing the costs of the retreat.

**Moved by:** Leslie Van Every, First Nations, Métis & Inuit Representative

**Seconded:** Sheldon Mortimore, LGBTQ Representative

### **Discussion:**

Naqeeb, Lorraine – Budget for events like this should be coming from constituency funds, traditionally BoD would support only if that runs out.

Lorraine, Sheldon – Each constituency rep should motivate on how it benefits their own students before they can contribute funds. Examples, intersectionality and insight into Canadian culture for international students.

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Brittney, Carolyn – Truth and Reconciliation is not just history, affects all of us. Would be an amazing and important learning experience for any student.

Rose - Planning should be supported by Dir.s Equity/Education and Committee, how do we decide what level of sponsorship is appropriate, how do we prioritize?

**Motion to refer** to Executive Committee to be decided upon at the next Exec Meeting.

**Moved by:** Sheldon Mortimore, LGBTQ Representative

**Seconded:** Naqeeb Omar, Casa Loma Campus Director

**Vote:** Carries

### **15. Report Back: Board Accountability**

**Presentation:** Tiffany White, Director of Education; Lorraine, Executive Director; Jessica Pasion, Internal Coordinator

Lorraine – Retroactive Calendar for historical documentation, what the Board has accomplished and been a part of over the past and upcoming months. Please send all committees, meetings, and other events board has participated in as a representative of the SA (with dates, times, agendas, and minutes).

### **16. Update: Executive Director**

**Presentation:** Lorraine Gajadharsingh, Executive Director

- Will be sending a 1-3 page written update.

### **17. Update: Equity and Advocacy**

**Presentation:** Rosalyn Miller, Equity and Advocacy Manager

- Will be sending a 1-3 page written update.

### **18. Update: Operations**

**Presentation:** Faris Lehn, Operations Manager

- Will be sending a 1-3 page written update.

### **19. Update: Campus Life and Events / Frosh**

**Presentation:** Brittney DaCosta, Director of Campus Life and Events; Faris Lehn, Operations Manager

- Will be sending a 1-3 page written update.

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### **20. Other Business**

Alastair: ONCAT - Opportunity for anyone who has gone from Univ to College or vv.

#### **Motion to go IN CAMERA**

**Moved by:** Nageeb Omar, Casa Loma Campus Director

**Seconded by:** Carolyn Mooney, Accessibility Representative

**Vote:** Carries

- **Time:** 8:02PM
- **Present:** Board of Directors; Lorraine Gajadharsingh, Alastair Woods
- **Excused:** Guests, Rosalyn Miller, Faris Lehn, Gerard Hayes
- **Out of Camera:** 8:17PM

### **21. Motion to Adjourn**

**Moved by:** Tiffany White, Director of Education

**Seconded:** Brittney DaCosta, Director of Campus Life

**Vote:** Carries

**Time:** 8:18PM

Monday, September 19th, 2016

To the Canadian Federation of Students,

We, the undersigned, are members in good standing of the Canadian Federation of Students and we don't believe the Federation is serving our membership in the way that it must.

Collectively we represent almost 200 000 students from coast to coast, across Canada. While we recognize the power of student action and much of the good work done by the CFS, we can no longer accept or support the current governance structure of our organization.

Our collective concerns include but are not limited to the following:

- The fact that the Federation does not take proper minutes at meetings, and does not post the minutes that it does take online
- The dominance of the voices of staff over those of students
- The lack of space for dissent and for constructive criticism
- The extreme difficulty of accessing information, including bylaws, policies, and especially financial information such as audited financial statements
- The overly burdensome process through which locals are able to leave the Federation
- The closed, exclusive nature of general meetings, which can prevent members from speaking in favour of their own motions at the committee stage

In November, we will seek to pass a series of motions at the Federation's Annual General Meeting. We propose these motions in good faith, with the intention of making the Federation more transparent, effective, accountable and--most importantly--focused on our student membership. Our motivation for these reforms comes from a desire to strengthen student organizations in Canada to be truly representative and to further reflect the will of our members.

We are committed to the principles of the Federation, and to the existence of a progressive student movement that advances the interests of all students. We hope that our fellow members will work with us to create a fairer, more open Federation in which all students feel at home.

