

## **Rules and Regulation about opt-in Procedures**

- If you successfully opt-out from the pass, the college will revise your student account, and you will not be charge for the health benefits fee for the next year. Therefore, if you lost your alternative benefits, you have **31 days** from the lost of your alternative plan to inform the Student Health Benefits Office to reinstate your student health benefits plan.
- Students who opt-out from the pass, and returning to George Brown College for a new program or school year. Please be inform, that you have to reinstate your Student Health Plan at the initial semester of your program or school year.
- If you reinstated your plan from the pass, that doesn't mean you will be automatically reinstated for your plan for the next year. You have to come to the Health Benefits Office every year to reinstate your plan.

## **Instruction how to opt-in from the Student Health Benefits Plan**

- Pick up a Rescind Waiver form in the Student Health Benefits Office at the 1<sup>st</sup> week or the very beginning of the initial semester of your program or school year.
- Fill up the Rescind Waiver form and attach a letter from your previous Health Benefit Provider or Employer clearly stating your name and the expiry date of your previous Benefit Plan.
- Return the Rescind Waiver form in the Student Health Benefits Office with the letter from your previous Health Benefit Provider or employer, before the activation of the Student Health Benefits Card. The Student Health Benefit Card activation for fall term is the first week of November, and the Student Health Benefits Card activation for winter is the first week of March.
- Once you submitted the Rescind Waiver and the letter from your previous Benefit Provider, the Student Health Benefit Office will review your application and will inform you within a week or two; whether, your application is approved or not. If your application is approved you have to pay the Student Association Office a certified cheque or money order payable to the Student Association of George Brown College. The fees may vary depending on what term you're in.

## **Locations where you can pick the Rescind Waiver form**

- **St. James Campus:** Room 147 (Student Association Office)
- **Casa Loma Campus:** Room E100 (Student Association Office)
- **Ryerson Campus:** Room 614 (SHE Building, Student Association Office)

**For more information contact us**

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**Hotline:** 416-415-5000 ext 2443