Sincerely,



*Local 01: Carleton University Students' Association*  
*Local 03: University of British Columbia Students' Union-Okanagan*  
*Local 09: University of Regina Students' Union*  
*Local 24: Ryerson Students' Union*  
*Local 25: Ontario College of Art and Design Student Union*  
*Local 26: Kwantlen Student Association*  
*Local 30: Laurentian University Students' General Association*  
*Local 95: Cape Breton University Students' Union*  
*Local 98: University of Toronto Students' Union*  
*Local 111: Laurentian University at Barrie Students' Union*



CANADIAN FEDERATION OF STUDENTS  
FÉDÉRATION CANADIENNE DES ÉTUDIANT-E-S

Members of the Executive  
University of Toronto Students' Union  
12 Hart House Circle  
Toronto, ON M5S 3J9

Dear members of the University of Toronto Students' Union executive,

We are writing in response to your letter dated September 19, 2016. Like you, we believe in the importance of a strong, united student movement – one that exists to advance the interests of all students. Our Federation must continue to engage with students and students' unions to ensure we are improving and evolving to meet your needs and ultimately strengthen our movement. We take seriously the issues raised and commit to working with you and others to ensure concerns are addressed.

There have been lots of changes at the Federation over the last year but we believe there is still more to be done to improve the way we operate and the way you can interact and connect with our work. You will be receiving, or have already received, your notice to register and participate in the Federation's 35<sup>th</sup> annual general meeting. Our general meeting is also an opportunity for us to connect and discuss ways to improve the organization. You had indicated your intention to serve motions to the upcoming meeting. If you would like to review those motions or the process to submit motions, please do not hesitate to contact us.

Our bylaws, policies and now minutes are all posted online and [available here](#). It is the case, unfortunately, that two weeks ago while launching our new Day of Action website there were some coding and hosting issues which took down our entire site for about 5 days. Those issues are now resolved but we do apologize for that interruption. Our budget and financial statements are presented to our members for review and approval at general meetings. If you are having difficulty accessing information about the Federation in the future please feel welcome to contact us directly so that we can continue to improve access for all members.

Internal structures facilitate how we set goals and develop campaigns as a Federation and are important, but so is our collective work to make students' lives better. While we look forward to discussing ways to improve our Federation, we are also committed to supporting work on your campus and across the country in our campaign to Fight the Fees including on November 2 – our national Day of Action. We thank you for taking the time to share your concerns with us and look forward to working with you in the days ahead.

Sincerely,

Bilan Arte,  
National Chairperson

Gayle McFadden,  
National Executive Representative, Ontario

# Proposed Reforms of the Canadian Federation of Students



## National General Meeting

November 2016

Local 01	Carleton University Students' Association
Local 03	University of British Columbia Students' Union Okanagan
Local 09	University of Regina Students' Union
Local 24	Ryerson Students' Union
Local 25	OCAD Students' Union
Local 26	Kwantlen Students' Association
Local 30	Students' General Association (Laurentian University)
Local 31	University of Prince Edward Island Students' Union
Local 92	Students' Association of George Brown College
Local 95	Cape Breton University Students' Union
Local 98	University of Toronto Students' Union
Local 101	Graduate Students' Association (University of Saskatchewan)
Local 103	University of Manitoba Students' Union
Local 111	Laurentian Students' Union

## ***Amendments to Policy***

### **Motion 01**

Whereas the Federation represents approximately 500,000 students; and

Whereas very few of the students represented by the Federation will ever attend a general meeting; and

Whereas it is therefore especially important that the minutes of general meetings provide a record of what is said as well as what business is transacted; and

Whereas meetings of the National Executive should also be minuted; and

Whereas the minutes of meetings of the National Executive should be available to all members; therefore

Be it resolved that the following be adopted as Operations Policy:

#### **Minutes**

Minutes should provide a record of what is said as well as what business is transacted. Therefore, the minutes taken by the Federation shall include summaries of all substantive contributions made by individual speakers. A representative of a local student association shall be identified in the minutes by their local number. A representative of the Federation shall be identified by their title. Any other speaker explicitly granted speaking rights by a vote of the assembly shall be identified by their name.

#### **Minutes of National Executive Meetings**

Meetings of the National Executive shall be minuted, and the minutes shall be presented for information at the next National General Meeting. Nothing shall inhibit the ability of the National Executive to move *in camera* in order to discuss genuinely confidential matters, although no vote may be conducted *in camera*.



**Motion 02**

Whereas the Federation is a member-driven organization; and

Whereas, if the Federation is to remain a member-driven organization, it must ensure that all members and students have access to essential information; and

Whereas “essential information” includes the Federation’s constating documents and audited financial statements, as well as the minutes of general meetings and meetings of the National Executive; therefore

Be it resolved that the section of the Federation Documents Policy entitled “Online Documents” be struck; and

Be it further resolved that the following be adopted as Operations Policy:

**Access to Information****Preamble**

In order to ensure that all members and, where appropriate, all students have access to essential information, the Federation shall take the necessary measures to ensure that the relevant information is readily available, either publicly or upon reasonable request. The Federation shall endeavour to, at all times, be able and willing to grant reasonable requests for information without undue delay.

**Public Information**

The Federation shall ensure that the current Bylaws, Policies, and Standing Resolutions of the Canadian Federation of Students, the Canadian Federation of Students-Services, and every provincial component are publicly available to all members and students at [www.cfs-fcee.ca](http://www.cfs-fcee.ca). It shall make the minutes of the last six (6) National General Meetings and the audited financial statements for the last five (5) fiscal years available alongside the documents listed above.

For greater clarity, the Federation shall present the audited financial statements of the Canadian Federation Students and the Canadian Federation of Students-Services separately.

**Written Notice**

For the purposes of the Bylaws and Policies, the Federation shall accept email as a form of written notice.

## **Amendments to the Standing Resolutions**

### **Motion 03**

Whereas the Federation is a large organization with a geographically dispersed membership; and

Whereas the members of the Federation are therefore only able to meet twice per year; and

Whereas general meetings provide members with an opportunity to interact directly with their elected leaders; and

Whereas the ability to ask questions of one's in a formal, public setting is an important element of accountability; therefore

Be it resolved that the following be adopted as Standing Resolution 10.10:

10. The opening plenary of each general meeting shall include thirty (30) minutes in which members may ask questions of the National Executive.

**Motion 04**

Whereas every member of the Federation has the right to move motions at general meetings; and

Whereas many motions are referred to the three Standing Committees for review; and

Whereas the mover of a motion should always be able to speak in favour of said motion, including when said motion is before the relevant Standing Committee; therefore

Be it resolved that the following be adopted as Standing Resolution 1.2.d:

The mover of a motion that is before a Standing Committee shall be granted speaking rights for the duration of the debate on said motion.

**Motion 05**

Whereas, while the committee system is a procedural necessity, the standing committees struck at each National General Meeting should be as open and accessible as possible; therefore

Be it resolved that Standing Resolution 1.2.b be amended to read:

Delegates who have not been selected to participate in a subcommittee of plenary shall have the right to observe the proceedings of a subcommittee meeting but shall not have speaking rights unless 1/2 of the voting subcommittee delegates decide otherwise.

**Motion o6**

Whereas Standing Resolution 17 defines a “large institution” as having at least 8,000 students and a “small institution” as having no more than 7,999 students; and

Whereas, as a result of increasing enrolment, two-thirds of the institutions whose students are represented in the Federation now qualify as large institutions; and

Whereas the definitions should now be brought into line with the current size of the institutions whose students are represented in the Federation;

Whereas, in order to account for the existence of multiple student associations at the same university, the definitions should consider the size of the institution rather than the size of the student association; therefore

Be it resolved that Standing Resolution 17.3 be amended to read:

The members of the Caucus of Large Institute Associations shall be member locals whose members are enrolled in an institute with at least 10,000 total students.

Be it further resolved that Standing Resolution 17.4 be amended to read:

The members of the Caucus of Small Institute Associations shall be member locals whose members are enrolled in an institute with no more than 9,999 total students.

## ***Amendments to the Bylaws***

### **Motion 07**

Whereas the constating documents of the Federation should use gender-neutral language throughout; and

Whereas neither he/him pronouns nor she/her pronouns are gender-neutral, as they are not inclusive of non-binary individuals; therefore

Be it resolved that the Bylaws be amended such that they/them pronouns are used throughout

Be it further resolved that the Policies and Standing Resolutions also be so amended.

**Motion o8**

Whereas the National Executive is defined by the Bylaws as the board of directors of the Federation; and

Whereas the officers and employees of a corporation should not be permitted to initiate legal action on behalf of the corporation, or to approve a legal settlement to which the corporation is a party, without the explicit approval of the board of directors of the corporation; and

Whereas jurisdiction over legal matters should reside with the National Executive as a whole; therefore

Be it resolved that the following be adopted as Bylaw IV.2.1:

- j. shall have the exclusive authority to initiate legal action on behalf of the Federation, and to approve any legal settlement to which the Federation is a party;

**Motion 09**

Whereas a recent decision of the Ontario Superior Court of Justice suggested that the rules governing voting in certification referenda and decertification referenda are “out of step with the times”; and

Whereas the same decision noted that “in this era of electronic communication and distance learning, voting by paper ballot at a voting station seems antiquated and impractical”; and

Whereas the decision further noted that “it would be easy to envision any number of situations ... in [which] it could be argued that the requirements prescribed by the Bylaws [of the Federation] lead to hardship or unfairness” for some students; and

Whereas the decision was, despite this criticism, ultimately favourable to the Federation; and

Whereas, in light of this decision, the Federation should permit the use of electronic voting in conjunction with the continued use of paper ballots; therefore

Be it resolved that Bylaw I.4.f.i be amended to read:

Voting must be conducted both electronically and by paper ballot, such that a voter may vote either on their personal electronic device or at a polling station. Electronic voting must be administered by a third party chosen by the Chief Returning Officer. Subject to an agreement between the Federation and the local student association, voting may also take place at a general meeting of the local student association or by mail-out ballot.

Be it further resolved that Bylaw I.6.g.i be amended to read:

Voting must be conducted both electronically and by paper ballot, such that a voter may vote either on their personal electronic device or at a polling station. Electronic voting must be administered by a third party chosen by the Chief Returning Officer. Subject to an agreement between the Federation and the local student association, voting may also take place at a general meeting of the local student association or by mail-out ballot.



**Motion 10**

Whereas the sovereignty of the student movement and the autonomy of each local student association are guiding principles of the Federation; and

Whereas the students belonging to each local student association should, in accordance with the principle of autonomy, be permitted to debate certification and decertification among themselves; and

Whereas the Federation should, out of respect for the autonomy of the students belonging to each local student association, limit the participation of representatives of the Federation in certification votes and decertification votes; and

Whereas the Federation should similarly eliminate the participation of representatives of other local student association in certification votes and decertification votes; therefore

Be it resolved that Bylaw I.4.d.ii be amended to read:

Only members of the local student association, members of the National Executive, and officers of the applicable provincial component shall be permitted to participate in the campaign.

Be it further resolved that Bylaw I.6.e.ii be amended to read:

Only members of the local student association, members of the National Executive, and officers of the applicable provincial component shall be permitted to participate in the campaign.

**Motion 11**

Whereas votes to certify and votes to decertify should, to the greatest extent possible, be governed by the same rules; and

Whereas permitting three votes per three-month period is more realistic than the current two votes per three-month period; therefore

Be it resolved that Bylaw 1.6.b.iii be amended to read:

There shall be no more than three (3) votes to decertify in any (one) period of ninety (90) consecutive days

Be it further resolved that the following be adopted as Bylaw 1.4.1:

**Schedule**

There shall be no more than three (3) votes to certify in any one (1) period of ninety (90) consecutive days.

**Motion 12**

Whereas it is important that students be able to remove their names from all petitions, including certification petitions; and

Whereas there is a difference between being able to remove one's name from a petition and the practice of "counter-petitioning", in which students are encouraged to remove their names from a petition in order to prevent a vote from taking place; and

Whereas attempting to prevent a vote from taking place is anti-democratic; and

Whereas "counter-petitioning" is not and has never been explicitly permitted by the Bylaws, and should now be explicitly prohibited; therefore

Be it resolved that Bylaw I.6.a be amended to include:

No representative of the Federation or representative of a local student association may encourage a student to request that their name be removed from a petition.

Be it further resolved that Bylaw 1.3.a.ii be amended to read:

The students collectively belonging to a local student association will have sole authority to initiate, by petition signed by not less than ten percent (10%) of such students and delivered to the National Executive, a vote to certify as described in Bylaw I, Section 4. A student may request that their name be removed from a petition. If the National Executive receives such a request in writing, before the conclusion of the verification process of the petition, the name must be struck from the petition. The name shall not be included in the total number of names on the petition. No representative of the Federation or representative of a local student association may encourage a student to request that their name be removed from a petition.

**Motion 13**

Whereas the Bylaws of the Federation are enacted in the name of “the students of Canada”; and

Whereas the student movement is, and must remain, a movement led by students and their elected representatives; and

Whereas it is therefore inappropriate for non-students to represent students at National General Meetings; therefore

Be it resolved that definition of “delegate” be amended to read:

For all purposes of these Bylaws, a “delegate” shall be any student of a member local student association, having paid the applicable general meeting delegates fee.

**Motion 14**

Whereas a petition for a vote on certification must be signed by at least 10% of the students belonging to a local student association, but a petition for a vote on decertification must be signed by at least 20% of the students belonging to a local student association; and

Whereas this discrepancy has been a source of controversy for many years; and

Whereas there have been multiple attempts to eliminate or reduce this discrepancy; and

Whereas a threshold of 20% is unduly burdensome; therefore

Be it resolved that Bylaw I.3.a.iii be amended to read:

The students collectively belonging to a local student association will have the sole authority to initiate a vote on decertification, as described by Bylaw I, Section 6, by submitting to the National Executive of the Federation a petition, signed by not less than fifteen percent (15%) of such students, calling for a vote.